

CALIFORNIA ASSOCIATION FFA  
Employment Skills (Job Interview) Contest  
2020-2021

**JOB DESCRIPTIONS & CONTACT PERSONS**

NOTE: Prepare a letter of introduction to ONLY ONE of the job interview titles listed below. All information on the application, included in the cover letter, listed on your resume, communicated during the interview, etc. is to be true. Approach the contest as if the openings appeared in your local newspaper. Please do not contact these individuals and/or companies directly, as this is a Leadership Development Event for the California Association FFA.

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**Agriculture Business Management – Accounting Clerk**

Tulare AG Products is looking for an Accounting Clerk to work in their main office. The Accounting Clerk will provide administrative and financial service support to ensure efficient and accurate accounting practices are achieved. To be successful, the Accounting Clerk must be skilled at working in a fast-paced environment and have a proven ability to prioritize and complete duties according to specified time frames. Main responsibilities include: maintaining accounts payable list, matching invoices to work orders, entering payment invoices into data bank, sorting invoices and checks, and updating client files. Candidates must be proficient with Microsoft Office, have good verbal and written communication skills and possess good organizational skills. Send cover letter and resume to: Tulare AG Products, Attn: Carl Gwilliam, 3233 South I Street, Tulare, CA 93292

**Agriculture Mechanics – Entry Level Welder**

The J.R. Simplot Company is a true farm-to-table company with operations that touch every aspect of agriculture. The J.R. Simplot Company is seeking an Entry Level Welder to work in their Lathrop facility. This position will help troubleshoot, analyze problems and repair/modify/rebuild various types of equipment. Major job duties include: welding using Stick, Mig and Tig; inspecting weld joints and conducting tests to ensure that welds meet company standards & job specifications; performing precision measurements; performing preventative maintenance of equipment including oiling, greasing, and inspecting; reading and following blue prints; cutting steel using oxy-acetylene cutting torch and band saw; maintaining a safe work environment by complying with all rules and regulations. Send cover letter and resume to: The J.R. Simplot Company, Attn: Joaquin Navarro, 16777 Howland Road, Lathrop, CA 95330

**Animal Science – Pet Care Assistant**

The La Jolla Veterinary Clinic is looking for a Pet Care Assistant to assist our highly-skilled veterinary technician team in the necessary tasks it takes to facilitate the highest caliber of veterinary medicine. This is an entry level position that would perfectly suite an individual that is interested in becoming a veterinary professional. Responsibilities include: prepping the surgery and dental suites for procedures; cleaning, disinfecting and restocking surgery suites after procedures; assisting in surgical recovery and pre-surgical care of animal patients.; assisting the veterinarian and technician staff with treatments such as vaccines, Xrays, blood draws; and cleaning, disinfecting and preparing kennels for canine and feline hospital guests; and conducting miscellaneous tasks such as laundry, cleaning, stocking, and prepping exam rooms, medical and surgical equipment. Submit resume and cover letter to: La Jolla Veterinary Clinic, Attn: Dr. Julia Breher, 6911 La Jolla Blvd, La Jolla, CA 92037

### **Floriculture – Floral Shop Assistant**

Village Florist is a full service florist and event design company, specializing in weddings in the Los Angeles area. We currently have a part-time position available. The ideal candidate should be passionate about flowers and have reasonable knowledge of flowers, be motivated and hard working with great customer service. Duties will include but not limited to: customer service, answering phones, taking orders, making floral deliveries, general cleaning of the shop, stocking and keeping track of inventory, designing floral arrangements and setting up for weddings and other events. Candidates must be willing to work a variety of hours including weekends as well as holidays. Apply by sending cover letter and resume to: Village Florist, Attn: Quinn Harlow, 17818 Chatsworth Street, Granada Hills, CA 91344

### **Forestry & Natural Resources – Wildlife Biology Intern**

Mojave National Preserve is hiring a Wildlife Biology Intern who will work to perform services in support of natural resource management and in compliance with the Endangered Species Act. Major responsibilities will include: assisting with monitoring programs for springs/seeps, burrowing owl, Mojave ground squirrel, and Mojave fringe-toed lizard; conducting pre-construction surveys to determine the presence or absence of wildlife and vegetation; assist with environmental outreach briefings concerning Mojave Desert ecology. Candidates should have the ability to work in a wide range of weather conditions, have experience in plant identification; and work with minimal supervision. Send cover letter and resume to: Mojave National Preserve, Attn: Human Resources, 2701 Barstow Road, Barstow, CA 92311

### **Ornamental Horticulture – Color Grower Intern**

Matsuda's is a well-established nursery consisting of multiple growing locations in the greater Sacramento region. Matsuda's specializes in woody ornamentals, growing trees, shrubs, vines, perennials, succulents, and houseplants. The Color Grower Intern will assist with growing consistently high quality plants to meet the production schedule for customer needs. Primary responsibilities include: growing perennials, succulents and vegetables; daily care including watering, space allocation, growth control, pinching and insect & disease prevention. The ideal candidate will be energetic and self-motivated, have a passion for plants and people, and isn't afraid to get their hands dirty. Candidates should send a cover letter and resume to: Matsuda's, Attn: Travis Gill, 10600 Florin Road, Sacramento, CA 95830

### **Plant and Soil Science – Orchard Technician**

3P Partners is looking for an energetic Orchard Technician to join a rapidly expanding agribusiness located in the Central Valley. The ideal candidate will have taken classes in agriscience, plant science and/or soil science. The Orchard Technician will be responsible for assisting with irrigation, pruning, harvesting, and insect & weed control in pistachio and almond orchards. Strong verbal and written communications skills as well as proficiency with Microsoft Office are preferred. Send cover letter and resume to: 3P Partners, Attn: Jennifer Baskins, 803 2<sup>nd</sup> Street, Suite E, Davis, CA 95616