

State Staff Meeting Minutes

Date: Monday, May 24, 2021

Present:

- Charles Parker
- Jill Sperling
- Shay Williams-Hopper
- Dane White
- JessaLee Goehring
- Hugh Mooney
- Greg Beard
- Jackie Jones
- Hannah Garrett
- Sandy Dale

Called to Order: 10:02 am

Agenda

- Professional Development – Sandy Dale
- Leadership Continuum Dates 21-22 – Hannah Garrett
- FFA Budget Update – Charles Parker
- State FFA Conference Review – Dane White
- National Convention – Jill Sperling
- 2022 State Conference Site Visit Follow-Up – Charles Parker
- Other Items

Professional Development – Sandy

- Contract went through.
- Regions gave \$\$ for presenters for Road Show – we are going to reimburse each region
- Give Jill an email today saying where to mail the check – assuming it will be going back to your Regional CATA accounts
- Virtual facilitation – 9400 to 14000 – huge help for CATA
- Task 6 & 7 (advanced leadership curriculum)
 - Big goal was to upgrade our PD curriculum
 - Wanted to provide the DELTA model – but it's a big investment
 - We are able to cover the large investment (in full!)
 - Investment in this curriculum will be done all this year
 - That does include services – Mark is with us for a full year and have designated a team of 6 to create the curriculum, training and rolling out a live conference this year.
 - It will be a conference that is supported in our contract and can be handled like our other conferences (new professionals, etc)
 - CA Delta Committee
 - Mark
 - Matt Patton

- Sandy Dale
 - Dane White
 - Mandy Garnder
 - Alyssa Shagger
- Meeting 2 days in June to create the curriculum
- Payment for the leadership development events – approved
 - Processing them now
- Diversity, Equity and Inclusion Curriculum – need people (need 2)
 - Ruby from Bakersfield
 -
- SAE Curriculum / SAE for All – instructional units how on to embed SAE into curriculum (need 2 people) (2 - \$1000 stipends)
 - Julie Luxon
- AET Task Force
 - Create a group of people, have them meet, do a training day and have them present at Road Shows next year
 - Shay & Jill will talk and get those 2 people identifying
- FFA Conference Notebook
 - \$500 stipend for each teacher who helped with the notebook
- Proficiency Committee
 - Can we give them a small stipend?
 - 3-4 people are on the committee – Shay will send Sandy some names
 - \$250 stipend
- Agriscience Committee
 - Can we give them a small stipend as well?
 - 3 people
- If anything else comes to you in the next few days, let Sandy know. She is working in stipends with CA DELTA.
- Conference fees – having issues with people not paying their conference fees. Still have 8 – 10 people that have not paid.
 - Jill suggested to send the regional supervisors their names and have us tell them that they need to get their payments done so they can participate in next years professional development events.
 - Sandy included a box that would also include their business office. Many teachers type in their own names and emails – which doesn't help.
- Guidance – how do we want to see our conferences next year? Do we want a virtual model? Wants to get direction from us on how to move forward.
 - State Staff say – all in person

Leadership Continuum Dates 21-22 – Hannah

- State Staff is looking at in person events for next year
- Have reached out to all of the past sites for GLC
 - Hannah will send out a list of dates and locations
- What do our policies look like – Over arching policy or whatever the county says? Those are the regulations we will follow?
 - Might need to wait until June 15th until we look at our policies to choose from
 - We are going to have to follow what the county policy and look at what is statewide.
 - Statement could be we are following county protocol and add additional steps.
 - We can fill out a liability waiver as a guide as well
- Have posted the application for GLC staff – will wait until June 15th date to see what that looks like. How many students we can have per conference, etc.
 - Staff that has been vaccinated would be a plus – we cannot require it, but it might help alleviate some things down the road
 - If they are not vaccinated, they will need to go through some additional steps
 - Masks? Will know more June 15th – don't need to make that decision right now
- Number of students for GLC – 180 (traditional) – does that number need to change?
 - Really depends on the schools/districts/counties
 - Are they opening at 100%? 50%?
- Should we be offering an online / virtual conference?
 - If they cannot travel – they still need above the chapter level
 - GLC ITC is created – if the stuff is already made – it can be used as an extension or districts can use it and not provide an additional virtual GLC (through zoom, etc)
- MFE/ALA
 - Mosaic will be reaching out to the hotels
 - If we have a spot that can only hold a specific amount of students, do we then offer more days?
 - Might become a cost factor – just need to make sure that we break even
 - Also making sure that we have the right amount of staff as well (GLC)
- SLE
 - Haven't reached out them yet
 - Assuming that the Capitol is not open and there is construction happening within the Capitol – so not too sure how that would affect the experience / what they can do
 - Either the beginning of March or last weekend in February
 - UC Davis field day is 4th and 5th – so any students that are involved in SLE could not participate in UC Davis

- Feb 22nd – 25th – any issues there? Hannah is going to check with dates in Feb, first week of March and second week of March
- Change Makers Summit
 - For new seniors
 - Registration will be available in the next month or so
 - We need to go to the Adult Board and see what that budget look like

FFA Budget Update – Charles

- Sent documents this morning
- We need to look at the budget
- Updated the budget that we were looking at last week
- Talked to Matt about a salary – have not received that
 - Seeing if Hannah’s salary is appropriate
- Budget needs to be approved before Summer Conference
- Concept would be present it to Maria and Matt – then present to Adult Board
- Take a look at provide Parker with any suggestions

Conference Updates

- Need to manually download and trim the sessions
- Email Michelle to get Gamification codes
 - How to do that?
 - Teachers can just email Michelle – not a problem
- Plaques – has them all separated by chapter
 - State officers will be doing banquets in the next few days
 - Do you want Dane to direct ship from Galt? Do you want to distribute them yourself?
 - South Coast – send with Dean
 - Southern – send with Emma
 - State Officers will send San Joaquin at Madera for banquet
 - North Coast – Dane will deliver
 - Central – Jill will pick up at the center and mail
- ROLC
 - No firm dates/location
 - Talin is looking down to Santa Barbara area

Travel:

- Chuck needs June travel by Wednesday
- Rest of the year travel – by June 1
- What do we do for ROLC travel?
 - Just put it down as the Marconi Center

National Convention:

- National Convention will be LIVE
- Rooms –
 - Jill is going to put something together on how to book rooms
 - 200 rooms in the room block (Hilton and Sheraton City Center)
 - Best option for teachers is to give them many option
 - Option 1: Let school's use the online booking system (provided by Nationals and takes us out of the question)
 - Would be worried about having rooms not filled to the max and having students/ schools not being able to
 - Option 2 (best option): Jill would put together pricing on rooms and then allow teachers to tell use that we need the whole room or how many students will be in each (so we can add more students from other chapters)
- In the past – we would provide transportation to the airport and back to the hotel and flights
 - Thought – if we just focus on hotel rooms, there will be no net profit
 - UNLESS, we need to make a little profit to cover other additional costs
 - If they are not renting cars – how do we get a large group of students form airport to hotel?
 - City shuttle service - \$13 per person and they can be able to move from the airport to the hotel, etc

Hopefully will get it out this week

- Have not received anything about the Westin Hotel for delegates – people are asking about room pricing.
 - Might need to reach out to Blaze about hotels at the Westin
- We haven't booked flights yet
 - We don't have the benefits of group ticketing anymore because of COVID
 - We might have to wait to see who are delegates are
 - Need to see who the chaperones will be as well
 - Hands are somewhat tied until we get the delegate's names
- Ontario, SAC, SF, SLO for flights
 - Not too sure how cost effective SLO is – not too sure
 - Santa Barbara might be a better location as well
 - On the Delegate App – it says \$200 per student
 - We might need to change that information - \$400 or do a range
 - Might need to talk about traveler's insurance as well
- Delegate Application is due on June 1st
 - 2 applications so far – can we extend it a week, would that work?

- Depends on how long we have the student's to score them
- The sooner we know, the cheaper the flights will be for us
- Dane is going to send out an email blast – if they number is extremely low, then we extend it
- Need to know where the PSO's are school/location wise so we can find the closest airport
- 2 staff members will be at each hotel so we will be coordinating
- JessaLee is taking care of Agriscience verification
- Hugh - American Degree certs
- Shay - Proficiency certs
- Chuck – National Chapters, CDE certs, & Honorary Degree
- Hugh – when do you need American Degrees?
 - Due to Nationals by June 15th

COVID Letter and Relief Funds

- Chuck is creating a letter to inform teachers about the opportunities

Convention 21-22

- Talin put together the list of what rooms are available
- Summarizing what our needs might be per room
- In the few weeks, we need to get out a draft schedule and list of hotel rooms
- We have more room available in the convention center
- The Sheraton overbooked, so we don't have those rooms
 - We need to determine what rooms we need first
- Need to make some decisions :
 - Dane – responsible for the bowl
 - Career Show/Agriscience Fair
 - Meals
 - Tours? Are we providing tours or providing a list of options for teachers
 - Workshops? Do we still need to do this?
- Asked Talin to look at the hotel next to the convention center so we can do the meals there in a suite instead of the convention center
- Closest hotel is the Holiday Inn to the Convention Center

Plan for Staff Meeting next week?

- Need to make decisions on tours, workshops, map out the career show, etc for Convention

Will not be meeting next Monday – only on Wednesday and Thursday.

Remember to use your appropriate days

- You can cash out with your 80 hours – if you have vacation that you are losing – use it.
- PLP hours – you can use it for that too.
- PD hours – need to use by June 30th

Meeting End Time: 11:45 am

Next Meetings: Wednesday & Thursday, June 2nd & 3rd