

CDE Ag Education Unit Staff Meeting  
State FFA Center – Galt, CA  
January 6-7, 2015

The meeting was called to order at 10:11 a.m. by Lloyd McCabe.

In attendance: Greg Beard, Jack Havens, Jeanette Lowe, Josiah Mayfield, Lloyd McCabe, Hugh Mooney, Charles Parker, Jill Sperling, and Jim Aschwanden.

Jack Havens moved “to appoint Jill Sperling as the new recording secretary.” The motion was seconded by Greg Beard and passed by voice vote.

I. State Supervisor’s Update – Lloyd McCabe:

- Executive Director Position -- CDE staff can’t have anything to do with fiscal operation of FFA Center, Adult Board, FFA Foundation according to lawyers upstairs at CDE. Proposal is to have some type of governance system that oversees everything. The first step would be to promote Jim Aschwanden to be the Executive Director of all three entities starting on July 1, 2015. Concerns regarding re-modeling the FFA Center to accommodate more office space are being addressed. The changes will occur at a later date once plans, budget and transition issues are presented and approved.
- Travel – Travel budgets for the entire unit were distributed, along with individual travel budget reports for each staff member. Third quarter travel has been approved.
- Staff Changes – Tanya Wright (Home Economics) is leaving to go to Modesto to be a director of a Partnership Academy. Position will be re-hired and there is a desire to put someone back in the Fresno office in the future. Lloyd will be interviewing OT’s on Friday to provide additional support within the unit.
- Division now encompasses Adult Education. Some shifting of cubicles and storage will happen in January.

II. Program Certification – Angela Mayfield

- Angela reviewed current trends in program certification models from other states and provided background information on how to go about designing a certification structure in CA
- CDE is starting to place great emphasis on certifications
- We need to figure out a way to certify student achievement and skill level so that we can add credibility to the ag ed program
- Per Lloyd McCabe, state staff will meet during State FFA Convention in April to flush out ideas and develop an appropriate certification structure

III. NASAE Conference Report – Jack Havens

- Conference went well
- Jack ended his tenure as the Western Region Vice President

IV. State FFA Leadership Convention – Josiah Mayfield

- Tentative schedule was distributed
- Hotel listing with pricing structure was distributed
- Registration and housing will open on January 12<sup>th</sup>
- No longer require medical consent forms for general participants, just those staying under direct supervision of state staff (nominating committee, officer candidates, choir & band); registration

will require advisor to check box with statement that they are aware that they are responsible for providing supervision of students under the regulations set forth by their school boards

- Amendment Proposal – The only proposed amendment to the FFA Constitution at this time relates to ARTICLE IV, Section A “Elections”. The proposal is to only require the chapter FFA advisor and the regional supervisor to submit a “Survey of Officer Candidates Qualifications” form. We currently require an additional survey from a school administrator. State staff recommends a DO PASS on this amendment.

V. State FFA Nominating Committee – Josiah Mayfield

- Students will go through screening process before convention on one of two dates (Feb. 25 in Bakersfield for San Joaquin, Southern & South Coast; Feb. 26 for Superior, North Coast & Central). They will take written test and complete writing sample. Mayfield will coordinate and supervise those two activities.
- Nominating committee members will meet on March 10 for orientation, training and to review writing samples; roughly 50% (depending on where scores naturally break) of state officer candidates will move on to live portion during State Convention
- Nominating committee facilitator/advisor will be brought in from out of state to provide unbiased assistance to the committee

VI. Greenhand Leadership Conferences – Zane Sheehan

- GLC’s grew in number this year; more added to schedule for next year
- Needs to be consistency in the meals offered at each site

VII. MFE, ALA & SLE Conferences – Zane Sheehan

- MFE & ALA numbers are strong! Additional conference was added in Monterey this year.
- Next year, the plan is to have conferences at same location on multiple days to save time and money in set up and take down
- Multiple conferences may need to occur on same day, meaning that two teams of presenters would be on the road at once and Sheehan would not be able to attend all of them
- Regional supervisors need to stress the importance of teachers STAYING at conference locations throughout the day to provide supervision and assistance as needed, especially in the case of a medical emergency. Sheehan cannot be in charge of 200+ students!

VIII. National FFA Convention – Zane Sheehan

- Trip numbers were up from last year.
- Overall, participants ok with taking bus to Washington D.C. rather than flying.
- If bus option is used again, another hotel needs to be used in/near Lewisburg, Virginia as the motel that was used was very low quality. Also, another option needs to be investigated for Sunday morning’s breakfast to insure a more speedy departure.
- White House tours can be pre-arranged so Zane will look into the possibility of including that for next year’s trip.

IX. Honorary State Degrees, Honorary American Degrees & Distinguished Service Citations – Mayfield

- Staff reviewed lists and recommended names to forward for recognition

X. State Proficiency Award Checks for 2<sup>nd</sup> & 3<sup>rd</sup> place – Jack Havens

- Nationals will no longer be providing monetary awards for 2<sup>nd</sup> & 3<sup>rd</sup> place state proficiencies
- Staff discussed the viability of absorbing that cost; it was decided to cease those monetary awards at this time (may change depending on budget)

- XI. State FFA Membership – Jennifer Stockton
  - There are over 51,000 members already uploaded into National FFA’s system, with ~ 100 chapters still to go
  - It looks like we will reach the 80,000 member mark this year!
- XII. Middle School Agriculture Programs – Lloyd McCabe
  - Lloyd McCabe appointed a committee consisting of Hugh Mooney, Jeanette Lowe and Josiah Mayfield to investigate the feasibility of allowing 7-8 grade students to take ag classes and participate in the FFA. The committee will be chaired by Hugh Mooney and will report back at the June staff meeting.
- XIII. Ag Communications Contest – Josiah Mayfield & Lloyd McCabe
  - We are looking into the possibility of adding a new CDE event to our state offerings – Agriculture Communications. National FFA already offers this contest. First step is to see if CSU, Fresno and Cal Poly, SLO (who both have Ag Comm majors) would be interested in hosting contest.
- XIV. Policy Pertaining to CDE Students Classified as 504 or IEP – Hugh Mooney
  - All FFA activities are operated with the understanding that appropriate accommodations will be made for agriculture students who have 504 and IEP plans in place
  - Teachers simply need to make CDE staff aware of the issue and we will accommodate
- XV. CDE Advisor Recognition – Charles Parker
  - In an effort to show our appreciation for those who serve as CDE contest advisors, Charles suggested a recognition structure based on the number of years of service (years 1, 5, 10 and 15) where individuals would receive a token of appreciation for their efforts.
  - Lloyd McCabe appointed a committee consisting of Charles Parker, Jack Havens and Greg Beard to develop a plan for recognizing CDE contest advisors. The committee will be chaired by Charles Parker and they will report back at the June staff meeting.
- XVI. Ag Ed Historical Data – Charles Parker
  - Chuck has been working hard to compile history data on all ag teachers in CA
  - Staff was encouraged to review the compiled information and fill in any missing data possible
- XVII. AIG Reviews – Regional Supervisors
  - Overall, supervisors enjoyed the opportunity to get back on the road and do site visitations. Meeting with teachers and administrators to re-acquaint themselves with programs was helpful. Everyone felt that they were able to offer helpful advice for program improvement and that teachers/administrators were receptive.
  - Areas of weakness tend to lie with advisory committees, grading students on FFA & SAE participation and course pathways/sequence of courses.
- XVIII. AgEd Contract Proposals – Lloyd McCabe
  - Contract concept requests have been submitted for 2015-2016.
  - Next year, staff will meet prior to contract submission to determine what deliverables need to be included
- XIX. FFA Budget Update – Katie Otto
  - State FFA budget was reviewed. No major changes have occurred.
  - Increase in leadership conference attendance increases total expenses and total income
  - Bushong investments were down this past quarter, resulting in a loss. This is common with investment funds as they fluctuate with the market.
  - Regional supervisors received updated financial reports

The meeting was adjourned at 4:43 p.m. by Lloyd McCabe. We will reconvene at 9:00 a.m. tomorrow

Meeting reconvened at 9:04 a.m. on January 7. Joined by Kimberly Miller, Bill Kellogg, Erin Gorter, Lynn Martindale, Rosco Vaughn, Steven Rocca, Brad Dodson, Mike Spiess, Amy Madison and Jean Landeen

- I. Approval of September Meeting Minutes – Lloyd McCabe
  - Brad Dodson moved “to approve the minutes as recorded.” The motion was seconded and passed by voice vote.
- II. CDE State Supervisor’s Report – Lloyd McCabe
  - Proposal coming to hire a FFA Executive Director to oversee the FFA Center, FFA Foundation and FFA Adult Board
  - If all parties agree, July 1 would be the start date and the CATA office would move from Elk Grove to FFA Center in Galt
- III. CATA Executive Director’s Report – Jim Aschwanden
  - We have been told that Governor will leave AIG and Partnership Academy funds alone
  - CTE Pathways grants – aren’t widely valued by state; did not indicate that a third round of pathway grants would be funded
  - It is anticipated that a new CTE Incentive Grant will be started and that it will become the preferred method of funding CTE; \$250-300 million
  - Every region has been encouraged to write a CTE Pathway Grant for this year; some regions are much further in the process than others; January 20<sup>th</sup> will be used to have representatives from each region meet to flush out ideas and get some major writing done; applications are due February 6<sup>th</sup> (including letters of support from business/industry and school districts)
  - Student certification is an area that we MUST dive into. How that looks is going to need to be figured out so that it meets our needs and make sense with our program delivery system
  - CA Ag License Plates – FFA gets 85% of all funds that come in from that program
  - PG & E Energy Audits – only 214 audits done in 2014; no money will be received this year because we did not meet the requirement set by PG & E
  - “Team Ag Ed” idea of hiring an Executive Director of FFA to oversee the FFA Adult Board, the FFA Foundation and oversee the FFA Center is exciting
- IV. Community College Report – Nancy Gutierrez
  - Restructuring has occurred. In Ag, Water & Environmental Technology, there is one statewide representative and 5 regional representatives. SB 1070 and 1402 funds are used for curriculum, workforce development and working with high schools/community colleges.
  - Some regional reps are working with regional supervisors to spend SB 1070 monies to provide professional development funding
  - National Irrigation Association is doing a certification training program at Cal Poly, SLO in conjunction with the Agriskills Session after CATA Summer Conference. Both secondary and post-secondary teachers are welcome. No cost event with ability to be reimbursed for travel expenses. More information will be available soon.
- V. AgEd K-University Student Enrollment Report – Lloyd McCabe
  - Report was distributed that showed ag student enrollment at the high school, community college and university levels from 2009-present
  - In 2014-15, there are 113,312 students enrolled in agriculture programs statewide
- VI. 2014 R-2 Report & Analysis – Mike Spiess
  - 15<sup>th</sup> year of collecting online data.
  - Interesting trends: courses we deliver is changing, huge shifts in gender (more women) & diversity (student population is more diverse; teacher population is less diverse)

- FFA enrollment is up 3,000-4,000 students
  - Ratio of teachers: students is up 20% (this is probably due to lack of available teachers)
  - Serious lack of males entering ag teaching profession
- VII. 2015 CATA Summer Conference Review – Jim Aschwanden
- Proposed schedule was reviewed
  - Minor changes; nothing notable
  - List of professional sessions for Tues/Wed will be compiled soon; get suggestions to Jim
  - Banquet cost will be increased due to increased rates at Madonna Inn
- VIII. 2014 AgEd Teacher Placement – Lloyd McCabe
- Handout was distributed
- IX. 2014-15 UC “a-g” Report – Lloyd McCabe
- Every approved course outline will be available online Feb. 1 and will be accessible by anyone anytime; transparent system
  - Increase in UC approved courses in all areas seen again this year; trend will continue
- X. National FFA Scholarship Report – Charles Parker
- CA seems to receive less scholarships (both # of scholarships and amounts) compared to those in other states
  - Chuck has put together a report summarizing National FFA Scholarship program and results
- XI. 2014-15 Master Calendar – Josiah Mayfield
- Proposed master calendar was distributed
  - Get changes to Josiah
- XII. University Updates – Teacher Educators
- CSU, Chico – Mike Spiess: Enrollment continues to grow; search for a new Dean continues
  - CSU, Fresno – Rosco Vaughn: Dean resigned in December so new search will start soon; looking for replacement in Dairy Science; AgEd enrollment in teacher prep is fairly static, slight increase in Ag Communications side; part-time instructor coming in to teach Small Engines ; Vet Science contest will be added to field day
  - UC Davis – Lynn Martindale: new Associate Dean; with changes in leadership, there is a need to educate Deans on the importance of the field day and what the return on the investment is;
  - Cal Poly, SLO – Bill Kellogg: welcome to Erin Gorter and Clemente Ayon as Teachers in Residence; Andy Thulin is new Dean; Oppenheimer (CFO of Apple) gave College of Ag \$20 million to build a farm store, overhaul equine area and build a new event center; gearing up for CATA Summer Conference; requested that Bldg 10 be the center of conference with most meeting rooms located there; family BBQ and sporting events moved to Softball Complex; State Finals plans are underway (meats contest will have new advisor); Kellogg will retire August 31; position will be advertised soon
  - Cal Poly, Pomona – Kimberly Miller: New President as of January 1; Associate Dean search is underway; two students have put together a video promoting farming which is a finalist for the World Ag Expo video competition

Split into breakout groups

- XIII. 2014 State Finals Judging & Tabulations – Greg Beard & Charles Parker
- Draft assignments were distributed for both Cal Poly, SLO and CSU, Fresno
  - Hugh Mooney moved that “Vetericyn be the product used in the 2015 Ag Sales contest.” Motion was seconded and passed by voice vote.

- XIV. Judging Tabulations – Mike Spiess
  - Changes have been made and emailed out to staff; nothing major
- XV. Specialized AIG Selection – Hugh Mooney
  - 26 applications that would require approximately \$220,000 in funding; roughly \$80,000 available
  - Scoring system will be determined by Lloyd
- XVI. Future of R-2, State Judging Program – Lloyd McCabe
  - Mike Spiess has agreed to stay on as our data guru for the next few years
- XVII. Proficiency Judging – Jack Havens
  - Jack will send out updated score sheets to everyone early next week for use at regional scorings
  - Printed business agreements have been required in the past; no longer being collected for state degrees; Charles Parker moved “that we follow the same process used for judging state degrees (no printed business agreements with app).” Motion was seconded and passed by voice vote.
  - Jack needs names of teachers from each region to help score proficiencies
  - List of record book scorers needs to be reviewed so that they can be notified
- XVIII. i-Record Book Update – Charles Parker & Mike Spiess
  - Inventory must have an end of year value entered in order for that asset to show up; depreciable inventory is automatically calculated but the system is not currently set up to recalculate when items are sold mid-year
- XIX. Student Travel – Lloyd McCabe
  - Regional officers must work with their school’s to obtain permission to participate in regional FFA activities as those are school-related and the school is required to assume liability
- XX. Teacher Supervision at FFA Events – Jack Havens
  - Teachers must remain ON SITE and provide chaperone responsibilities during FFA activities. & FFA staff cannot provide supervision and assume responsibility

Meeting adjourned at 2:59 p.m.

Respectfully Submitted,

Jill Sperling

**State Staff Meeting  
Teacher Education Break Out Session Minutes  
January 7, 2015  
Galt, California**

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**Members present:** Don Borges, Brad Dodson, Steve Rocha, Kim Miller, Bill Kellogg-President, Erin Gorter, Rosco Vaughn, and Lynn Martindale-Secretary.

Meeting was called to order at 12:25 by Bill Kellogg.

An overview of the agenda and today's topics was provided by Bill Kellogg

**Allocations of Funds-Bill Kellogg**

- Working well for travel to be submitted to Cal Poly.
  - State rate remains the same: Daily food \$41/Hotels \$90/Mileage \$0.55
- The university allocations were as follows
  - Chico                 \$10,366
  - Davis                 \$2,767
  - Pomona               \$3,623
  - SLO                   \$8,658

**Continuing Education Units for Supervising Student Teachers-Bill Kellogg**

- \$75 / semester unit - for working with student teacher
- Available to all teachers statewide.
- Have Cooperating Teachers contact Bill Kellogg to sign up for credit

**Review of New Professional Institute-Bill Kellogg**

- Ann Delay was commended on her organizational abilities and conducting a successful conference
- Stand outs – several mentions of more engaging activities
- Evaluation form attached

**Student Teacher Conclave-Bill Kellogg & Ben Swan**

- Ben Swan has organized the conference
- Conference is ready to go!
- AV needs for presenters
- Dinner-Copper Spur Catered Dinner
- Friday-breakfast @ hotel
- Interviewing
- Snacks will be available

**Supervising Mentoring Agricultural Education Teachers Conference-Lynn Martindale**

- Reviewed the SMAET Conference agenda

**Dates for Fall New Professionals – 11/19-20/15 - Fresno**

**Dates for Student Teacher Conclave - 1/7-8/16 – Modesto JC**

**Dates for Mentoring Teacher Conference – TBD**

**Teach Ag Coordinator –**

- Bill Kellogg has asked Bonnie Baxter to serve in this position – perfect candidate for the job
  - Potential funding sources for the project include:
    - Cal Poly Teacher Recruitment and Support funding
    - Cal Poly TQP funds. Chance Hoellwarth has committed funds to help with our efforts in support of Monterey, SLO, and Santa Barbara counties. Maria)
    - Bob Taylor from the Monterey area has pledged his assistance to help secure funding

Meeting was adjourned at 2:15.

Respectfully submitted,

Lynn Martindale, Recording Secretary