

## State Staff Meeting Minutes

Date: Monday, March 14, 2022

Present:

- Charles Parker
- Shay Williams-Hopper
- Hugh Mooney
- JessaLee Goehring
- Jill Sperling
- Jackie Jones
- Nina Snow
- Rosa Jorin
- Melissa Webb
- Sarah Koenig
- Diane Wong
- Maureen Funk
- Kerry Stockton
- Trisha Chapman
- Cari Brown
- Maria Maberto
- Matt Patton

Called to Order: 10:00 am

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**AEFCS Meeting** (heads up – I jumped in late and then was on a call, so I only wrote down a few items from today's meeting).

### Travel:

- Make sure to send Nina your travel information in a PDF for travel
- AG Staff – Payment for FFA Convention?
  - Pay Maria and then get a receipt
  - \$175 or \$275 for supervisors?
  - That includes hotel and registration
- FFA lodging – Nina will email the FFA lodging information

### Help with Conference?

- Will be helping on Friday for set up, Saturday for registration
- Jill and Shay will give information to make information packets
- Anyone that needs help with State Conference or needs help with making copies, let Diane know
- Need to get everything done for the FFA grant
- If anyone needs help with anything during Sunday, Monday or Tuesday of State Conference, let Diane know.

No branch deputy

New branch name

**Apprentice Topic:**

- Where are we with this?
  - Should we be talking to our teachers about this?
  - Totally up to you – feel free to tell teachers about the opportunities and money, but we don't know enough about it yet.
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**AG EDUCATION MEETING – FFA CONFERENCE**

**COVID:**

- Thursday and Friday are not major events – no checks
- One sheet summary for teachers to send to them today that breaks down the regulations for COVID
  - Sarah is going to be sending that
  - Golden 1 is holding us up a bit
  - Sarah will send out a document that will explain all the regulations
  - Feel free to send some of the questions that the teachers are asking.
    - How often do we need to test students
    - Vaccinated
    - What is the age of testing (small children)
    - People given awards need to be tested (have they been told?)
    - What needs to be on that negative proof of vaccination card?
    - PCR or Rapid?
    - What does it mean to be certified?
    - Does PCR testing last longer than Rapid Testing
  - 38% of the schools have responded to their testing requirements
  - Might need to be testing around 2,200 people....if the numbers are coming in the same, about 8 students per chapter.

**Thursday:** LDE Finals

**Friday:**

- Nom Com starts on Friday
  - We will have refreshments, breaks, and meals for the State Conference

## **Saturday:**

- Start testing on Saturday (they would be good for Saturday, Sunday, Monday – tested for Tuesday)
- Registration – Trisha
- Career Show setting up
- Store open – Cari
- Sent out a list for Courtesy Corp – take a look at the list if you need help
- Opening Sessions

## **Workshops**

- Sent out a list and is updating right now

## **Tours**

- Buses are confirmed – Matt you will be getting the contracts today
- Tours are set
- Information and general guidelines for tours will be sent out to Trisha today
- Pick up on J street for tours, drop off at L Street between 5<sup>th</sup> & 7<sup>th</sup> for afternoon tours
- Will send information out to teachers with general information beforehand as well
- Have reached out for “Bus Leaders” per tour group for easy check in.

## **Agriscience Fair**

- Courtesy Corps will be helpful
- Saturday – waiting around for teachers to drop off their boards
  - 8 hours for teachers to drop off boards?
  - Will change the time to start at 12 – will check with Lynn

## **Sunday - Judges Orientation**

- Shay – Judges orientation
- Jill – Student orientation
- Jill – spending time on Saturday with the Admin Conference
- Will need help on Sunday morning to hand out judging packets
  - Jack will be there to help
  - If you are free Sunday morning 7:45 – 8:30 – please reach out
  - Admin Conference is half the judges
  - Admin will have a card that states which area they are judging
- Need to give Taline, by the end of the name, the list of judges

- We're not printing individual name judges for each judge
- Printing 300ish blank "Judge" name tags
- They'll check in and then be directed to the correct room
- On Sunday – they will get their judging badge and their judging packet
  - That is going to be in the back where orientation is
  - Will need 3 tables and a couple of chairs
- Admin Conference needs to have badges with their names on them – will send that list out
- No more judging outside of Sunday, but if they forgot them – they'll be at registration
- Do you need lanyards? (Trisha asked) Nope – they are already provided
- Let's make 400 judge badges
- Maureen would like a schedule for Sunday – wants to keep Foundational people there for the whole day.
  - Jill – Yes – will talk with Maureen afterwards

### **New Assistant Advisor -Tim Brown**

- Planning on meeting with the committee chairs and advisors
- Announcement – not too sure when that is going to occur
  - He's asked for us not to state anything yet
  - Either Tony Thurmond might make the announcement
  - If not, Parker will make the announcement

### **Delegate Committee Chair Advisors**

- Might be a good idea to have a Zoom meeting before conference and then having a meeting before check in.
- Many teachers are younger and do not know what to do
- Feel it would be best to frontload
- Parker will reach out to Tim and work with him
- Parker will check the officer to see what we need for each of those committees
  - Scorecards for Counselors, etc...

### **Career Show & Sponsors**

- Career Show
  - More people have been added – will send that list to Parker
- When can we give Jill access to the app?

- Sooner the better
- But she can make changes on site
- More things she is considered about – name changes, room changes, etc
- Friday by 5 PM – would like the app to go live so we can catch all the issues
- Sponsors
  - How can we highlight sponsors?
  - Can we do a banner?
  - Jill and Maureen will talk after the meeting
- Parker sent out the most recent app information. If you have anything else to add or change – send it directly to Jill.

### **Arena**

- We have a place for assistance – if you have their names, send them to Jill
- Entering the same way we did for the tour
  - Staff can take in our work bags? Correct?
  - If you go into the employee entrance, you can bring your bags and materials
  - Staff will have the full access to the arena
- When do we set up chair backs?
  - Saturday afterwards or Sunday before?
  - Saturday might be the best day
  - Sarina Swall would be the best person to hand off boxes
  - Shay will call her and ask
  - We can also drop them off at the FFA center and Hugh can put them in the trailer
- Plaques:
  - Parents – yes
  - Honorary – have not been received
    - Shay will contact Nationals – if not, she'll get them done

### **Leadership Packet**

- Advisor, Student & Delegate badges
- Meal Vouchers
- Tour tickets and guidelines
- COVID 19 testing sites and time (yes – Sarah will have to provide that)
  - Do we want to give them a list of local test sites along with the ones we are already doing?
  - Worried about teachers taking the receipts and trying to get reimbursed for all of the testing
  - Sarah will provide the document and have an area that we can add information about not giving reimbursements.

- Emergency contact (hospital, 911, etc)
- General Information & Lost and Found
- Map of downtown (with paramedics included)
- Entertainment Info?
- QR Code instructions for Golden 1 – do we want anything printed? No
- National Convention Flyer from Jill
- CalAg Plate – throwing some applications in there.

### **Registration:**

- Should we have guests only check in at Golden 1?
- Can they still add registration beforehand?
  - Registration is going to continue to say open
- Meal Vouchers?
  - We are selling meal vouchers on site.
  - Sandy's meal vouchers for Admin Conference – Trisha will have an envelope for her.
- Ticketmaster
  - Will be sent to the primary phone number of who registered
  - They can scan all if they have their students with them
  - They can share / transfer the tickets to the students

### **FFA Store:**

- Lots of material
- Are thank you cards and stamps are being sold?
  - Currently, no, but might be a great idea
- IF your kid doesn't have a thank you card or a stamp – go see Jill at the Job Interview room

### **FFA Ambassador**

- Please let Matt know if you have anyone that would be interested.

**Contract for Testing & Security** – Sarah will send that to Matt

## Questions:

Teacher ask their State Representative to invite them? Totally fine. Matt Sent out a letter to each of them and the SLE participants invited them as well.

Ag Incentive Grant for next year's application? We do have to have the conversation amongst ourselves. Parker has a proposal – but we need to see what we have budget wise

- 1) Fund them in the new app
- 2) Fund them in the traditional app as well as the new criteria, gradually

We should have next steps by April 1<sup>st</sup>.

Emails and Calls with credentials relative to Calpads

- If you have a class that is getting alternative credits than they can't be on Calpads (which is wrong).
- Make sure that they class is registered under Agriculture (example: Ag Economics, is under Ag Econ and not another code).

Nom Com Committee – Amendment 3

- Should be a “Do not pass” from State Staff
- On the list, there is no “pro / con” list, there is only the rationale for it

Location for New State Officer Luncheon

- No – but did talk about having it at Golden 1
- Not being a full lunch – just a meet and greet
- Tim is going to be meeting the officers and knows what he needs to do when it comes to gathering information.

Hotels:

- When do we check in?
- Wednesday night
- State Staff at the Shearton
- Hugh and Parker at the Holiday Inn

Parli Pro

- Registration is due THIS Friday!
- Tuesday is the Parli Pro Test ( online)

Wavier for students to be tested – Parker sent out a sample (one that Santa Rosa uses and we just adjusted it).

What time can we get into the convention center? 8 am

**Time Ended: 11:58 am**