

## AEFCS State Staff Meeting Minutes

Date: Monday February 14, 2022

Present:

- Charles Parker
- Jill Sperling
- Shay Williams-Hopper
- JessaLee Goehring
- Diane Wong
- Nina Snow
- Rosa Jorrin
- Melissa Webb
- Jackie Jones

Called to Order: 10:03 am

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AIG List – Diane has that list and we should have that set

Melissa has her conference in April and is busy with her Spring meetings

Department:

- Very quiet
- Heard they are doing interviews
- Mary did approve the BCP – signed and moving forward
- COVID – nothing about returning to the department
  - They are still doing testing
  - Worst than it was when Covid first started
  - Manager meetings on Monday's and Friday's
- More proposals for CTE funding
  - Example: CTE pathways
- National Career Clusters Meetings
  - Might send some information to Jill to give to Dustin – presentation from Seth
  - They are trying to eliminate agriculture
    - Wanting to merge some together and keep comparing to the five originals
  - Parker will be writing a rebuttal
- NASAE regarding the National Career Clusters
  - Julia sent out a lot of emails and Mike might be moving forward to draft something
  - NAAE might be sending out a email as well

CTSO - combined joint meeting – who will be in charge of it? (Sacramento Leadership Experience for all CTSO's)

- Not too sure who is putting it together
- Need to find a date that will work out for everyone

Workbased Learning/Distance Learning

- Colby was on the call, but didn't know who was our designated person for credentials
- Does it make sense that we are all there to attend the meetings? What is the intent? One person per office?
- Distance Learning and Work based Learning were two separate groups. After Covid and distance learning stopped, so they decided to merge both groups.

Travel

- THANK YOU Rosa and Nina for helping with travel
- We are going to put together a form to show what has been submitted, approved, etc. on our shared drive
- We just need to watch our terminology when requesting travel
- In the central drive under "Ag Ed" there is a "Travel" folder. Everyone has their own folder. In your folders, you might have Q4 for under \$250 – then you'll have a folder. If not, you won't see that folder.
  - o You'll also see what has been approved and what hasn't
  - o You can also see what your costs were in your budget
  - o If you have trips that need to be approved that are not on there, then let us know.
  - o Personally mileage (stop at one school and go to another school) – you need to separate it. So point A to point B. Then point B to point C. Then to point C back to your original location.
  - o If you put in CalAfers that you went 100 miles, make sure that the map reflects that
  - o Try to get your travel in regularly (not a quarter at a time).

Need any help during your conferences?

- Diana, Nina and Rosa will be in the area
- If we need help, please let them know
- Help with registration? Contact Trisha

Timesheets:

- Try to have them in by the 25<sup>th</sup> of the month

Jill went through the toner and staples in the copier room in the department. Jill will check with Savannah (tech person).

State Degree certificates

- Parker has signed a whole bunch of them
- State Officers still need to sign them

Time Ended: 10:42 am

Next Meeting: Second Monday in March