

California State Department of Education  
Bureau of Agricultural Education

STAFF MEETING MINUTES

March 4-6, 1974

Staff members present:

J. K. Baker	J. F. Lawrence
S. I. Beck	W. J. Maynard
J. L. Biggs	P. Peterson
J. T. Davis	L. P. Rathbun
L. Dowler	W. D. Reed
M. E. Fleming	R. D. Regan
O. S. Gilbertson	R. A. Rogers
T. B. Gregg	W. D. Wills
D. L. Hampton	D. E. Wilson
E. J. LaSalle	

The meeting was called to order at 8:03 a.m., Monday, March 4, 1974, by Donald E. Wilson, Chief of the Bureau of Agricultural Education in Room 166 of the State Education Building in Sacramento.

The January, 1974, staff meeting minutes were accepted as distributed with no corrections necessary. Additions were made to the agenda which had previously been sent out.

CALIFORNIA FARM ACCOUNT BOOK

There are several minor problems or discrepancies in the California Farm Account Book. Those identified included:

- a. The handling of depreciation on page 10.
- b. Accounting for land-owned by the student on page 9.
- c. The handling of accounts and notes payable and receivable, as it affected the State Farmer application.
- d. A general recommendation that the "cents" column be eliminated from the budget page.
- e. A recommendation that there be instruction on the use of the record book for all students.
- f. It was suggested that the two or three columns on work experience be removed from the project book and that these types of entries appear only in the work experience supplement. Considerable discussion was generated on this particular recommendation.
- g. It was suggested that the number of lines for journal entries be extended so as to more fully utilize those pages.

- h. Providing for the entry of depreciable livestock on page 10.
- i. Moving the FFA school and leadership activities toward the front of the book.
- j. Identify the printing date on the cover, each time the account book is reprinted.

Mr. Davis was delegated the responsibility of contacting Olmsted & Wood regarding minor revisions to the book.

Mr. Fleming moved, Mr. Maynard seconded that the regional supervisors have an inservice training session on the scoring of record books prior to January of 1975. Motion carried.

#### GRAND NATIONAL JUNIOR LIVESTOCK EXPOSITION

Considerable discussion was generated concerning scholarships and merit award animals as well as the administration of the program at the Junior Grand National. Mr. Reed moved, Mr. Maynard seconded that the chief appoint a committee of five on the staff to study the issues of bureau participation at Cow Palace and Great Western and report back at the Fall Staff Meeting. Motion carried.

Staff members appointed for the committee: J. L. Biggs, Chairman; M. E. Fleming; E. J. LaSalle; D. L. Hampton; R. A. Rogers.

Mr. Biggs identified the bureau assignments for the upcoming Junior Grand National Show, for the dates April 4-9, inclusively.

#### POLICY ON WORKSHOP AND SKILLS WEEK CREDIT

The matter of obtaining credit for workshops and Skills Week activities may be generating some problems with other state colleges, universities, and community colleges. Mr. Reed moved, Dr. Peterson seconded that the chief appoint a committee of representatives from the five institutions to study the situation of granting credit for workshops and consultant payments. Motion carried.

Staff members appointed for the committee: T. B. Gregg, Chairman; D. L. Hampton; J. K. Baker; L. Dowler; P. Peterson; O. S. Gilbertson; W. D. Wills. Mr. Reed is to meet with this committee.

Mr. Dowler moved, Mr. LaSalle seconded that we approve the rate of \$100.00 a day for payment to instructors participating in bureau-coordinated workshops. Motion failed.

#### UNIFORM CATA/FFA BUREAU POLICY ON INCOME FOR STATE FARMER DEGREE APPLICATION

The bureau adopted a policy at the January Staff Meeting concerning recreational horses as an FFA project. This policy has not been promoted, however, by the state FFA leadership. Discussion followed as to the development of a uniform policy among the CATA/FFA/Bureau. The bureau confirmed their position concerning recreational horses as previously taken. Mr. Wilson will present this item to CATA Governing Board Meeting in June.

AGRICULTURAL STUDENT TEACHING AT NON-APPROVED INSTITUTIONS

Mr. Biggs reported that Bakersfield College has an "agriculture student teacher" placed at Bakersfield-South High School and has requested to place a candidate at McFarland High School. Mr. Biggs will follow through to inform the involved individuals that the candidate(s) are not authorized to teach vocational agriculture. Mr. Dowler is to follow-up with the Commission for Teacher Preparation & Licensing.

PROGRAM STATEMENT/BUREAU PRIORITIES AND ALTERNATIVE METHODS OF OPERATION

The bureau will spend a significant amount of time establishing their 1975-76 objectives at the June Planning Session, after which the activities which best meet our objectives will become prioritized. Mr. Wilson will coordinate the activities for developing this year's program of work.

PLACEMENT

Experienced and new vo-ag teachers available for placement were identified. Positions open were also identified. Mr. Beck moved, Mr. Biggs seconded that the first placement letter be sent effective March 15, listing all available experienced teachers and the beginning teachers who have completed their student teaching. Teacher educators are to add beginning teachers to the list as they become willing to approve the new candidates for inclusion on the list. Motion carried.

Mr. Reed moved, Mr. Beck seconded that those who are present at the FFA Convention caucus for purposes of determination of the date for opening the intern program. Motion failed.

Dr. Gilbertson moved, Mr. Dowler seconded that the internship agreement be changed in wording to include a statement of requiring a reduced teaching load for the intern. Mr. Regan moved, Mr. Maynard seconded that this be referred to the Teacher Education Committee. Motion carried.

Mr. Biggs moved, Mr. Regan seconded that there be no waiver of the one year post-baccalaureate experience for the internship program. Motion failed.

COORDINATION WITH THE COMMUNITY COLLEGES

Ted Sypolt was in attendance at this portion of our meeting and requested that itineraries for regional meetings be sent to the Chancellor's Office from the regional supervisor's office. Secondly, he mentioned that problems have developed concerning parliamentary procedure contests, specifically as they involve criticism toward the judges. It was decided that the secretary, Dr. Gilbertson, write a letter to the chairman of the Adult and Youth Activities Department identifying that the problem of criticism toward parliamentary judges has become an increased problem. He should request that this problem become a part of the agenda for consideration by the Adult and Youth Activities Department at Summer Conference.

### MARCH 12 JOINT MEETING WITH 4-H STAFF

Mr. Wilson identified that there would be a joint meeting with the 4-H staff on March 11 and asked for items for discussion at the meeting. Mr. Davis distributed a policy agreement concerning joint participation in 4-H and FFA. Much discussion ensued concerning the agreement and the process of enforcement. Some possible revisions were noted and passed along to Mr. Davis and Mr. Wilson.

### TEACHER CREDENTIAL ITEM

AB 2220 received a do pass from the Senate Education Committee. The Finance Committee has withdrawn their objection. The bill has advanced to the Senate floor, has had its third reading, is item 46 on the docket, and has a high probability of passage before the Senate adjourns on Wednesday. No problems are anticipated. (Note: Senate approved 29-0 and the bill was subsequently signed into law by the Governor.)

Mr. Dowler moved, Mr. Regan seconded that we continue to pursue the Specialist Credential. Mr. Rathbun moved, Mr. Beck seconded that this matter be referred to the the Teacher Education Committee. Motion carried.

### FFA ITEMS FOR DISCUSSION

Compared to last year, FFA membership is up slightly. There is a good chance that we can reach the 19,500 figure which would provide us with two more American Farmers. Mr. Davis distributed the staff assignments for the 1974 State FFA Convention. Motel reservations should have been made for the girls by this date. Mr. Davis also noted that an improved method of allocating banquet tickets will be worked out. The National Convention trip will cost about \$300 per person this year, which will include the trip to Washington. A \$50.00 deposit is required. The kick-off for the State FFA Foundation was conducted during National FFA Week. The Foundation is experiencing some problems developing the sectional sponsoring committees.

Minority scholarships are due April 1.

### INTERNSHIP PROGRAM

Mr. Maynard moved, Mr. Wills seconded to reconsider the motion requiring one year of post-baccalaureate experience for interns. Motion failed.

### SUMMARIES OF R-2 REPORTS RELATIVE TO AGRICULTURAL MECHANICS PROGRAMS IN SCHOOLS

Concern was expressed at the January meeting for the amount of agricultural mechanics instruction in our high school programs. There was some confusion, however, as to the action taken at the previous meeting and the intent of obtaining this information requested. Mr. LaSalle and Mr. Wills will draft the format and instructions concerning what information is wanted and will forward this draft to Mr. Wilson. Mr. Wilson will then determine how the bureau will proceed in identifying the status of agricultural mechanics in our agriculture departments.

DEGREES GRANTED IN AGRICULTURAL MECHANICS - AMOUNT OF STUDENT  
TEACHING DONE IN AGRICULTURAL MECHANICS

The preparation and training of beginning teachers in agricultural mechanics was identified as a possible problem. Each training institution reported on the status of preparation and student teaching experience for their respective candidates. Mr. LaSalle and Mr. Wills are going to study the information available and make their recommendations to Mr. Wilson on this item as well as the previously identified item.

PLANS FOR INDUSTRY RECRUITMENT

It was suggested that if funds can be made available, advertisements be run in the classified section of industry papers and/or magazines and that articles in newspapers be promoted identifying the need for agricultural teachers. Mr. Regan was appointed to work with Mr. Biggs and Mr. Fleming on industry recruitment.

STATE PLAN STANDARDS

The bureau was to obtain a reaction from the respective regional meetings concerning State Plan Standards. Mr. Wilson indicated that the bureau chiefs will be discussing this topic with Mr. Richard Nelson at their next joint meeting as to the position to be taken toward enforcing the standards. Mr. Wilson is also going to bring this matter before the CATA Governing Board. Additionally, a bureau person will be designated the responsibility of following through at the Summer Conference with either the CATA Affairs Department or the Secondary Division.

TEACHER RETENTION

Mr. Rathbun volunteered to coordinate a study on teacher retention for the bureau to review at a future meeting.

GENERAL AG STUDENTS IN VO-AG CLASSES COMMITTEE REPORT & REVISED R-2 REPORT FORM

Both of the above items were held over until the June Planning Session. Mr. Gregg will report at that time.

FAIRS AND SHOWS

George Soares, Assemblyman Briggs' aide, met briefly with the staff to discuss the matter of the 120-day policy on ownership of steers and the possibility of the Fairs and Shows Committee taking a look at the Master Premium List. Mr. Soares is interested in obtaining a written opinion from both the bureau staff and the CATA concerning an appeal process and the make-up of a potential review board to handle appeals.

Brian Davie, a legislative consultant, represented the viewpoint of the Fairs, Classification and Allocation sub-committee.

THE PROGRAM CONCEPT

The staff journeyed to Casa Roble High School, San Juan District, where they had a tour of the facilities and were treated to lunch. Mr. Rogers gave a presenta-

tion on the program concept and curriculum guidelines, which are coordinated with the program concept. This was followed by a presentation by Lee Holmes, agriculture department head at Casa Roble High School, who explained the agriculture program which is developed entirely around the seven instructional program areas. A question and answer period followed which was very informative to all participating members.

#### STAFF MEMBER RESPONSIBILITIES FOR NORTH COAST REGION

Mr. Wilson reviewed the policy to be followed between now and June 30 concerning staff member responsibilities for the North Coast Region. Mr. LaSalle is responsible for supervision of the Alameda Section; Mr. Beck for the Napa-Sonoma Section; and Mr. Gregg for the Humboldt Section, plus the schools from Mendocino County. There appears to be a problem of maintaining the region and options are being considered by the teachers. The teachers in the region will have a major input into any reorganization. There is some evidence to support that the teachers have been discussing the problem and are considering alternatives.

#### REGIONAL SUPERVISOR INVOLVEMENT IN SECTIONAL AND LOCAL FFA ACTIVITIES

The matter of regional supervisor involvement in sectional and local FFA activities will become a topic for discussion at the June Planning Session.

#### HANDBOOK FOR INITIATING NEW VO-AG PROGRAMS

Mr. Fleming presented materials that had been developed and utilized for use with a school in the Southern Region. Much discussion was generated about the product and the process. The teachers cooperating with with project put in much time and effort and will continue to finish the task of developing materials appropriate for initiating new vo-ag programs.

#### SUMMER CONFERENCE AND SKILLS WEEK PLANNING

Dr. Gilbertson led a discussion on the 1974 conference planning and Skills Week activities. Jerry Litton had been contacted to become the keynote speaker, but has responded saying that he could not make it. Former Governor Rhodes will now be contacted as the second choice. Sam Barrett has accepted as Administrator's Day speaker.

The bureau is responsible for coordinating the Thursday morning Professional Assembly. Possibilities for this program included Brunel Christensen, Demming Williams on Pest Control Certification, Herb Fisher or Jack Waite on Nurseryman's Certification, and the program identified by Union Collier in their earlier communication. It was moved by Mr. Biggs, seconded by Dr. Baker to contact Brunel Christensen to serve as speaker for Thursday's Professional Assembly program. Motion carried. There was consensus agreement that the Union Collier program will serve as a back-up program in the event that Mr. Christensen cannot make it. Additionally, we will suggest that either the Environmental Program, by Union Collier or the leadership program coordinated by Dean McNeilly become a topic for consideration by the CATA for their Wednesday afternoon program.

Professional sections which were suggested included Nurseryman's Certification, FFA Alumni Association, Introduction to Vocational Agriculture course, and the

BOAC. It was strongly urged that the various FFA award programs, especially those with which we have poor participation on a state or national level should become a continuing part of the Summer Conference.

The FFA Achievement Award concepts with which Mr. Rathbun is working should be considered for inclusion with the Secondary Division meeting or the CATA Youth and Activities Committee meeting.

It was moved by Mr. Regan, seconded by Mr. Biggs to accept the teacher's preferences as to specific Skills Week activities. Motion carried.

The Summer Conference Operational Committee will review the input from the bureau, community colleges, and the Governing Board and plan and coordinate the 1974 CATA Summer Conference accordingly.

#### DISPOSITION OF SEARS PROJECTS

Mr. Wilson called the action of the June, 1971 Staff Meeting concerning Sears projects to the attention of the staff. He will follow up on the information submitted by the regional supervisors and determine how we shall proceed.

#### REPORT ON INTERN WORKSHOPS

Mr. Wills reported on the two intern workshops conducted this winter. Mr. Dowler moved, Mr. Wills seconded that the Teacher Education Committee develop a letter and/or certificate for presenting interns and fifth year credential candidates signifying that he/she is qualified to teach vocationally reimbursable classes. Motion carried.

#### CURRICULAR ACTIVITIES CODE

The item on page 3, item IIB, "Summer fairs" was defined by Mr. Wilson to be any fair that is held during the summer, summer convenes June 22.

It was identified that the Land Judging team members participating in the Oklahoma contest as representatives of California would be ineligible to participate in future State Land Judging Contests as the rules now specify. It was suggested that this item be referred to the Youth and Adult Activities Department of the CATA.

#### CAL EXPO

Mr. Beck distributed a letter written to Mr. William Penn Mott, Jr., outlining some recommendations for change in Cal Expo. It further explained activities of the bureau committee working on Cal Expo and the progress they are making.

#### TEACHER EDUCATION COMMITTEE REPORT

Dr. Baker gave a report on the meeting held by the Teacher Education Committee (see Addendum A). Dr. Baker moved, Mr. Hampton seconded that the report be adopted. Motion carried.

CHEMICAL ADVISOR LICENSING

Mr. Wills distributed an article which will appear in the Golden State. He gave some general rules of interpretation on the licensing program.

INTERNS IN INSTITUTIONS

Dr. Baker identified the problem of having credentialed candidates from correctional institutions wanting to become vocationally credentialed. Because the programs of preparation are generally different, these candidates would not normally fulfill the requirements of the State Plan for Vocational Education as concerns instruction in occupational experience programs and the FFA. The matter was not clearly resolved and will come up for consideration at a future meeting.

THE WINTERBOURNE STUDY

The Winterbourne Study was discussed very briefly with no conclusions being drawn by the bureau staff.

SITE FOR JUNE PLANNING MEETING

Mr. Dowler moved, Mr. LaSalle seconded that the meeting be held in Sacramento. Motion failed.

Mr. Biggs moved, Mr. Beck seconded that, if possible, the meeting be held at Tiger Creek. Motion carried.

Mr. Biggs moved, Mr. Beck seconded that if we cannot obtain Tiger Creek as a site, then the chief appoint a committee to select another site. Motion carried.

Before adjourning, Mr. Lawrence announced the need for him to receive the speeches of the respective regional public speaking winners.

The bureau staff meeting was adjourned at 12:30 p.m. on March 6 by acting head honcho Warren Reed.

Respectfully submitted,

O. S. Gilbertson, Secretary



ADDENDUM A

Teacher Education Committee, 1974

- Agenda Item: 1. Problem - Does teaching experience in state correctional institutions satisfy the requirement for student teaching and qualify the teacher for a Standard Secondary Credential with Specialization in Agriculture Sciences? (See Dr. Baker's letter of 12-17-73)
2. Review of 1972-73 Vo-Ag teacher preparation job placement record. (See Don Wilson's memo of 8-7-73)
3. Review the required intern workshop program. Does this program adequately assist interns to succeed? Are there recommendations for changes? Additions or deletions to the existing program format?
4. Review the Winterbourne Study on intern and student teacher programs. Is there significant or relevant information that needs to be considered?

TEACHER EDUCATION COMMITTEE MEETING

March 4, 1974

The meeting was called to order by Chairman Emile LaSalle at 3:15 p.m.

Topic 1. (See above) The topic was discussed with no action taken. It was referred for further treatment to the general staff meeting.

Topic 2. (See above) There was general agreement that past year's drop out rate and loss of new teachers to other states is too high.

- General Concerns: A. Inferior new teacher candidates should be counseled out of teaching.
- B. Student teachers moving into the intern program should be included in the teacher education's institutions total number of new teachers prepared.
- C. There should be no discrimination or criticism of the teacher education program when new teachers take positions at junior colleges.

Recommendations for Topic 2.

1. Teacher educators should carefully and accurately express the expectations that new teachers, who have been paid Bureau funds, teach agriculture in California.
2. The Bureau staff member who interviews the students for student teaching should ask specifically if the candidate intends to teach agriculture in California upon successful completion of the teacher education program.
3. The acceptance of the student teaching appointment should include a commitment to teach agriculture in California upon successful completion of the teacher education program.

Topic 3. (See above) There was general concern about the funds not used for student teaching salaries. There was a suggestion that these funds be used to support the intern program (i.e., travel, etc.) if possible.

Biggs moved, Dowler seconded that we recommend that interns have a reduced teaching load of at least one period less ~~than~~ that of other teachers in the system. Motion carried.

Dr. Peterson moved, Mr. Regan seconded that a minimum of three days of workshops prior to the opening of school and two Bureau conducted workshops during the school year (one in September, one in January), be designed to compliment instruction of the teacher education institution, be held for full-pay interns. Motion carried.

The committee meeting adjourned at 4:45 p.m.

Ken Baker, Secretary

Committee members in attendance: Emile LaSalle  
Lloyd Dowler  
Dennis Hampton  
Paul Peterson  
Ozzie Gilbertson  
Ron Regan  
Larry Rathbun  
Ken Baker  
Jerry Biggs  
Bill Wills  
Ted Gregg