

CALIFORNIA ASSOCIATION FFA
STATE ADVISORY COMMITTEE

MONDAY, JUNE 22, 1987 - 4:30pm
ROOM 10-225, CAL POLY STATE UNIVERSITY, SAN LUIS OBISPO

MINUTES

A meeting of the California Association FFA State Advisory Committee was called to order at 4:28pm on Monday, June 22, 1987, by Chairman John Sylvia in room 10-225, California Polytechnic State University, San Luis Obispo. Committee members present were Sylvia (San Joaquin Region representative), Richard Bottoms (North Coast Region representative), Ken Watje (South Coast Region representative), Dave Wemp (Superior Region representative), Richard Regallo (Central Region representative), Wayne Pitzler (Southern Region representative), and Tom Munter, Executive Secretary. Mike McKenzie of Merced High School sat in for CATA representative Larry Tosta and Leo Thibault of Palmdale represented Southwestern Region delegate Lloyd Doster. Several other agriculture instructors were in attendance as guests.

Sylvia first raised the question of a second meeting time during the CATA Conference as the time printed in the program for June 23 raised conflicts for several committee members. By consent the committee deferred action on this item until the conclusion of their present meeting to see how much, if any, of the agenda would remain.

Sylvia asked for an update on the rotation structure of the committee. Munter reported that by the committee's action in February Bottoms, Sylvia, Regallo and Wemp were scheduled to serve through June, 1988, and Watje, Doster and Pitzler concluded their terms at this meeting. Sylvia reminded those concluding their terms that their region needed to elect someone to a two-year term which could be a reappointment of the current representative.

Bottoms informed committee members of his attendance at the State Leadership Conference in May and of his plans to attend the National FFA Convention trip in November. He indicated that he believes this gives him an excellent opportunity to gather information and make critical analysis regarding FFA matters which helps him execute his responsibility as a State FFA Advisory Committee member. He encouraged all committee members to make every possible effort to attend major state FFA activities.

The first six agenda items were informational items to bring the committee up-to-date on items upon which the committee took action at its February meeting. Munter reported as follows:

FFA Advisor Procedure Manual -- As per the recommendation of the committee, a project has been initiated to construct an FFA Advisor's Procedure manual which delineates all the various FFA awards and activities programs local chapters can utilize with information and timelines relative to those programs.

Annual FFA Chapter Report -- Per the advice of this committee the State FFA Executive Committee directed at its mid-winter meeting that every FFA Chapter be requested to submit an Annual Report of activities for the purpose of gathering information which assists in filing the annual state report with

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the National FFA office and which assists foundation personnel in securing and retaining FFA sponsors. The constitutional provision which would cause a chapter to fall from good standing for failure to submit an annual report (the Advisory Committee recommended a DO PASS vote on this item at its February meeting) failed at the State FFA Leadership Conference. Therefore, no action will be taken against chapters which do not submit a report. It is simply a request for information by the State FFA Executive Committee in the hopes that most chapters will voluntarily comply. It has been pointed out that there are still a few places on the form which requests information already supplied elsewhere on other report forms. The state office will make every effort to delete any extraneous or duplicative questions before next year's report form is printed. Reports for this year are slowly coming in and for the most part appear to be well done. Approximately 100 are thought to have been received by June 15.

BOAC Task Force -- A BOAC Task Force was established per this committee's recommendation. The task force convened in March with Charles Parker as chairman. The task force is moving forward with a massive in-service plan which includes a skills session following summer conference and an in-depth workshop at the Regional FFA Officers Leadership Conference at the end of June.

The remainder of the topics on the agenda were established for discussion and possible action by the committee as follows:

State FFA Leadership Conference -- Committee members complimented many aspects of the 1987 State Leadership Conference. Some suggestions for possible improvement which the committee made were:

- 1) try to lengthen amount of time available for meals;
- 2) perhaps something could be arranged for advisors to DO.

It was noted by committee members that the addition of the educational workshops was an especially positive addition to the conference.

It was moved and seconded (Bottoms/Pitzler) that the minutes reflect that the Advisory Committee wishes to compliment Tom Munter on his extra efforts to present an outstanding state conference. Motion passed by voice vote.

National FFA Convention Trip -- By unanimous consent the committee reaffirmed their recommendation from the February meeting that the Assistant State FFA Advisor continue to be responsible for organizing and supervising a trip for FFA members to the National FFA Convention and Washington, D.C. The committee expressed concern over the extra work which is generated in the state FFA office by people who request changes or special treatment in violation of the established rules and deadlines for the trip. Committee members agreed to spread the word about this problem and encourage their colleagues to adhere to rules and deadlines and not ask for special treatment.

American Farmer Degree Application Accuracy -- It was moved and seconded (Sylvia/Pitzler) that the committee recommends that the Assistant State FFA Advisor devise a checklist for verifying that the information on American Farmer Degree applications is substantiated by the student's recordbooks, that the checklist be provided to teachers perhaps via the packet program, and that the regional supervisors be required to sign off on the checklist for each applicant from his/her region before the application is forwarded to

the State FFA Office. Motion passed by voice vote.

Official Records for Verification of FFA Degrees and Awards -- It was moved and seconded (Bottoms/Pitzler) that this matter be postponed until the next meeting to allow for consideration of the work to be accomplished by the special task force working on record book revision through the CATA Curriculum Development Department. Motion passed by voice vote.

Fall Leadership Program -- By consent the committee indicated its support for the existing fall conference program format. Committee members offered the following suggestions for possible improvement to the program:

- 1) hire professional speakers to keynote conferences;
- 2) institute some type of four-year sequence of subject matter taught;
- 3) level the content of the program at all FFA members, not just chapter officers;
- 4) integrate state officer involvement to a greater degree in the Southern California Leadership Conference but not to the extent of completely changing the conference format;
- 5) investigate the possibility of some type of conference follow-up, perhaps via video-tape for chapters to use as a picker-upper when spring fever hits the students.

Leadership Packet Program -- Committee members agreed to followup in the regions on this topic seeking input from teachers regarding the worth and health of this program, how it might adapt to improve, etc.

Other Agenda Items

It was moved and seconded (Bottoms/Pitzler) that the com
the current vo-ag record book NOT be the official record
until the CATA task force completes its work. Motion pa

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It was moved and seconded (Pitzler/Sylvia) that the committee support the procedure utilized this year of notifying, with written correspondence, those schools for which the state conference roll sheets reported no delegates were in attendance at the State FFA Leadership Conference; except that the carbon copy to the school principal should be mailed five days after the original sent to the FFA advisor. It was moved and seconded (Wemp/Bottoms) that the motion be amended by striking out "except that the carbon copy to the school principal should be mailed five days after the original sent to the FFA advisor." The amendment passed by voice vote. The main motion as amended passed by voice vote.

Committee members had no other agenda items to bring before the committee. Sylvia reminded committee members to cover the following items with their regions prior to the next committee meeting:

- 1) solicit input on what types of items should be included in the FFA Advisor Procedural Manual;
- 2) solicit input on entire Leadership Packet program;
- 3) enquire on the topic "Should the date of the State FFA Leadership Conference be moved to some other time?";
- 4) encourage all teachers to observe rules and deadlines relative to the National FFA Convention trip;

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- 5) South Coast, Southern and Southwestern need to either reappoint their existing representative to a two-year term or select a new representative to serve for two years;
- 6) pass along information learned about State FFA Programs to colleagues; and
- 7) receive and pressing concerns the region has and bring those to the next advisory committee meeting.

The next meeting of the State FFA Advisory Committee will be held in the winter of 1988. Munter will contact committee members and notify they of the date.

The meeting was adjourned at 6:12pm by Chairman John Sylvia.

Respectfully submitted,



Tom Munter, Executive Secretary

CALIFORNIA ASSOCIATION FFA
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1987 SUMMER CONFERENCE MEETING
AGENDA

- I. Call to Order -- John Sylvia, Chairman
- II. Information Items
 - A. FFA Advisor Procedural Manual
 - B. Annual FFA Chapter Report
 - C. BOAC Task Force
 - D. Star Administrator Recognition Program
 - E. Star Secretary and Star Treasurer Recognition Programs
 - F. Leadership Packet Program
- III. Discussion Topics and Possible Action Items
 - A. State FFA Leadership Conference -- followup and timing
 - B. National FFA Convention Trip
 - C. Accurate transfer as pre-requisite for American Farmer Degree application acceptance
 - D. Recordkeeping for verification of FFA degrees and awards
 - E. Fall Leadership Program
 - F. Leadership Packet Program
- IV. Other agenda items
 - A.
 - B.
 - C.
 - D.
- V. Adjourn