

**AGRICULTURAL EDUCATION STATE STAFF MEETING
FEBRUARY 5-7, 1997**

MINUTES

DAY 1

The meeting was called to order at 10:45 a.m. by Bob Heuvel. Members present were: Jim Aschwanden, Jean Landeen, Chuck Parker, Ken Harris, Kim Bellah, Bob Heuvel, Dennis Hampton, Ted Gregg, Kim Perry, Brad Dodson, Lloyd McCabe, and Greg Beard.

The agenda was reviewed and changes were made. The minutes from the fall meeting were reviewed. No changes made

Reports

1. Community Colleges Report by Kim Perry

Reviewed due dates for various VATEA proposals including the Student Leadership Contract. Perry reported an increase in funds for student leadership. It was also reported that \$95,000 in the professional development/curriculum development is targeted for Community College Agricultural Education. Perry also reported that each vocational area will receive \$50,000 for curriculum development.

An advisory committee was formed to lend direction of division to Chancellor.

Kim requested to be added to regional and state mailing lists.

2. CATA Report by Jim Aschwanden

Aschwanden reported that representatives have been assigned to committees and meetings should be held soon.

Bill to reestablish units in Business, Health, and Industrial Technology in CDE is in developmental stage. Home Economic Unit is to be reestablished January 1, 1997.

The "Gooseneck" Bill (SB2847) states 26,000 GBW - trailer + vehicle can be operated with a Class C license as long as you are an employee of a farmer, or a farmer, doing agriculture business (farmer definition varies - \$250 sold of ag products versus predominance of income from ag enterprise - Calif. CHP). Aschwanden has contacted CHP regarding enforcement of law regarding this issue/interpretation. No ruling as yet.

Focus Group Report: December 8th - report sent to Delaine Eastin and requested meeting. No response as yet. If no response, action taken by 3/4-5/97.

Resolution from Governing Board - CATA active membership limited to individuals involved in classroom teaching. Referred to standing committee. Discussion followed.

There are errors in the Curricular Code. Aschwanden identified errors in Vegetable Crops, Parliamentary Procedure contest, and Agriscience Fair. Novice division and Advanced division included in Agriscience Fair. Both divisions will be scored by independent judges. Once winners are determined, a composite team will be developed for each team for top team honors (team members can be from either division). Governing Board reached this decision at Winter Governing Board meeting retreat. Information regarding Agriscience Fair to go out with CSU Fresno Field Day.

Aschwanden reported on the State Officer Industry Tour. WCPA - Steve Forestberg, Director, expressed interest in supporting training of officers as ambassadors for ag industry. Discussion followed. Proposal to conduct media training. Discussion followed.

CATA Summer Conference keynote speaker will be Guy Rice Doud.

1997 Lake Sequoia will occur this year - the date has not been determined.

CATA (CalAg.com) now has a website. Curricular Code now on web (almost complete).

3. Student Teacher Conference - Reported by Dennis Hampton & Kim Bellah

Student Teachers and Cooperating Teachers' conferences combined this year on January 14-15 in Sacramento. Thanks given to all staff involved. Approximately 50 student teachers attended. Evaluation results handed out. Discussion followed.

4. CDE Report by Bob Heuvel

The Ag Ed Unit went through an audit, which is basically complete. No final report available yet. Heuvel cited two major issues: (1) the direct handling of funds by staff. Role and responsibilities of state staff in financial operations. CDE vs. California Association FFA, and Regional FFA accounts. (2) fiscal arrangements/agents at issue. When are we as coordinators of projects or actually entered into fiscal agreements for services. Are we in or out? Discussion followed.

Heuvel reported that due to audit, all contracts delayed except for San Luis Obispo Calcagno contract. This contract is in place. \$165,000 (AB8) available for activities. Must be out in contract by July 1. A list of activities and projects must be identified to establish funding mechanism.

Heuvel distributed copies of the Strategic Plan 1996-97. This plan has been departmentally approved. We are to deliver components of plan (see plan).

Information regarding 3 bills: Delaine Eastin is working on all, focusing to increase high school graduation requirements and increase course requirements. (1) Added English requirement; Math to also include Algebra and Geometry; (2) Sciences w/lab - physical and biology; visual and/or performing arts; (3) career education requirement - Career Pathways course.

AGED 2020 Update: there is interest in 3 states - Utah, Nevada, and California to form a consortia (Hawaii and Guam have not expressed interest). Three individuals from California - Scott Vernon, Dave Clark, and Kim Bellah.

5. Program Certification by Ted Gregg

Program Review document was distributed for review. Discussion followed. Staff worked on consistent language between program review and incentive grant checklist.

6. R2 Report by Charles Parker

Student numbers are up, over 48,000 students. Final report will be mailed.

7. Cooperating Teacher Conference Report by Bob Heuvel

Discussion followed regarding program as it relates to student teacher placement.

DAY 2

Those in attendance: Lloyd McCabe, Charles Parker, Ken Harris, Jim Aschwanden, Kim Bellah, Eric Zilbert, Linda Whent, Bob Heuvel, Glen Casey, Brad Dodson, Richard Rogers, Ted Gregg, and Greg Beard.

8. Statewide Professional Development by Bob Heuvel

Possibility of reduced funding in this area but exact amount not specified - probably in the range of \$100,000 to \$125,000.

▶ *Cooperating Teacher Conference (Glen Casey, Kim Bellah)*

See Report. One purpose was to create uniformity and unity in teacher preparation effort statewide. Each region was represented but overall numbers were lower than anticipated (53 - goal 75). Discussion followed. Bellah reported that student teacher - master teacher combined meetings were beneficial. Kim Bellah felt a weakness in the conference was that all universities were not present for entire conference and that inhibited uniformity

among the 5 teacher education universities. There was not consistency in combined meetings among universities. Some universities summarized the activities conducted during the combined meeting.

Heuvel charged Bellah to compile data on attendance at Cooperative Teacher Workshops and Student Teacher sites for last three years. Each university to provide Bellah with needed information. Data will be distributed in April and staff will meet on Friday, May 2, 1997 in San Luis Obispo. Recommended to extend combined meeting time beyond one hour. Also, student teachers should attend morning session of Dr. Palmer. Bellah also charged with surveying universities regarding programmatic and logistical information. It was suggested that fall student teachers meet with cooperating teachers prior to experience - perhaps a Sunday activity at CATA Summer Conference. Other options discussed.

▶ *New Professional Institute (Linda Whent)*

Shared agenda with brief discussion by Whent. Indicated evaluations were better than last year. Whent indicated that question/answer meal session was very successful. Evaluations will be sent to state staff by Whent. Heuvel asked staff to rank the three workshops: (1) Student Teacher Workshop; (2) New Professionals Workshops; and, (3) Cooperating Teacher Workshop, respectively.

▶ *Road Show (Kim Bellah)*

Report submitted and discussion followed. Bellah asked for suggestions.

- Maintain flexibility, yet have at least one common statewide session.
- Invite experts out of region.
- Coordinate dates for ease of travel.

9. Student Teacher Conclave by Bob Heuvel

Discussion followed. Kim Bellah asked for teacher names of "Innovative SOEP's" for workshop panel (2 per region). SLC Teacher Workshops (see request form).

10. CATA Summer Conference by Jim Aschwanden

Jim listed and described 5 proposed professional sessions. Discussion followed. Counselor's Day - schedule same.

11. Computerized Recordbook (CRB) by Eric Zilbert

Discussion followed. Zilbert sent DOS version. A skills session on CRB was proposed. Committee formed consisting of: Heuvel, Parker, Bellah, and Zilbert to meet regarding CRB -

status errors identified, degree of work needed, plan of action for funding for necessary work and distribution, timelines for project completion, available funding.

SUB-MEETING BREAKOUTS

12. Parli Pro Judges List by Charles Parker

See handout. Parker maintains the list. Any additions and deletions from list, let Parker know. He will contact Modesto J.C. to get additional names.

13. Speaking Finals by Charles Parker

Chuck reviewed the schedule for leadership contests:

8:00 - 8:30 Registration for Speaking contest

11:00 Registration for Parliamentary Procedure

11:00 - 4:00 Parli Pro Contest

5:00 Buses leave Convention center for President's Dinner

5:15 - 6:30 Dinner at President's Home

14. New Horizons Insert by Lloyd McCabe

Discussion followed regarding cost benefit of insert. Initial price quotes \$2,300. Actual price was over twice that to publish. Charles Parker moved that we contract to do the newsletter only up to the last issue of school year. It was moved that we work with the Foundation regarding their helping to offset cost. Motion seconded. Debate followed. Voice vote taken, motion passed. Greg Beard requested ideas for various articles; i.e., families, husband and wife teaching pairs, FFA "alumni makes good," etc.

15. National Convention Report by Charles Parker

California had a total of 579 attendees: 352 members, 64 American FFA, 87 Advisors, 10 Administrators, 66 others. Discussion followed. It was moved that Bob Heuvel will explore options for providers. Motion seconded, voice vote, motion passed. Trip discussion continued. Staff Rotation on national trip: Lloyd 90, Chuck 91, Greg 92, Ted 93, Ken 94, Jean 95, Brad 96, and Ted's turn 97. National Convention trip discussion continued. Evaluations submitted.

16. Amendments by Charles Parker

Proposals submitted. Discussion followed. Proposal 10 by Dodson, seconded, discussion followed, tabled by Heuvel, vote taken. Table passed.

17. Teacher Educator Report by Glen Casey

It was recommended that Cooperating Teacher Conferences and the Student Teacher Conferences be continued. Discussion followed. Suggested that a program for "less than credential" program be offered. Summer teacher prep. Topics: program Management, FFA/SOE, Teaching Methods (see report). The program would include an Internship between two summers with supervision. Casey will provide one page description of program.

18. Teaching Positions/Placement Update

Placement letter was distributed (see handout). Add Kim Perry's name to contact list. Potential Positions - 60+. Discussed shortage issue and credentialing options.

CPSU - Pomona: 2

CSU - Fresno: 10

CSU - Chico: 7

U.C. Davis: 6

Cal Poly, SLO: 18

Total of 53

19. National Convention Trip (Kim Bellah)

Monsanto wants to conduct a preservice activity for all student teachers nationwide and offer a stipend to offset travel expenses. Program to include orientation to National Convention, career development events, workshops, technical ag workshops, etc. Discussed possibility of joint activities with student teachers and FFA groups.

20. Wells Fargo Bank Scholarship (C. Parker)

Trust funds are available (\$7,000) for FFA and 4-H scholarships. \$3500 available for FFA. McCabe moved that we form three \$1,000 scholarships to be given out at SLC as part of our scholarship program. \$500 to be given to Nevada Association. Move was seconded, discussion followed, motion passed by voice vote.

21. Proficiency Awards (C. Parker)

Harris moved that we strike out 100 and insert 50 hours of self labor (Item IIIb). Motion seconded, discussion followed, motion passed by voice vote. Parker will make change and send to each regional office.

22. ROLC (C. Parker)

Landeen moved to have regional officer training on July 13-16, 1997 in Chico. Seconded, and motion passed. Feedback: less competition, no challenge course, include state officers, regional officer time, and media training. Harris suggested Aschwanden explore possibility of financially supporting SLE. Gregg moved to pursue media training at ROLC. Seconded.

<p>Suggested topics:</p> <ul style="list-style-type: none"> presentation skills etiquette (Lori Neisen) social skills expectations put a speech together protocol how to speak stay on task in meeting audio visual how to pack a suitcase personal-who are you-goal-setting understanding various lifestyles grooming team-building 	<ul style="list-style-type: none"> home stay behavior goal setting giving directions introductions posing photograph appropriate behavior interpersonal relations displays/bulletins POW - region remembering names image/self-esteem conflict resolution
--	---

Submit tentative agenda to regional officers by May 15.

23. Skills Session (C. Parker)

A session will be offered for all state proficiency award winners with Kevin Keith of the National FFA Organization. All state winners will need to be in attendance.

24. COLC (G. Beard)

Greg Beard proposed/made a motion for each region to fund \$4500 for COLC. Seconded, voted, passed.

25. Agriscience Workshop (L. McCabe)

McCabe reported that on March 7th an interactive program involving 40 students will be aired in North Hollywood. Will need two state officers to attend (Nick and Traci). The program will be "Agriscience Careers in the 21st Century."

26. State Degree Protests (B. Heuvel)

Jean Landeen shared scenario of student requesting that her application/book be reevaluated. Discussion followed. No action taken.

27. Agriscience Judging Competition

Staff instructed to stay away from contest - McCabe, Harris, and Dodson.

28. State FFA Executive Committee Agenda and State FFA Advisory Committee Agenda (C. Parker)

Staff received agenda and asked for input.

29. SLE (B. Heuvel)

Discussion. Need to have applications to regional office and regional advisors to select participants.

DAY 3

30. CATA Summer Conference (J. Aschwanden)

Aschwanden reviewed the preliminary agenda. Governing Board to begin at 8:30 a.m. Sunday, June 22nd. All staff instructed to be there. At 3:00 p.m. staff will be introduced to student teachers. Glen Casey distributed registration forms for input.

31. State Officer Elections Proposal

Discussion followed. 9 Plan - President, Secretary, Reporter, 6 Regional Vice Presidents. 5/6 vote. Gregg moved that the staff support a state officer team of 9 with President, Secretary, Reporter, selected by nominating committee, and 6 Regional Vice Presidents (one for each region) elected by delegation at large. Two names submitted for each Regional Vice President. Beard suggested that a one-page rationalization be developed for distribution by Dodson.

32. State FFA Conference (C. Parker)

Staff reviewed SLC itinerary. Staff assignments distributed. (Staff directed not to distribute.) Distributed delegate handouts and conference design. Discussion followed. Parker commended for conference report.

33. FFA Board of Directors (B. Heuvel)

Heuvel presented a proposal to develop an FFA Board of Directors. The Board could be an incorporated group - 13 members: State FFA Advisor; Assistant State FFA Advisor; 6 vo ag teachers (1 each region); Executive Director of CATA; State AGED Board Member; California FFA Foundation member; Past State FFA Officer; Teacher Educator.

Executive Committee conducts business between Board meetings.

Regional accounts - Heuvel asked Ellen to establish accounts for each region.

34. State Judging Finals (G. Beard)

Rich Meed will supervise computer tabulations.

Specialty Animals Contest - Casey pursuing possible groups/department to run contest.

Small Engines - J. Andersen has been contacted about running state contest.

Gregg and stark working together for smooth transition of change of leadership.

35. Greenhand Conferences (E. Calcagno)

Ellen indicated she sent all regional supervisors a list of chapters attending. 2606 students served at 17 conferences. Discussion followed. Actual cost of conference is \$23/student for registration (\$15 + \$8 subsidy/student). Suggested that one be held in Imperial Section, possibly at Southwest High School in El Centro. Also suggested breakouts of 30 instead of 40. Proposed for 1997-98: 4 San Joaquin, 2 South Coast, 4 Central, 4 Superior, 2 North Coast, 3 Southern = 19 conferences. Programmatic suggestions: None

36. Fall Conferences (B. Dodson)

Discussed. Resulting in same format, same topic/focus.

37. MFE (E. Calcagno)

Calcagno reported that 673 attended, and 93 cancellations. *Seven* conferences were conducted, but the Visalia conference was cancelled. Discussion followed. Discussed MFE vs CEC. Dodson instructed to meet with Saldana regarding concerns. Harris suggested regional supervisors get reports on registration earlier. They can encourage attendance. The target for 1997-98 is *six*.

ASSIGNMENT SHEET

February 5-7, 1997

ALL STAFF

1. Add Kimberley Perry to mailing list.
2. Move regional FFA accounts to San Luis Obispo.
3. Submit list of teachers who will assist with recordbook and application scoring at three sites by 3/4/97.

BRAD DODSON

1. Follow up on Western Crop Protection Association interest in supporting training of FFA leaders as ambassadors for Ag industry.
2. Submit tentative agenda for ROLC to Regional Supervisors by May 15, 1997.
3. Meet with Frank Saldana of National FFA Organization regarding Made For Excellence.

KIM BELLAH

1. Collect data from Cooperating Teachers Conference - who has attended each year and which schools have been used at student teaching sites.

GLEN CASEY

1. Provide a one-page description of credential program for teachers without a clear credential.

JIM ASCHWANDEN

1. Pursue outside financial support for Sacramento Leadership Experience.

CHUCK PARKER

1. Develop a one-page justification for state officer election proposal.

ELLEN CALCAGNO

1. Establish an account for each region.