

CALIFORNIA ASSOCIATION FFA
STATE ADVISORY COMMITTEE

FRIDAY, FEBRUARY 20, 1987 - 9:00 A.M.
ROOM 288, 560 J STREET, SACRAMENTO

AGENDA

- I. CALL TO ORDER - TOM MUNTER, ASSISTANT STATE FFA ADVISOR
- II. WELCOME & COMMITTEE CHARGE - WARREN REED, STATE FFA ADVISOR
- III. COMMITTEE ORGANIZATION
 - A. STRUCTURE AND OPERATION
 - B. ORIGINAL TERMS OF SERVICE
 - C. FINANCES ?
 - D. MEETINGS
 - E. SELECTION OF CHAIRMAN
- IV. TOPICS FOR DISCUSSION
 - A. PROPOSED CONSTITUTIONAL AMENDMENTS
 - B. STATE FFA EXECUTIVE COMMITTEE NEW PROGRAM PROPOSALS
 - C. NATIONAL FFA CONVENTION TRIP
 - D. BOAC TASK FORCE
 - E. RECORDKEEPING FOR VERIFICATION OF ADVANCED DEGREES
AND AWARDS
 - F. LEADERSHIP PACKET PROGRAM
 - G. SUMMER LEADERSHIP CAMP
 - H. USE OF COMPUTER NETWORK
- V. NEXT MEETING
- VI. ADJOURN

CALIFORNIA ASSOCIATION FFA
STATE ADVISORY COMMITTEE

FRIDAY, FEBRUARY 20, 1987 - 9:00am
ROOM 288, 560 J STREET, SACRAMENTO

MINUTES

The first meeting of the California Association FFA State Advisory Committee was called to order at 9:14am on Friday, February 20, 1987 by Assistant State FFA Advisor Tom Munter in room 288, 560 J Street, Sacramento. Present were Munter; Warren D. Reed, State FFA Advisor; Richard Bottoms, Sonoma Valley High School, Sonoma (North Coast Region representative); Ken Watje, Salinas High School, Salinas (South Coast Region representative); Dave Wemp, Chico Sr. High School, Chico (Superior Region representative); Richard Regallo, Merced Union High School, Merced (Central Region representative); John Sylvania, Mt. Whitney High School, Visalia (San Joaquin Region representative); and Larry Toste, Galt High School, Galt (CATA representative).

Warren Reed opened the meeting with a welcome and appreciation remarks to those who have consented to serve the FFA as an advisory committee member. Committee members were informed that the FFA at the state level is genuinely and keenly interested in formalizing this process to receive teacher input into the decision-making process regarding the state FFA program. Committee members were reminded that while their role is crucial to this decision-making process that their capacity is advisory only.

Tom Munter directed the committee's original attention to the matter of arranging its own operational structure. Moved and seconded (Wemp/Sylvania) that the State FFA Advisory Committee meet twice per year, once prior to the Mid-Winter meeting of the State FFA Executive Committee and once during Summer Conference and that the chairman may call additional meetings as needed at his/her option. PASSED--unanimous voice vote.

Moved and seconded (Sylvania/Wemp) that committee members serve a two year term with one half of the committee rotating off each year (CATA representative to be an exception as it shall be an annual appointment of the state CATA Adult and Youth Activities Chairman). Committee members may repeat service on the committee if they and their region so choose. For establishment of the original rotation Bottoms, Sylvania, Regallo and Wemp shall be designated to serve two years; Watje, Lloyd Doster, Palmdale High School, Palmdale (Southwestern Region representative), and Randy Lewis, Yucaipa High School, Yucaipa (Southern Region representative) shall be designated to serve one year terms. PASSED--unanimous voice vote.

Moved and seconded (Wemp/Bottoms) that the Assistant State FFA Advisor budget funds annually to reimburse committee members for travel expenses for Mid-Winter meeting upon request by individual committee members. No travel reimbursement shall be paid for Summer conference meeting. PASSED--unanimous voice vote.

Officers--Sylvania volunteered to serve as Chairman and Munter volunteered to serve as Executive Secretary. There was unanimous consent for these volunteers.

Moved and seconded (Watje/Regallo) that the Executive Secretary be directed to draft a proposed set of bylaws for the committee to consider

at its June meeting. PASSED--unanimous voice vote.

Agenda items were prioritized for consideration by the committee as follows:

1. Proposed amendments to FFA Constitution
2. State Executive Committee New Program Proposals
3. BOAC Task Force
4. FFA Summer Leadership Camp
5. Leadership Packet Program
6. Recordkeeping for verification of FFA degrees and awards
7. National FFA Convention Trip
8. Use of Computer Network

Chairman Sylvia introduced topic (1) -- Proposed Amendments to FFA Constitution. All references herein made to constitution Item numbers is in reference to "Proposed Amendments to the State FFA Constitution Submitted as of January 23, 1987." *See Appendix A.*

Item #1: Regarding State FFA Nominating Committee

Moved and seconded (Wemp/Bottoms) that the advisory committee recommends to the executive committee that this proposal be reworded to establish a nominating committee consisting of two representatives per region and that the requirement of senior standing be dropped. PASSED--unanimous voice vote.

Item #2: Regarding Suspension of a Chapter Charter

Moved and seconded (Bottoms/Toste) that a suspended chapter be allowed to reinstate on probationary status on September 1 following the suspension of their charter. PASSED--unanimous voice vote.

Item #3: Regarding State Officer Elections

Moved and seconded (Watje/Wemp) that this item be approved as written. PASSED--unanimous voice vote.

Item #4: Regarding the Chapter Farmer Degree

Moved and seconded (Bottoms/Regallo) that the concept of this item be approved but that the executive committee is encouraged to alter the wording of the item so as to make it clear that the Greenhand and Chapter Farmer degrees could never be received by a student during one academic year. PASSED--unanimous voice vote.

Item #5: Regarding Official Dress Uniform for Girls

The committee recommended approval of this item as written by unanimous consent.

Item #6: Regarding Minimum Number of Members

After discussion the chairman declared that this item will be held for action/recommendation until after consideration of agenda topic (2).

Item #7: Regarding the Association's Official Delegates

Moved and seconded (Toste/Watje) that this proposal be defeated such that the immediate past state president remain an official voting delegate. PASSED--unanimous voice vote.

Item #8: Regarding Duties of the Vice President

The committee recommended approval of this proposal by unanimous consent.

Item #9: Regarding Duties of the Treasurer

The committee recommended approval of this proposal by unanimous consent.

Item #10: Regarding Committees

The committee recommended approval of this proposal by unanimous consent.

Item #11: Regarding the Fairs & Shows Committee

The committee recommended approval of this proposal by unanimous consent.

Item #12: Regarding Region Organization

The committee recommended approval of this proposal by unanimous consent.

Item #13: Regarding a Star Agribusinessman Award

Moved and seconded (Toste/Wemp) that the committee recommend this proposal be approved as written. PASSED--unanimous voice vote.

Before moving to agenda item (2) a special motion was entertained. Moved and seconded (Bottoms/Watje) that the advisory committee recommends that the executive committee places a constitutional proposal on this year's ballot which would require all sections to have sectional FFA officers for its region to remain in good standing with the state association and that this recommendation also be transmitted to the CATA. PASSED--unanimous voice vote.

Moved and seconded (Sylvia/Toste) that this advisory committee recommend that the Assistant State FFA Advisor write a procedural manual relative to the state FFA program for local chapter advisors. PASSED--unanimous voice vote.

Topic (2) on the agenda was taken up next. The chairman selected the executive committee proposal regarding an annual chapter report for first consideration as its consideration has bearing on constitutional item #6 which had been postponed. Moved and seconded (Toste/Bottoms) that the advisory committee support the annual report of FFA chapters and recommends that the Assistant State FFA Advisor investigate methods of fitting the report form onto fewer sheets of paper and mail the report form out under a cover letter which explains the importance of the report and the due date and the purposes for which the information needs to be collected. PASSED--unanimous voice vote. In consideration of the motion just passed it was moved and seconded (Toste/Bottoms) that the committee recommend approval of constitutional item #6 as written. PASSED--unanimous

voice vote. *See Appendix B regarding Annual Report by FFA Chapters.*

Moved and seconded (Toste/Wemp) that the advisory committee recommends the establishment of a Star Administrator recognition program as outlined by the report of the executive committee sub-committee. PASSED--unanimous voice vote. *See Appendix C.*

Moved and seconded (Watje/Wemp) that the advisory committee recommends that the executive committee does not establish a Star Secretary and Star Treasurer awards program as outlined in the sub-committee reports. *See Appendix D.* PASSED--unanimous voice vote.

Consideration moved to agenda topic (3) -- BOAC Task Force. It was moved and seconded (Wemp/Toste) that the advisory committee makes the following recommendations to the Assitant State FFA Advisor relative to the establishment of a BOAC Task Force:

- (a) Mr. Charles Parker of Kingsburg be asked to serve as chairman;
- (b) that each CATA region have a representative on the task force;
- (c) that the FFA Advisor of each chapter which has submitted an area-winning BOAC application in the past two years be invited to sit on the task force;
- (d) that a community representative be invited to sit on the task force;
- (e) that the FFA Executive Committee be asked to select a student to sit on the task force.

PASSED--unanimous voice vote.

The meeting was recessed at 12:07pm for lunch.

Chairman John Sylvia reconvened the meeting at 12:52pm. Agenda item (4) -- FFA Summer Leadership Camp was taken under consideration. Moved and seconded (Sylvia/Wemp) that the advisory committee recommends that establishment of a summer FFA leadership camp not be pursued at the present time and that funds, staff time, and energies by currently directed at improvement of the fall FFA leadership conference program. PASSED--unanimous voice vote.

Agenda item (5) -- Leadership Packet Program. Moved and seconded (Bottoms/Regallo) that the committee make the following recommendations regarding the Leadership Packet Program:

- (a) the Assistant State FFA Advisor investigate the possibility of including a class set of the FFA Student Handbook available from the National FFA Supply Service;
- (b) that advisory committee members will poll their colleagues at regional CATA meetings regarding the need for including the small blue pocket calendar books in the packets and report their survey findings to Tom Munter;
- (c) that the Assistant State FFA Advisor investigate the possibility of packaging the chapter packet attractively and functionally;
- (d) that the number of FFA manuals included in the chapter packet be reduced;
- (e) that the advisory committee members will poll their colleagues at regional CATA meetings to determine if teachers need their

- packet materials prior to the start of the school year;
(f) that the state executive committee request the delegates at this year's State FFA Leadership Conference to consider the possibility of rescinding the policy of rebating 25¢ from each leadership packet sale to the regional FFA treasury.

PASSED--unanimous voice vote. *Special note: during this discussion committee members learned that the approximate cost to the State FFA Association per packet is \$7.10 to \$7.25.*

Agenda item (6) -- Recordkeeping for verification of FFA degrees and awards. Moved and seconded (Sylvia/Toste) that the advisory committee recommends to the State FFA Advisor that there shall be maintained a policy which requires that all FFA degree and award applications be verified by student records and that students be required to maintain a recordkeeping system as a part of their SOE. This committee is committing itself to exploring the possibility of using recordkeeping systems other than the California Vocational Agriculture Record Book for that verification purpose and will make a recommendation regarding what system/systems should be used at its next meeting. PASSED--unanimous voice vote.

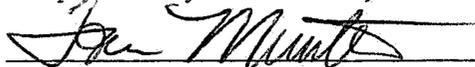
Agenda item (7) -- National FFA Convention Trip. Moved and seconded (Sylvia/Toste) that the advisory committee recommends that the Assistant State FFA Advisor continue to be responsible for putting together a special trip for California FFA members to the National FFA Convention and Washington, D.C. and that management of that trip remain a function of the Assistant State FFA Advisor's office. The committee further intends to make additional recommendations relative to precisely what functions/arrangements the Assistant State FFA Advisor be responsible for and therefore requests the Assistant State FFA Advisor to provide the committee with information about specifics relative to trip preparation and arrangements such that additional recommendations may be made at the June meeting. PASSED--unanimous voice vote.

By unanimous consent it was agreed to recommend that the following items be considered by the Assistant State FFA Advisor for placement on the advisory committee's next meeting agenda:

- (a) State FFA Advisor Committee Bylaws -- first draft;
- (b) Use of computer network;
- (c) State FFA Leadership Conference follow-up;
- (d) Leadership Packet Program;
- (e) Recordkeeping for verification of FFA degrees and awards;
- (f) National FFA Convention trip;
- (g) Timing of State FFA Leadership Conference;
- (h) Fall Leadership Program.

The meeting was adjourned by chairman John Sylvia at 2:00pm.

Respectfully submitted,


Tom Munter, Executive Secretary

PROPOSED AMENDMENTS TO THE
STATE FFA CONSTITUTION

SUBMITTED AS OF JANUARY 23, 1987

Item #1: Regarding State FFA Nominating Committee

(BYLAWS) Article III, Section D. The nominating committee shall consist of ~~three~~ one members from each of the geographical regions, with the past state president as chairperson and the state advisor or his delegated representative as ex-officio member *without vote*. If the past state president is unable to serve, the chairperson shall be from the past state officer team appointed by the current state president.

Each member of the nominating committee shall be selected within his/her respective region from qualified applicants. The application form shall be prepared by the Assistant State FFA Advisor and made available to all chapters. The actual selection process shall be at the discretion of each regional executive committee. Each region desiring representation on the committee shall provide the Assistant State FFA Advisor with the name of its representative by April 1 of the current year. Substitution of a nominating committee member after April 1 shall not be allowed except that the State Advisor may approve a substitution in a case of extremely extenuated circumstances. To be selected as a representative on the nominating committee a student must be an affiliated FFA member with a chapter in good standing with the state association, hold the degree of state farmer at the time of the leadership conference where he/she is to serve, be a senior in high school and be a member of an FFA chapter which will have no member running for state FFA office during the current year.

During the selection process each region shall designate an alternate member who shall represent the region on the nominating committee in the event the selected representative is affiliated with an FFA chapter which ultimately has a candidate for state office.

The nominating committee shall, after consideration of the ~~possible~~ *possible* qualified candidates, ~~place~~ *make* nominations for the various state offices. All candidates must have received the State Farmer Degree. Meetings of the nominating committee shall be closed meetings. Information given on all possible candidates shall be confidential. The nominating committee may nominate no more than two candidates for each office.

Item #2: Regarding Suspension of a Chapter Charter

(BYLAWS) Article I, Section B, Paragraph (7). The executive committee, on the recommendation of the state advisor, may withdraw the charter from any chapter not conforming to the state constitution. ~~for a period of one year beyond the 150 days allowed at the close of each year for the payment of dues!~~ The charter of such suspended chapter shall be secured from the local school and placed in the state office of the Future Farmers of America for safekeeping by the regional advisor. Should a chapter be thus suspended, it must then make formal application to be reinstated.

Such application for reinstatement shall not be made before one year's time has expired since the date of charter suspension.

Item #3: Regarding State Officer Elections

(BYLAWS) Article II, Section A, Paragraph (4). Candidates for state office are not obligated to use campaign materials at the state conference to assist his/her candidacy. However, any campaign materials used during the state leadership conference shall conform to the following guidelines:

- o The only permissible materials shall be printed flyers; no other campaign materials or paraphernalia will be allowed.*
- o The permitted printed flyers must be 8½ x 11 inches in size and can be printed on one side only.*
- o Campaign flyers shall only be distributed at a special "meet the candidates" function which shall be set aside as a special function during the conference program.*
- o Campaign flyers may not be posted nor may they be brought into the main conference hall.*

Item #4: Regarding the Chapter Farmer Degree

(CONSTITUTION) Article IV, Section C, Paragraph (1). Must have held the degree of Greenhand for at least one complete semester of instruction and have a record of satisfactory participation in the activities of the local chapter.

Item #5: Regarding Official Dress Uniform for Girls

(CONSTITUTION) Article VIII, Section G. The official FFA dress for boys shall be the official FFA jacket, zipped to the top, worn with a white, collared dress shirt, an official FFA necktie, black shoes, black socks, and black dress shoes. The official dress for girls shall be the official FFA jacket, zipped to the top, worn with a white, collared dress blouse, an official FFA scarf, appropriate women's hose, neutral in color, without design or pattern, a black ~~knee-length~~ skirt (of knee-length or longer) or slacks, and black dress shoes.

Item #6: Regarding Minimum Number of Members

(BYLAWS) Article I, Section B, Paragraph (8). A chapter ~~may~~ shall be put on probation for any one of the following reasons:

- o failure to pay the required dues within the period fixed by Article VII, Section B of the Constitution;*
- o non-conformance to the state constitution in any area;*
- o failure to pay within a reasonable amount of time, outstanding debts of any nature owed to the state association;*
- o failure to submit a completed annual report form to the state office by July 1 of the current year;*
- o failure to affiliate at least 15 members whether a new or continuing chapter;*
- o failure to affiliate 100% of the students enrolled in vocational agriculture at its school.*

The probationary period shall be 60 days. The chapter shall be informed of its probationary status by the Assistant State Advisor who shall set forth the beginning and ending date of the probationary period. If the cause for probation has not been corrected by the end of the probationary period that chapter shall be suspended in accordance with paragraph 7 of this Section.

Item #7: Regarding the Association's Official Delegates

(BYLAWS) Article IV, Section D. The official delegates to the national convention shall be the state president and the ~~immediate past state president~~ *state vice president*. When additional delegates are necessary *or when either of these are unable to serve*, the current state officers shall serve as official delegates in order of their respective offices. Official delegates to the national convention shall receive payment of expenses from the state treasury of the Future Farmers of America.

Item #8: Regarding Duties of the Vice President

(BYLAWS) Article II, Section B, Paragraph (2b). ~~The vice president, with the assistance of the state executive committee, shall compile a handbook for chapter officers to be given out at the regional leadership conferences in the fall. The handbook should contain all important facts and suggestions for the individual chapter officer team.~~

Item #9: Regarding Duties of the Treasurer

(BYLAWS) Article II, Section B, Paragraph (4b). ~~The treasurer shall compile and update an advisory type of pamphlet to help the individual member fill out his/her Golden State Farmer Degree application.~~

Item #10: Regarding Committees

(BYLAWS) Article III, Section C. The state president shall recognize that membership on conference committees shall be rotated among the various chapters alphabetically by regions, to the end that every chapter shall, in due course, ~~have representation on~~ *be assigned to every conference committee*. Conference committees are those which function only during the state leadership conference, while standing committees function throughout the year. Various special and standing committees may be appointed at the discretion of the president. These *conference* committees, however, are mandatory: Nominating, Finance-Audit, Program of Work, Awards, FFA Newsletter, ~~Fairs and Shows~~, and Conference Review. *The Nominating Committee, however, shall not be governed by provisions of this section with regard to committee membership.*

Item #11: Regarding the Fairs & Shows Committee

(BYLAWS) Article III, Section I. ~~The Fairs and Shows Committee shall consist of three members from each of the seven geographical regions of the state. The chairperson shall be appointed by the state president from the committee's membership. The state advisor or his delegated representative shall serve as ex-officio member.~~

Item #12: Regarding Region Organization

(CONSTITUTION) Article II, Section C. Each region shall be organized with officers elected in a manner prescribed by the regional constitution at a regular meeting of the region. Each chapter within the region is entitled to two voting delegates at a regional meeting. Officers elected shall ~~be~~ *include, but are not limited to*, president, vice president, secretary, treasurer, reporter and sentinel. The regional supervisor of agricultural education shall serve as regional advisor without vote. The president of the region shall be a member of the State Executive Committee.

Item #13: Regarding establishing a Star Agribusinessman Award

(CONSTITUTION) Article IV, Section D, Paragraph (12). There shall be ~~an~~ *two* annual awards for state farmers known as the Star State Farmer Award *and the Star State Agribusinessman Award*. There shall be one Star State Farmer Award *and one Star Agribusinessman Award* for each section, and the recipients shall be designated the Sectional Star State Farmer *and the Sectional Star Agribusinessman respectively*. The highest ranking Sectional Star State Farmer in any region shall be designated as Regional Star State Farmer, and the highest ranking Regional Star State Farmer shall be designated as the California Star State Farmer. *The highest ranking Sectional Star Agribusinessman in any region shall be designated as the Regional Star Agribusinessman, and the highest ranking Regional Star Agribusinessman shall be designated as the California Star State Agribusinessman.*

A member who received the State Farmer Degree as a junior in high school may apply as a Senior for Star Farmer *or Star Agribusinessman* consideration at all levels. A member receiving the State Farmer Degree in his/her senior year, or out of school, may not reapply for Star ~~Farmer~~ honors. The number of re-applicants in any region shall be limited to two *in production agriculture and two in agribusiness*. Those designated shall be selected by the regional supervisors.

Selection of the final regional Star State Farmers and *regional Star Agribusinessmen and the California Star State Farmer and California Star State Agribusinessman* shall be based on recommendations of the committee appointed by the state advisor to review State Farmer applications. ~~The highest ranking region Star State Farmer (other than the one named as California Star State Farmer) qualifying in Agribusiness shall be designated as the California Star State Agribusinessman.~~ To receive Star Farmer honors an applicant must have a program which qualifies in production agriculture, at least in part. To receive Star Agribusinessman honors an applicant must have a program which qualifies in agribusiness at least in part.

A student who is named California Star State Farmer may never be considered for any Star Agribusinessman honors and a student who is named California Star State Agribusinessman may never be considered for any Star Farmer honors. In any given year a student may only be considered for star honors under production agriculture or under agribusiness but never both.

STATE FFA ADVISORY COMMITTEE
DIRECTORY

REVISED JANUARY 1987

NORTH COAST REGION

RICHARD BOTTOMS
SONOMA VALLEY HS
20,000 BROADWAY
SONOMA, CA 95476
(707) 938-5581

SUPERIOR REGION

DAVID WEMP
CHICO SR. HS
901 THE ESPLANADE
CHICO, CA 95926
(916) 891-3042

SAN JOAQUIN REGION

JOHN SYLVIA
MT. WHITNEY HS
900 S. CONYER
VISALIA, CA 93277
(209) 625-6638

SOUTHWESTERN REGION

LLOYD DOSTER
PALMDALE HS
2137 EAST AVENUE R
PALMDALE, CA 93550
(805) 273-3181 x155

SOUTH COAST REGION

Ken Watje
Salinas HS
726 South Main St
Salinas, CA 93901
(408) 424-2824 x343

CENTRAL REGION

RICHARD REGALO
MERCED UNION H.S.
P. O. BOX 2187
MERCED, CA 95344
(209) 385-6535

SOUTHERN REGION

RANDY LEWIS
YUCAIPA HS
33000 YUCAIPA BLVD.
YUCAIPA, CA 92399
(714) 797-0106 X131

CATA ADULT & YOUTH ACTIVITIES
CHAIRMAN

LARRY TOSTE
GALT HS
145 NORTH LINCOLN
GALT, CA 95632
(209) 745-3430

STAFF CONSULTANT

TOM MUNTER
ASSISTANT STATE FFA ADVISOR
STATE DEPARTMENT OF EDUCATION
AGRICULTURAL EDUCATION
721 CAPITOL MALL 4TH FLOOR
SACRAMENTO, CA 95814
(916) 445-4972