

AGRICULTURAL EDUCATION STATE STAFF MEETING
MAY 30 - JUNE 2
SOUTH LAKE TAHOE, CALIFORNIA

ITEMS THAT REQUIRE ACTION

ALL STAFF:

1. Target those schools that have a low percentage of students conducting an SOE. Either make contact with the Teacher or Administrator in developing a plan to improve the project component of the program.
2. Remind Section Presidents to bring "stones" to Summer Conference for memorial.
3. Submit list of teachers that will be attending the Dollars and Cents/American Degree/Proficiency Award Workshops.
4. Submit to Parker a list of potential Program Certification Team members. Along with the name, provide the section they are located in and their affiliation.

TOM MUNTER:

1. Develop a one page paper listing what other youth organizations charge for their conferences and what they get in return.
2. Develop plan to oppose National FFA Dues increase.
3. Develop a workshop for state winners prior to submitting National FFA Proficiency Award applications.
4. Forward to FFA Foundation, with no recommendation, topic relative to what proficiency awards areas will be sponsored in California.
5. Mail student/team certificates to each institution hosting a State Finals Contest.

BOB HEUVEL:

1. See about placing an answering machine within the department.
2. Schedule Tech-Prep Meeting with the ten schools receiving mini grants during Summer Conference.
3. Select a site to host the 1995-96 State Finals Ag Sales Contest.
4. Develop a letter to be mailed to each Supervisor regarding the expectations of the student assessment activity at Sectional Meetings.

PAUL STARK:

1. Present to CATA Governing Board the issue of State Finals, establishing rules for someone else to enforce.

CHARLES PARKER:

- 1. Add to September Staff Meeting agenda Credential Update.
2. Work with Rathbun in developing a data base for type of credentials held by teachers.
3. Develop one page Department Information Report and have available for Summer Conference.
4. Send to Paul Stark final funding lists for each year of the Incentive Grant.
5. Re-due the billings final letter and mail to appropriate schools.
6. Add to September Staff Meeting agenda system to obtain scorers for the State FFA Degree record book reviews.
7. Send bill to Lloyd regarding inservice activity for 1994-95.
8. Work with Dodson and Casey in developing 1995 Road Shows.
9. Work with Scheuber, Borges, and Casey in developing Interdisciplinary Teaming Activity.

BRAD DODSON:

1. Work with Casey and Parker in developing 1995 Road Shows.
2. Establish in-service date for road show in North Coast Region and give date to Parker.

GLEN CASEY:

1. Work with Parker and Dodson in developing 1995 Road Shows.
2. Work with Scheuber, Borges, and Parker in developing Interdisciplinary Teaming Activity.

TED GREGG:

1. Establish in-service date for road show in Superior Region and give date to Parker.

AGRICULTURAL EDUCATION
STAFF MEETING
MAY 30 - JUNE 2

MINUTES

The Agricultural Education Staff meeting was called to order at 12:15pm on Tuesday, May 30, 1995 in the Niagara Room at the Embassy Suites Hotel in South Lake Tahoe by Unit Manager Bob Heuvel. Present at the first day of the staff meeting was Paul Stark, Glen Casey, Jean Landeen, Richard Rogers, Bob Heuvel, Lloyd McCabe, Brad Dodson, Charles Parker, Jim Aschwanden, Dennis Hampton, Ted Gregg, Ken Harris, and Art Parham.

Item 1: February 1995 Staff Meeting Minutes

Brad moved to approve the minutes of the February Staff meeting as mailed. Lloyd seconded the motion. **Motion passed by voice vote.**

Item 2: R-2 Report Form

Casey moved to remove the "Type of Credential" section on the report. Harris seconded the motion. **Motion passed by voice vote.**

Rogers moved that updating credentials be added to the Fall Agenda. Parham seconded the motion. **Motion passed by voice vote.**

Stark moved that Parker work with Larry Rathbun to develop a data base for credential type for teachers. Gregg seconded the motion. **Motion passed by voice vote.**

Harris moved that we delete #2, #3, #6, and #7 on page one of the report. Casey seconded the motion. **Motion passed by voice vote.**

Landeen moved to add _____ "C" to #8. Dodson seconded the motion. **Motion passed by voice vote.**

McCabe moved to remove department information from R-2 report and that a one page form be developed for this information to be compiled at September Sectional meetings and that the report be summarized by the Regional Supervisors and the regional summary submitted to Charles Parker along with R-2 Report. Rogers seconded the motion. **Motion passed 11 yes, 1 no.**

Department Report to include:

Do you have a signed articulation agreement with a Community College?
_____ Yes _____ No

If yes, with whom: _____

Assessment (C-TAP) Yes No

What components are being used?

Portfolios (Career, Writing Samples)

Student Project (Supervised Practical Experience)

Scenario

Identify the following that you are involved in:

SSP

Partnership Academies

Academies

Check all that apply:

Interdisciplinary Teaming

What elements of Second to None or Restructuring are you involved with?

List:

McCabe moved that pages 2 and 3 of the R-2 Report remain as is. Parham seconded the motion. **Motion passed by voice vote.**

Item 3: Ag Incentive Grant Report

Parker distributed the 1993-94 Ag Incentive Grant Final Report.

Item 4: Ag Incentive Grant Billings

Parker distributed historical list of billings from the Agricultural Incentive Grant.

Gregg moved that Parker re-due the final letter to be mailed to any Districts that have not paid outstanding bills prior to 1990. Dodson seconded the motion. **Motion passed by voice vote.**

Item 5: SOE Report

Parker distributed and reviewed the final SOE Report. Bob reviewed strategies to improve programs that have lower than 70% of their students with an SOE.

Gregg moved that we target those 60 schools that have low percentages of students conducting an SOE and that Regional Supervisors will make contact with agriculture teachers and/or principals at their discretion.. Harris seconded the motion. **Motion passed by voice vote.**

Stark moved that student teachers not be placed at any site that does not maintain at least an 80% rate of students conducting SOE's. McCabe seconded the motion. **Motion passed by voice vote.**

Dodson moved that our efforts in SOE ties to the SPE portion of student certification. McCabe seconded the motion. **Motion passed by voice vote.**

Day One adjourned at 5:35pm.

Day Two of the Staff Meeting was called to order by Bob Heuvel at 8:35am in the Flying Cloud Room at the Embassy Suites Hotel in South Lake Tahoe. Members present were Rogers, Dodson, Rathbun, Casey, Stark, Gregg, Hampton, McCabe, Perry, Aschwanden, Heuvel, Harris, Parker, Landeen, Parham, Zilbert, and Munter.

Item 6: CATA Update - Jim Aschwanden

SB 923 is alive and deals with categorical funding for education.

Ag Network - Four task forces are now meeting, Jim is on the Ag Ed Task Force

Section CATA Presidents need to bring "stones" to Summer Conference to begin to construct a memorial for ag ed professionals.

Distributed copy of CATA Award recipients. (attachment A)

Item 7: Community College Report - Kim Perry

Ag Ed Advisory Committee is funded through 1995-96.

Continuing to use staff as regional consultants, not content specific.

KRCC has been awarded the Inservice Contract.

KRCC has been awarded the Ag Mechanics Contract.

No bids were received for the Safety Contract.

PAS - Larry Dutto at COS is taking a leadership role in the student organization.

Item 8: CDE Report - Bob Heuvel

C-VE has temporarily moved to 660 "J" Street while remodeling is occurring at 721.

Stark asked that an answering machine be utilized within the department in Sacramento.

Office Contracts have been written for Pomona, Chico, and SLO and are in the system.

Fresno office contract is still being written by Janice DeBenedetti.

Santa Rosa office contract has been approved through December 31, 1995.

Paperwork has been submitted requesting a freeze exemption to fill North Coast and South Coast from outside civil service. Visiting Educator paperwork for extending North Coast position has also been filed as a back-up.

Written a \$49,000 contract to Fairs and Expositions from AB8 funds.

Written a contract for professional development and curriculum development for \$170,00 that includes pre-service education.

Item 9: CTC

Reviewed the ongoing process.

Item 10: Credential Survey - Larry Rathbun

Reviewed status of selected vo-ag teachers. (appendix B and C)

Adjourn for break at 10:30am.

Reconvene meeting at 10:45am.

Item 11: Tech Prep

Targeted sites:

- KRCC - Sierra, Caruthers, Calexico
- Butte College - Chico, Las Plumas
- Shasta College - Red Bluff, Los Molinos
- Merced College - Merced, Atwater
- Delta College - Linden, Elk Grove, Galt
- SRJC - ??
- West Hills College - Coalinga, Firebaugh
- College of Redwoods - ??
- American River College - Florin, Casa Roble
- Mt. SAC - Don Lugo, Jurupa Valley
- Cuyamaca College - El Capitan, El Camino
- Cuesta College - ??
- Modesto JC - Johanson
- Sierra College - Nevada Union

Adjourned at 12:40pm for lunch.

Reconvened meeting at 1:40pm.

Item 12: Supervisors Meeting

A - National FFA Dues Issue

Parker moved that California adamantly oppose a National FFA dues increase. Harris seconded the motion. **Motion passed by voice vote.**

B - National Proficiency Awards

Ken moved to have a workshop for state winners prior to submitting National Finalist lists with the three state finalists completing the new application. Lloyd seconded the motion. **Motion passed by voice vote.**

Paul moved that we recommend to the FFA Foundation that award certificates be available for sectional, regional, and State winners for any new proficiency award areas that are being offered through the National FFA with plaques being provided to Regional and State winners in areas that have a State sponsor. Lloyd seconded the motion. **Motion failed 2 yes and 4 no.**

McCabe moved that we forward topic to the FFA Foundation Board with no recommendation. Harris seconded the motion. **Motion passed by voice vote.**

C - State Proficiency Award Judges

Harris moved to pull Ag Science out of proficiencies and utilize separate judges. Dodson seconded the motion. **Motion passed by voice vote.**

D - State FFA Degree Process

Appeal committee reviewed 24 sets of books. 15 were upheld, 9 were reversed.

Parker moved that the verbage on the top of the depreciation page in the record book be removed. Harris seconded the motion. **Motion failed by voice vote.**

Reconvene entire group at 3:30pm.

Item 13: Calendar of Activities (Appendix D)

Day Two was adjourned at 4:40pm.

Day Three of the Staff Meeting was called to order at 8:35am by Bob Heuvel in the Flying Cloud Room at the Embassy Suites in South Lake Tahoe. Present were Rogers, Perry, Dodson, Casey, Stark, Gregg, Munter, McCabe, Hampton, Harris, Aschwanden, Heuvel, Parham, Parker, and Zilbert.

Item 14: Cooperating Teacher Conference

Reviewed and updated draft of conference minutes. (appendix E)

Gregg moved that the final position paper be made available to Supervisors for distribution at Sectional Meetings. Stark seconded the motion. **Motion passed by voice vote.**

Item 15: Teacher Educators Meeting Update

Looked at possible alternatives to the waiver process for credentials.

Zilbert gave a brief report on the development of curriculum materials.

Recommended that the Computerized Record Book be a topic at the Road Shows.

UCD will host the New Professional Workshops.

Chico will host the Student Teacher Conclave.

Fresno will host the Cooperating Teacher Activities.

Dennis will supervise follow-up to the Student Teacher Conclave on Sunday during CATA Summer Conference from 1-3pm.

Discussed who the players would be in the "Ethics" proposal being developed with Fairs and Expositions.

Item 16: National Show Ring Code of Ethics

Texas is asking for input in developing a document for controlling problems within the fairs system.

Adjourned meeting for break at 10:10am.

Reconvened meeting at 10:30am.

Item 17: Summer CATA Conference

Supervisors are to be at Governing Board at 10:30am on Sunday

Supervisors are to be at the Student Teacher Bar-B-Que on Sunday

Registration for conference will occur at the Dairy Pavilion.

Staff Responsibilities

Secondary Division - Heuvel

Community College Division - Perry

Affairs and Relations Committee - Flores

Inservice Committee - Dodson

Curriculum Committee - Landeen

Student Activities - Parker

Operations - McCabe

Budget and Audit - Vernon

Nominations and Bylaws - Harris

Past Presidents Dinner - McCabe

Curricular Code Changes - Stark

Membership Services - Gregg

Strategic Planning - Hampton

Ethics - Heuvel

Teacher Recruitment - Rogers

Livestock Insurance Program - Stark

Professional Development Topics - Animal Science Issues

Ag Mechanics and Production

Ornamental Horticulture

Tech Prep Mini-Grant Meeting from 2:00-3:00pm with Bob Heuvel

Dollars and Cents/American Degree/Proficiency Award Workshops

Try to get one teacher per section to attend.

Supervisors to submit list to Glen by June 9.

Supervisors are also to be given priority for attendance.

Item 18: Teaching Job Opportunities

Refer to latest list of positions being advertised.

Possible additions include:

Palmdale

Silver Valley

Werner Springs

McArthur

Merced-2 Positions
 Modesto
 San Luis Obispo-2 Positions
 Mendota
 Orosi
 Sierra-3 Positions
 Los Plumas
 Holtville
 Fresno-Central
 Woodland
 LeGrand
 Grace Davis-Modesto

Available Teachers

CP Pomona	3 total	2 looking	
Chico	5 total	3 looking	2 selective
Fresno	6 total	5 looking	
CP SLO	14 total	11 looking	
Davis	6 total	3 looking	1 placed
	34 total	24 looking	

Possible Interns	SLO	3
	Davis	1-2
	Chico	1
	Pomona	3-5

Item 19: Federal Legislation

Materials are available detailing the latest proposals, they change on a daily basis.

Admin Bill - Kenedy Bill - Possibly the best alternative but probably not going to happen.

Goodling Bill - Block Grant Bill

Kassenbaum Bill - Similar to Godling but targets money and distributes funds to state agencies (i.e. education).

Meeting adjourned for lunch at 12:15pm.

Meeting reconvened at 1:20pm.

Item 20: State FFA Leadership Conference Review

Hotel damage was limited, with damage only occurring in common areas.

Fresno State University operations went flawless.

Need to develop a policy regarding "tag-a-longs" on bus tours.

Harris moved that region meetings be scheduled for Saturday at 7pm. Stark seconded the motion. **Motion passed by voice vote.**

Parker moved that we commend the Fresno State students that worked with the Proficiency/Scholarship activity. They worked hard and were valuable aides in locating rooms. Harris seconded the motion. **Motion passed by voice vote.**

Heuvel moved that we complement the Fresno State photographer who worked with nominating committee. Dodson seconded the motion. **Motion passed by voice vote.**

Star moved that the staff member in charge of courtesy corps needs to get information earlier. Dodson seconded the motion. **Motion passed by voice vote.**

Stark moved that Courtesy Corps be allowed to eat at meals in which they work. Parker seconded the motion. **Motion passed by voice vote.**

Stark suggested that Courtesy Corps be used to assist in tallying the meeting attendance cards.

Hats continue to be a problem. Teachers and students are part of the problem.

Supervisors should encourage schools that use purchase orders for State FFA Leadership Conference to begin the process in January.

Item 21: FFA Report

44,559 total members for 1994-95

National Convention materials have been mailed to chapters.

Sacramento Conference - Event was considered to be successful.

Item 22: State FFA Judging Finals Review

Davis Field Day - Ag Sales Contest - Consider moving the contest to another site.

Pomona Field Day - Specialty Animal Contest - Concerns about the contest being of state finals quality.

Fresno State Field Day - Ken needs additional Staff assistance in supervising the State Finals contests.

SLO Field Day - CATA representatives were not present at all contests to check uniforms. Increase in number of participants in State Finals.

Stark moved that he tactfully present to CATA Governing Board the issue of State Finals, establishing rules for someone else to enforce. McCabe seconded the motion. **Motion passed by voice vote.**

Stark moved that student and team certificates be mailed to all State Finals contests. Harris seconded the motion. **Motion passed by voice vote.**

Item 23: Scholarship/Proficiency Award Record Book Scores

Parker distributed scores from record books that he evaluated.

Item 24: Alternative Schedules

Paul moved that the Ag Ed Staff position relative to a student being an FFA member be as follows: a student must be an agriculture student enrolled in a double period semester course, must appear on an official class enrollment form in the fall, be enrolled in an ag class either first or second semester, be included on the October 15 R-2 Report, and be affiliated with the FFA. Harris seconded the motion. **Motion passed 11 yes - 2 no.**

Day three of the staff meeting was adjourned at 5:05pm.

Day four of the Staff Meeting was called to order by Bob Heuvel at 8:05am in the Flying Cloud Room at the Embassy Suites Hotel in South Lake Tahoe. Member present were Casey, Dodson, Stark, Gregg, Munter, Harris, Heuvel, Parker, Landeen, and Parham.

Item 25: Certification Teams

Harris moved that the team process continue as is for on additional year. Landeen seconded the motion. **Motion passed by voice vote.**

Harris moved that a list of potential certification team members be submitted to Parker prior to September 1, 1995. Each individual should be identified by section and affiliation. Landeen seconded the motion. **Motion passed by voice vote.**

Parker moved that as a staff we conduct a certification visit to a school during the Fall of 1995. Dodson seconded the motion. **Motion passed by voice vote.**

Item 26: What Qualifies for An SOE

To be counted on the SOE Report, a student must be conducting an SOE. No minimum number of hours are required.

Item 27: Student Certification/Assessment 95-96

Far West Laboratory will no longer be the lead in student assessment. Each unit will take over the leadership role for their units.

Student assessment needs to be addressed at Sectional Meetings.

No longer are we looking at certifying students, the system is to assess students.

Harris moved that Heuvel develop a letter to be mailed to staff regarding the expectations of the student assessment activity at Sectional Meetings. Gregg seconded the motion. **Motion passed by voice vote.**

Item 28: Professional Development Road Shows

Potential Topics: Computerized Record Book
 Student Assessment
 SOE - How To Innitiate/Worksite Learning
 Interdisciplinary Teaming/Instruction

Heuvel appointed a sub-committee to develop road show.
Dodson, Parker, and Casey are the committee members.
Committee will have the road shows designed by September Staff Meeting.

Heuvel appointed a sub-committee to develop Interdisciplinary Teaming/Instruction In-Service activity.
Scheuber, Borges, Parker, and Casey are the committee members.
Committee will have the activity designed by the September Staff Meeting.

Supervisors are to work with the sub-committee on the road shows in establishing dates, one per region.

December 7 Southern Region
December 13 Central Region
December 14 San Joaquin Region
December 15 South Coast Region

The site must have available a computer laboratory for hands on learning. A seperate computer laboratory for Mac and IBM is preffered.

Staff Meeting was adjourned at 11:10am.