

**CDE Ag Education Unit Staff Meeting
Sacramento, Calif.
June 4-6, 2002**

Meeting was called to order at 10:30 am at the California Farm Bureau in Sacramento. In attendance was: Greg Beard, Chuck Parker, Jean Landeen, Jack Havens, Ken Harris, Bob Heuvel, Lloyd McCabe, Jeanette Sturzen, Brad Dodson, Rosco Vaughn, Steve Rocca, Glen Casey, and Jim Aschwanden.

Minutes were approved as emailed.

Agenda was reviewed and revised.

Motion to appoint new secretary died due Chairperson refusing to take the motion.

Dept of Education Report - Bob Heuvel

1. Most contracts will be extended one year. (management positions)
2. 80 positions to be eliminated plus 33 new positions in budget
3. Home Ec and Ag maybe be on the block.
4. Summer Conference travel still up in the air.

Lunch break 11:30 – 12:00

5. Funding – Next year's budget based on this year's funding
 - 250,000 – Leadership
 - 200,000 – Base funding
 - 50,000 – Ag. Industry Sector
6. Pre-service contract
 - Chico 9,500
 - Pomona 5,750
 - CPSLO 13,000
 - UCD 1,5000
7. Professional Development
 - Road Show – 6 Regions @ 1,000 (300 presenters, 700 travel)
 - Cooperating Teachers/New Teachers Conference = 25,000
 - New Professionals/Leadership Institute = 17,500
 - Summer Conference = 5,000
 - Interns (3) = 7,125 (Greg -2, Ken - 1)
 - Gail and Kim @ 20%
8. No printing of the directory

Ag Educators Reports

1. Chico - Brad Dodson - 12 on stage this year. 6 next fall, 9 –12 in Spring
2. Fresno - Vaughn, Rocca - 9 Completers and 2 interns this year, 9 student teachers next fall and 14 –16 in the spring. Diesel engine short course after the fourth of July, info out soon
3. Pomona - Havens - 3 student teachers this year, 3 others are already teaching.
4. San Luis Obispo – Joe Sabol Retirement, interviewing 4-5 candidates, may hire second lecturer position. Average 20 Student teachers a year, 30 next year – 15 per fall and spring. 12 available this year. Increased math requirement to pre-calculus to get degree.

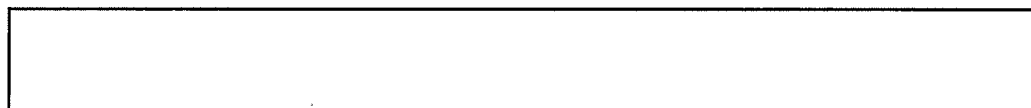
Rough count of 26 new teachers and at least 31 positions will be open.

Tech Prep – Don Borges

1. Distributed Work Plan Year One Report, Work Plan for Year 2. Year two Writing Ag Sci 1, Ag Sci 2 , Ag Bio., and Ag Econ/Business

R2 Program and Online FFA Roster – Mike Speiss

1. R2 Program refers to software package that will do FFA Roster and R2. Online Roster refers to completing FFA Roster that will also complete the R2 but you must be online at calaged.org in order to complete it.
2. Havens will offer online Roster training at ROLC



Moved, seconded, and passed (MSP) to add a \$2.00 per student processing fee for those rosters not submitted electronically.

Schools will have three options

1. R2 Program (software)
2. Online Roster via calaged.org
3. Paper Version with \$2.00 fee per student

Electronic Calendar (calaged.org)

1. Discussed and reviewed. Region to input only Region activities. Statewide activities will be the responsibility of Chuck. Greenhand, MFE, ALA conferences will be on the Regional calendars.

Record Book Revision

1. Havens reviewed Record book changes
2. Will be introduced at Secondary Division, then details at Student Activities.

CATA Summer Conference – Jim Aschwenden

1. Reviewed conference schedule and Staff assignments
2. Hall of Fame – Need to have readers from each Region. Let Ken Harris know who they are and he will get the script to them.

State Finals – Greg Beard

1. Reviewed
2. Distributed statistical review
3. Need to update computer scoring program (Glen to talk to Mike Speiss)

FFA News – Greg Beard

1. Distributed highlighted chapters
2. Recommended March/April issue be 8 pages. (changed next morning to keep at 16 pages)

Adjourned at 6:35 pm

UC Floral – Lloyd McCabe

1. Lloyd met with UC people. Chancellor's Office will send out a letter to admission directors to inform them that if a student is otherwise qualified, to accept any design type course for both the 2003 and 2004 academic years.
2. UC and Ag Staff will meet by October 2002 to create a model Floral Design course.
3. 305 Ag Science courses have been approved.

MSP to have Greg Beard head up a sub-committee to develop a prototype Floriculture course that will meet UC approval.

FFA – Chuck Parker

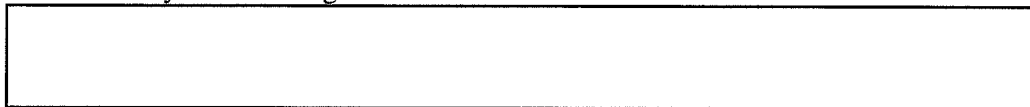
1. FFA Convention Highlight video with speeches would cost \$7.00 - \$7.50

MSP to create a video of convention highlights and speeches.

2. Calif. Ag Ed CD-ROM – Ask teachers what they would like to be added.
3. 75th Anniversary Committee being created by Chuck with Past State Officers from each decade. Jerry Davis and Tom Munter will also be on the committee.
4. National Proficiency list distributed. Only change is Specialty Animal will be in one area only.
5. Handouts:
 - Chapter Visit assignments
 - Proficiency Award summary
 - Record Book scoring summary for Proficiencies
 - Award summary
 - State Officer Selection
 - State Leadership Conference themes
 - National Proficiency list
 - Integrated Leadership Development Program
6. Agreed that all registration for State Conference will be sent from State Financial Office to Reg. Sup. immediately with or without financial commitment.

Misc.

1. AIG due dates will be the same, except second apportionment will be done by Jan. 20
2. January Staff meeting



MSP to hold January 2003 State Staff meeting January 7 – 9, 2003

3. Discussion of travel Priorities

In order of priority:

1. September Section meetings
2. May/June Section meetings
3. On Site Reviews – if limited to 10 percent, New Teachers/New Dept chairs/Struggling schools would be priority.
 - Central = 6
 - San Joaquin = 8
 - Southern = 7
 - South Coast = 5
 - Superior = 5
 - North Coast = 3
 - Total = 35
4. Region Meetings

5. Road Show
6. COLC
7. State Degree
8. Regional Finals

Available/willing to attend

- Wonder Valley – Harris, Havens
- Master Teacher Conf. – Beard, McCabe, Landeen, Havens, Sturzen
- Nat'l in-service – Parker, Heuvel, Sturzen, Havens
- FFA Conference – All
- CATA Conference – All

Lunch 1135 –1225

FFA Financial Report – Angie Miles

1. Distributed and discussed.

Record Book – Jack Havens

1. Reviewed committees recommended Record Book.

MSP to drop ownership and non-ownership from journal.

MSP to recommend 12 journal pages.

Break

More FFA – Chuck Parker

1. SLE = Raised cost, but more applications (66) and better quality.
2. Greenhand Conferences = still available
3. ROLC
 - Team Building is the focus
 - Inventory form was previously distributed. Please return
 - Snacks – TBA
 - Breakfast – each Region do own with State Officers
 - Need T-Shirt sizes

- 4. COLC
 - State officer focus on “Team Building
 - Region offices develop officer specific workshops and let State officer know their role.
- 5. National Convention Trip
 - Havens is the Staff member to supervise Galt house. Supervision discussed.

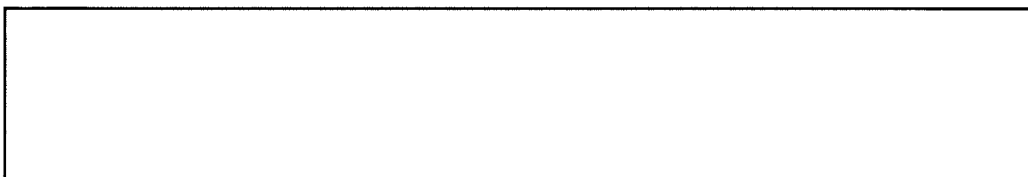


MSP that Angie Miles investigate the costs involved in providing “blanket” coverage and/or “individual event” insurance coverage for section and region activities.

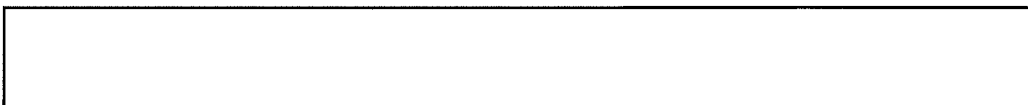
Road Show 2002

- 1. Quality Assurance: Ag Teachers as Trainers (required)
- 2. Computerized Record Book (required)
- 3. Ag. Core/Ag. Bio./Ag. Business curriculum (required)
- 4. Administrators
- 5. Lloyd’s Research

State Proficiency and Application – Lloyd McCabe



Moved and seconded to select the state finalists based on a 5 page state application previously used and that the 3 state finalists be required to complete the national proficiency application and submit that application the day of the state judging in order to be interviewed.



Moved and seconded to amend by deleting “5 page State” inserting “an abbreviated National”



Moved, seconded, and passed to Refer to a Committee of three appointed by the chair.

Chair appointed Ken Harris, Jeanette Sturzen, and Lloyd McCabe and instructed to report back at next meeting.

Ag. Literacy – Jean Landeen and Glen Casey

1. Handout of “Draft” Calif. Ag. Literacy Awareness Curriculum Guidelines.
2. Handout – “Ag. Literacy Concepts and Learning Outcomes”
3. Handout – “Food and Fiber System”
4. Please review these handouts and make comments/suggestions by end of June.
5. Hope to finalize K-12 by July 1.

Meeting adjourned at 5:35 pm

Reconvened at 9:00 am. Reviewed yesterdays meeting with those who were not in attendance yesterday.

More Record Book – Ken Harris and Jack Havens

1. Ken recommended 2500 hours be the maximum hours claimed for an SAE award without raising a warning flag.



MSP to use “placement” instead of “non-ownership” and “Work Experience” in the record book.



MSP to recommend the changes in the Net Income Summary presented by Ken and Jack.

Teacher Educator Break Out Meeting Report

1. Teaching sites and placement discussed.
2. Summer Conference New Teacher activity planned.
3. New CCTC standards discussed. At the next State Staff meeting a presentation by the Teacher Educators on the CTC Standards be given. Include copies of CTC standards, information on the designated subject credential, the various ways to get a credential, and copies of the advising sheet from each University be presented.
4. Student Teacher Conclave – “Effective Teaching” will be the theme. Less money

available so Teacher Educators need to step up with program.

ATAC – No longer available.

Executive Director Report – Jim Aschwenden

1. Budget – Who knows when
2. Governor- Work Force Initiative – is now practically dead. Only thing left is “Ladder to Success” from Chancellor’s Office.
3. State Master Plan – nothing from Workforce sub-committee is in the document. Jim suggests reading recommendation 12 and 25. A lot of SB1731 (Alarcon) is in Master Plan.
4. SB 1731 has been reduced to a consultation piece. At Appropriations Committee, Alarcon tried to amend back to original form. Expected to be amended on the floor.
5. Sacramento Ag. Fellowship – distributed draft program.
6. Retiring Teachers – identify person to be presenter who will stick to 2 minutes.

FFA Center

1. Priority for Capitol campaign is FFA Center, but will include efforts for Leadership Development.
2. At recent meeting, impression is the players were in the room to get this done, they need to know the FFA members and teachers are behind it.

Lunch 1220- 105

George Gomes brought greetings from Farm Bureau

UC Davis – Rich Engel

1. Cary Trexler starts July 1
2. Second position will be advertised this summer.
3. Summer Science Institute already full with a waiting list.
4. Credential – Ag Ed credential approval needs paperwork by Cary.

FFA Conference Review

1. Dance was hot (temperature)
2. Sat. Night Bash not enough activity
3. Award Finalists need lunch
4. Need a judge’s hospitality room for Thursday’s speech contests, with lunch and a gift or convention token for their participation.
5. Hotel needs are growing
6. Supervision – seemed to be less supervision.

7. 75th Anniversary – get ideas to Chuck. Possible State Officer reunion@ Fresno, Regionalized 75th Anniversary celebration.

Advanced Leadership Academy

1. Do we continue in same format?
2. Straw poll of Supervisors = 5-2 to continue ALA. Lloyd, Brad, Chuck to look at ALA and the Leadership Continuum.

Survival Kit for Agriculture Teachers CD-ROM

1. Heuvel has the CD's to be distributed to 1-3 year teachers.

Livestock Insurance Program

1. Do we want to continue, answer is we want insurance available.

Master Calendar

1. Greenhand Conferences inputted by each Region
2. MFE/ALA – State
3. Holidays – State

Ag. Incentive Grant

1. If we get to visit one third, visit those that have not been visited in last year's group.
2. Next option, visit 10 percent in each region, priority to new teachers, new Dept. heads, and struggling programs.

Optional Standard 12



MSP to adopt Standard 12 recommendation from sub-committee. (3-2).

To be implemented for 2003-04

Chuck to send new application so it is available at Summer Conference.

Meeting adjourned 5:30 pm

Respectfully submitted,

Jack Havens

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