

**CDE Ag Education Unit Staff Meeting
Sacramento, Calif.
September 2 - 4, 2003**

Meeting was called to order at 10:15 am at the California Farm Bureau in Sacramento. In attendance was: Greg Beard, Chuck Parker, Jack Havens, Ken Harris, Bob Heuvel, Lloyd McCabe, Jeanette Sturzen, Jean Landeen, Bob Flores, Jim Aschwanden, Lynn Martindale, Roscoe Vaughn, and Brad Dodson.

Minutes were approved as emailed.

Agenda was reviewed and revised.

Action items from June meeting were removed.

Motion to appoint new secretary died due Chairperson refusing to take the motion.

CATA Executive Director Report – Jim Aschwanden

- Ag Tag bill is stuck in committee
- SB 712 – Albert, Jim is keeping an eye on it. Has a funding model for all schools, which would eliminate all categorical funding.
- Ag Fellowship was very successful. Jim will meet with Ag Network to take over the program. Funding is concern.
- NCLB - more later in agenda, credentialing issue will not move forward until Congress hammers USDE. USDE will not move until then.
- Perkins – When Ag got in the mix of lobby, i.e. Bernie Staller, connection between Ag and Perkins was realized.

Dept of Education Report – Bob Heuvel

- Perkins Resolutions, are we getting back? Asked RS to follow-up at Sept Section meetings.
- Reorganized during summer, minor realignment may occur. Our Division added Adult Ed, Inter-segmental Relations, and Educational Options. Lost High School Leadership Unit. Home Ec. now part of our unit. Janice DeBenedetti was allowed to take demotion to Consultant and return to Ag Ed and Home Ec. Unit. It may of used the vacant position in Home Ec.
- Personnel Surplus list includes Havens and Sturzen.
- Budget in Dept. – Many questions to be answered, especially in light of re-org. Concern about AB 8 funding distribution. Perkins – will money follow Arts to new Division? Will the 15 industry sectors continue to be funded?

Lunch break 12:11 pm., reconvened 1:05

Summer Conference Review – Jim Aschwanden

- 684 registered
- Conference went well.
- More will be charged back by Poly in the future, registration will go up.
- Banquet cost was discussed.

E-Record-Book – Jack Havens

- Some Field test sites have not reported.
- Mac has problems running excel macros
- May run by using tabs or menu
- Will link each students set of books to each other
- May also link a State Degree application

MSP to charge each Road Show a maximum \$5.00 per disk with the E Record-book.

Road-Show – Heuvel

- Two state topics – CAERT and E-Record Book – will need computer lab and digital projector.
- Texas Instruments is available.

FFA Report – Charles Parker

- Greenhand Conference material has been mailed.

MSP that \$200 per Greenhand Conference be budgeted for facility rental in 2004-05.

- COLC – letters went out to RS. Jeanette has COLCs in September. Has two day activity.
- ALA are not being offered this year. Working on a plan to improve.
- MFE – Four presenters are Luke Browning, Brian Dodson, Audrey Dodson, Elissa Shipp
- SLE date changed to March 2-5, 2004
- Calif. Chapter Charter numbers handed out.
- State Conference – Speaking finals to be on stage. Tentative schedule handed out. (do not disseminate) RS will have to organize the finals on stage. RS will need to invite “celebrity” judges. i.e. legislators, VIPs, industry reps., etc. Suggested that Chuck Parker send out letters to invite VIP judges on FFA stationary.
- Problem chapters and potential chapters list handed out.
- State Officer Chapter Visit Schedule and National FFA Winners list was emailed.
- \$10 will be cost of State FFA Conference video

Degree Requirements in Record Book – Ken Harris

MSP to put into the record book a checklist for each of the four degrees.

FFA Insert – Greg Beard

- Jonnalee Henderson is the intern.
- Sept. 9 is coming deadline.

R-2 Data Collection

- Handout from Mike Speiss, review tonight and comment tomorrow.

AIG

- Funding list is going upstairs for signature. We think that funding letters will go out in two – three weeks and checks out in October.
- Jan. 1 will be deadline for second funding list and specialized grant applications ranked.
- Specialized Grant application due December 15 to Regional Supervisors

MSP that the AIG review document reflect that four sections meeting equal one in-service and a maximum of two “other” Professional Development be allowed towards the count of the minimum of four professional developments.

FFA Center – Jim Aschwanden

- Need to develop a website
- It is crucial to get first million to make the rest of the funding easier.
- If FFA raises half of its \$500,000 pledge by January 1, we will be in a lot better shape.
- FFA Center will make a profound difference in the long term future of Ag. Education.

Handouts from Lloyd – “Now Your Speaking” and “CDE Directory of Agriculture Education Resources and Services.”

New Professionals Conference

- Suggested topics:
 1. Initiation
 2. Classroom management
 3. Applications/Degrees
 4. Dept. member relations

5. Professional Behavior/images, role model
6. Fairs and shows, what are they/ purpose
7. SAE Period and Extended contracts – Going home at 3:00pm
8. Professional Commitment
9. Advisory and Booster committees – Are they one and the same.
10. FFA Officer Retreat
11. Department Management
12. RS expectations

Adjourned at 5:20 pm

Reconvened 9:15 am

Student Teachers Conclave

- Jack Elliot will be Keynoter
- Record book scoring as topic, Max Corbett suggested to present importance of Rd Books

NCLB – Lloyd McCabe

- New Ag. teachers will have a big problem with “qualified” credential. They will need to have major in subject taught or past the test.
- Reviewed handout
- Title 1 schools must follow credential regulations now.
- CDE estimates 181,000 teachers do not meet credential requirements
- HOUSSE will grandfather in the “not new” teachers.
- Discussion of new teachers getting a dual credential via CTC recognizing ag. Courses as Science. i.e. meeting credential by “equivalent” coursework of 33 units.

Teacher Educators broke out to their meeting.

Calaged Status

- Reviewed email from Mike Speiss
- Oct. 1 is deadline to have directory changes done.

MSP to not list out of state job openings in the Job Opportunities letter.

UC Course Approval – Lloyd McCabe

- 24.2 percent increase in UC approved courses from previous year.
- Handout distributed, Lloyd will put together handout for road shows.

Computerized Tabulations for State Finals – Greg Beard

MSP to, if necessary, take the excess money of the State Finals Registration fee above and beyond the cost of updating Curricular Code to pay for development of computerized scoring.

MSP to provide the Regional Supervisor with cell phones and pay monthly service fee.

Lunch break.

CCR

- Jack Havens will cover CCR at Vista SD.

Strategies Manual

- Eliminate references to “Improvement Plan”
- Eliminate references to “Certification”
- Remove “Basic” from Basic Core
- Refer to On Site Review in Introduction and include Review document as an appendix
- Include Program Plan information under Criterion 9 and include program plan Table of Contents as an Appendix
- Consider changing order of Appendix

Ag. Mechanics SAE Study – Jean Landeen

- No support from staff for request for providing assistance with Doctorate study

CTE Standards – Bob Heuvel

- Legislation passed to have all CTE sectors to develop state standards.
- O’Connell is appointing Advisory committee
- When require major support from one of our staff

Teacher Educator Report – Bob Flores

- Dollars discussed, formula was developed to allocate the funds
- Pre-service/In-service contract discussed and distribution of funds
- New Teachers workshop, Rs tel new teachers to save the date Dec. 4-5
- Chuck to do Record book scoring at Student Teacher conclave
- NCLB strategy discussed

Adjourned 5:20 pm
Reconvened 9:25 am

Havens gave report to Teacher Educators.

Tech Prep Report – Bob Heuvel

- Working on Ag Ed Cds
- Don will put together report to send us.
- Where is Ag Business and Ag Core course outline?

Regional Supervisors Reports

- Greg - many new teachers, hopes he will be allowed to travel
- Jeanette - concerns about teachers being allowed to travel
Priorities discussed
 1. FFA Convention
 2. Region CATA Mtgs.
 3. Road Shows
 4. New Professional conference
 5. Master Teachers conference
- Jean - Add programs, lost two juniors highs (now 7-8)
- Jack - Lost three small programs, but other programs growing
- Ken - Least growth or changes in 9 years
- Lloyd – Not many changes, but there will be many retirements at the end of the year.

Teacher Educator Reports

- UC Davis – 7 student teachers, 3 doctorates, offering all the ag ed classes this year.
- Fresno State – 8 student teachers each semester, down slightly, Ann DeLay hired to replace Steve Rocca, still trying to hire to replace Mike Speiss. Ag Core done and sent to CAERT. New acting associate dean.
- Cal Poly, SLO – Jerry Clark and Bob Cummings are on board. One year deal only. Enrollment up in Ag Ed.

Teaching Placement Summary – McCabe

- Distributed summary of Teacher placement. Will have more placements this year than last year.

Livestock Insurance

- Four schools still need to settle up financially

- Billy would like to attend each Region meeting and make presentations or other representative

CDE Ag Ed Unit Work Plan

- Distributed and reviewed
- Quarterly monitor and adjust reports will need to be done

CDE Staff Evaluations

- Due next Wednesday Sept. 10 in Bob's office
- Pay particular attention to Personal goals and Improvement goals.

Meeting adjourned 12:50 pm.

**CDE Ag Education Unit Staff Meeting
Sacramento, CA
June 6, 2003**

Action Items

Bob Heuvel

1. Check availability of BTSA money for New Professionals
2. Assessment (ACE), Standard 12 on January Staff meeting agenda

Chuck Parker

1. Check into changing hotels for SLE
2. National Convention, ask Tom Munter to room teachers throughout all floors, interspersed with the students.
3. Revise AIG forms –cover of review form, In-service record, SAE vs SOE
4. Include Region FFA debts on next staff meeting agenda

Regional Supervisors

1. Remind teachers at Sept. Section meetings to get the Perkins resolutions, handed out at Summer Conference, copies to RS.
2. Poll teachers preference DVD vs VHS
3. Computer lab and digital projector available at Road show for CAERT and E Record Book workshops
4. Remind schools to expend AIG 02-03 Augmentation money by Sept. 30
5. Directory information due in by Oct. 1
6. New Teachers (1-3 years) to Bob Flores
7. Encourage applications for all FFA awards, we got deal on plagues
8. Livestock insurance on the Region CATA meeting agenda.
9. Review Strategies manual as assigned.

Jack Havens

1. Contact Borges regarding producing CD with E Record Book, cost, labeling of CD
2. Define in strategies manual the AIG in-service requirement
3. Send to Lloyd Standards for FFA, SAE, Rd Book, Careers
4. Directions for Directory changes to RS

Ag. Educators

1. Pursue CTC to identify Ag courses that would meet a science equivalent coursework in science.

Don Borges

1. Ag Business and Ag. Bio course outline online on Calaged.org
2. Send Tech Prep report to State Staff