

AGRICULTURAL EDUCATION STATE STAFF MEETING
SEPTEMBER 27-29, 1995

ITEMS THAT REQUIRE ACTION

ALL STAFF:

1. Submit Ag Directory Update Information to Gail prior to October 1.
2. Conduct regional reviews of sample record books and applications pulled during the sectional scoring.
3. Submit a list of applicants for the State FFA Degree to Tom prior to February 1, 1996.
4. Submit record books and applications for the Appeals Committee prior to February 14, 1996.

GLEN CASEY:

1. Call KRCC and ask that the Community College Information for the Ag Directory be sent to Gail prior to October 1.

ALL TEACHER EDUCATORS:

1. Review list of teachers and the credentials that they possess for accuracy.
2. Submit a list of those teachers that received their credentials during the 94-95 year.

BRAD DODSON:

1. Work with Charles in the development of the 1995 Road Shows.
2. Develop an advanced scenario, using real student work when possible. If needed, contact George Green and/or Phil Brown for assistance.

BOB HEUVEL:

1. Conduct meeting of Staff on Sunday evening, October 15, in San Jose prior to the Tech Prep Conference. Topics to include coverage plan for Central and South Coast Regions.

TOM MUNTER:

1. Notify Regional Supervisors what the percent pulls of record books and applications are for their respective sections.
2. Coordinate the South Coast Region and Central Region regional scoring reviews.
3. Invite the Outward Bound group to make a presentation at the February State Staff meeting.
4. Develop an amendment to the National dues increase.

CHARLES PARKER:

1. Work with Brad in development of the 1995 Road Shows.

PAUL STARK:

1. Coordinate all Program Certification reviews.

JIM ASCHWANDEN:

1. Provide a list of proficiency awards that have sponsors and therefore will be awarded at the 1996 State FFA Leadership Conference to Regional Supervisors by November 30, 1995.

**AGRICULTURAL EDUCATION STAFF MEETING
SEPTEMBER 27-29, 1995**

MINUTES

The Agricultural Education Staff meeting, in conjunction with the State Agricultural Education Advisory Committee meeting, was called to order at 9:25am on Wednesday, September 27, 1995 at Galt High School by Unit Manager Bob Heuvel. Present at the first day of the staff meeting were Ken Harris, Jim Aschwanden, Linda Whent, Tom Munter, Charles Parker, Ted Gregg, Glen Casey, Paul Stark, Brad Dodson, Lloyd McCabe, Eric Zilbert, Roberta Firoved, Richard Nimphius, Ray Soper, Maxwell Norton, Mark Nower, Fred Swanson, and Robert Demple.

Item 1: Review of the Agenda/Additions to the Agenda

Item 2: Background of Program Improvement/Certification

Mark Nower and Hugh Mooney gave brief presentations regarding their views of the certification process.

Norton moved and Nimphius seconded that each certification team consist of a minimum of three persons with additional members being added as needed. The three members must be:

Ag Teacher from a Section other than the one being reviewed

Supervisor from a Region other than the one being reviewed

Industry/Advisory Committee Member from an area other than the one being reviewed

Motion passed by voice vote.

Nower moved and Norton seconded that paper work be reduced by eliminating duplication in the Program Review document.

Motion passed by unanimous voice vote.

Adjourned for lunch at 12:00 noon.

Reconvened Agricultural Education Staff Meeting in the Agriculture Department Classroom at Galt High School at 1:15. Charles Parker chaired the afternoon session.

Item 3: Review and modify Program Review Document.

Refer to document as revised and dated October 6, 1995.

Day one of the Staff Meeting was adjourned at 5:00pm

DAY TWO

Day two of the Agricultural Education State Staff Meeting was called to order at 9:10am by Bob Heuvel on the University of California-Davis campus. Present at the second day was Jean Landeen, Dennis Hampton, Ken Harris, Lloyd McCabe, Eric Zilbert, Ted Gregg, Charles Parker, Paul Stark, Brad Dodson, Glen Casey, Tom Munter, Jim Aschwanden, Richard Rogers, Linda Whent, and Arlene Dutschke.

Item 4: Approval of Minutes from June, 1995 Staff Meeting

McCabe moved and Harris seconded that the minutes of the June, 1995 Staff Meeting be approved as mailed.

Motion passed by unanimous voice vote.

Item 5: CDE Report

Bob Heuvel gave an update on the CIL Branch reorganization.

Item 6: CATA Executive Director Report

Jim Aschwanden reported on the status of CATA and the FFA Foundation.

Took a brief break at 10:50am.

Reconvened meeting at 11:00am.

Upon returning from break, the meeting was divided into State Staff and Teacher Educator meetings.

Item 7: Ag Teacher Directory

Dodson moved and Landeen seconded that all changes to be reflected in the 1996 Ag Directory must be to Gail prior to October 1.

Motion passed by unanimous voice vote.

Landeen moved and Harris seconded that the 1996 Ag Directory include the name of the Superintendent for each local site.

Motion passed by unanimous voice vote.

Landeen moved and Dodson seconded that the FAX be listed under the appropriate spot, district, school, ag department, etc.

Motion passed by unanimous voice vote.

Item 8: Program Improvement/Certification

McCabe moved and Gregg seconded that Paul Stark coordinate all Program Certification reviews for 1995-96. Supervisors are to do the work in getting schools to the point where they are ready for certification and Paul conducts the reviews.

Motion passed by unanimous voice vote.

Each Regional Supervisor provided a list of those sites that should be ready for certification during the 1995-96 school year:

Central:	Atwater	North Coast:	Tomales
	Elk Grove		Petaluma
	Linden		Fortuna
	Tracy		Ferndale
	Woodland		

San Joaquin:	Kerman Golden West Foothill Chowchilla Lindsay Kern Valley	South Coast:	Canoga Park Pioneer Live Oak Carpenteria
Southern:	Palmdale Norte Vista Rubidoux Don Lugo Holtville Fallbrook El Capitan Indio Brawley Jurupa Valley Rosamond Sonora	Superior:	Red Bluff East Nicolaus Loyalton Hamilton City Sutter Etna Pierce Trinity

Item 9: State FFA Degree Record Book Reviews

McCabe moved and Harris seconded that each Regional Supervisor conduct a regional review to those books and applications pulled as the sample from their sections. Percentage of pulls is to be based on 1994-95 results. Tom will notify Regional Supervisors as to what the pulls are for their respective sections. Any books and/or applications not verified are to be sent to the Final Appeal Committee.

Motion passed by unanimous voice vote.

Dodson moved and Stark seconded that a list of candidates for the State FFA Degree be mailed to Tom prior to February 1, 1996.

Motion passed by unanimous voice vote.

Harris moved and Landeen seconded that all books and/or applications for the Appeal Committee must be received by Tom prior to February 14, 1996.

Motion passed by unanimous voice vote.

McCabe moved and Gregg seconded that Tom coordinate the South Coast Region and Central Region regional scoring review.

Motion passed by unanimous voice vote.

Item 10: Section Coverage

McCabe moved and Harris seconded that the discussion relative to coverage of sectional meetings be postponed until Sunday at 7:00pm in San Jose prior to the Tech Prep Conference.

Motion passed by unanimous voice vote.

Adjourned meeting for lunch at 12:20pm.

Reconvened meeting at 1:30pm.

Item 11: Incentive Grant Historical Survey

Paul distributed a list of schools that have participated in the Incentive Grant program and the amount of Incentive Grant funds received.

Item 12: Teacher Education Meeting Report

CTC - Added OH to Single Subject Credential

Changed occupational experience to include 1500 hours for the Single Subject and 1500 hours for the Specialist credentials.

Contracts - Road Shows

New Professionals Workshop - UCDavis

Cooperating Teacher/Schools Institute - CSU Fresno

Certification Reviews

Satellite Program for Into to Ag

Student Teacher Conference - CSU Chico

Item 13: Ag Ed Teacher Placement

Reviewed placement of teachers for the 95-96 year. Statewide there were twenty additions, fifty-four replacements, four new programs, and two reductions. To complete the hirings, six interns were placed. Overall, the result showed a net increase of twenty-two teachers.

Item 14: Ag Ed Credentials

Reviewed the list of teachers, the credentials that they possess, and the school from which they received their credentials. Each Teacher-Educator is to review the list, submit corrections and additions, and provide a list of those who received their credentials in 1994-95.

Item 15: 1995 Road Shows

Harris moved and Gregg seconded that Charles and Brad work on the development of the Road Shows.

Motion passed by voice vote.

The 1995 Road Shows are to be conducted:

December 7 - Cal Poly Pomona

December 9 - Chico State

December 12 - Santa Rosa JC

December 13 - UC Davis

December 14 - Fresno State

December 15 - Cal Poly SLO

Moved by Harris and seconded by McCabe that Brad contact George Green or Phil Brown if an advanced scenario needs to be developed.

Motion passed by voice vote.

Item 16: State Proficiency Awards for 1996

Jim Aschwanden will provide a list prior to November 30 of those areas that have a sponsor and thus will be awarded during the year.

Item 17: Outward Bound

McCabe moved and Harris seconded that Tom invite the Outward Bound group to make a presentation to the Ag Ed Staff at the February Staff Meeting.

Motion passed by unanimous voice vote.

Item 18: National FFA Dues

Dodson moved and Harris seconded that Tom develop an amendment to the dues proposal that would reduce the increase to those states that have 100% membership.

Motion passed by unanimous voice vote.

Item 19: Unit Work Plan

Divided the work plan draft into sections for review:

Dodson, Munter, and McCabe to review Section 1

Stark and Harris to review Section 2

Landeen and Gregg to review Section 3

Parker and Heuvel to review Section 4

Day two of the meeting was adjourned at 5:15pm.

DAY THREE

Day three of the Ag Ed Staff was convened at 8:05am by Bob Heuvel in Wilton.

Staff continued to work on Item 19 - Unit Work Plan.

Day three was adjourned at 10:30am.