

CALIFORNIA STATE DEPARTMENT OF EDUCATION
Bureau of Agricultural Education

STAFF MEETING MINUTES
January 8-10, 1974

Present

J. K. Baker	E. J. LaSalle
S. I. Beck	J. F. Lawrence
J. L. Biggs	W. J. Maynard
J. T. Davis	P. Peterson
L. Dowler	W. D. Reed
M. E. Fleming	R. D. Regan
O. S. Gilbertson	J. E. Sabol
T. B. Gregg	W. D. Wills
D. L. Hampton	D. E. Wilson

The meeting was called to order at 1:05 p.m., Tuesday, January 8, 1974, by Donald E. Wilson, Chief of the Bureau of Agricultural Education, in Room 166, State Education Building, Sacramento.

Mr. Sabol introduced Mr. Olu Audu, a visiting instructor from Nigeria, who has just completed his course work for his Masters Degree at Cal Poly-San Luis Obispo.

The November, 1973, Staff Meeting Minutes were accepted as distributed, with no corrections necessary.

Additions were made to the agenda which had previously been sent out.

Agricultural Mechanics Program in New Vo-Ag Departments

Concern was expressed about the development of the agricultural mechanics component of new vo-ag departments. The status of new programs for each region were identified.

Mr. LaSalle moved, Mr. Fleming seconded, that the bureau survey and review the R-2's submitted to determine the status of agricultural mechanics in the agricultural departments.

Mr. Reed moved, Dr. Gilbertson seconded, to amend the motion by adding that the summaries be first compiled by the regional supervisors and then compiled by the state staff. Amendment carried, the motion as amended carried.

The need for developing a program of inservice training for upgrading agricultural mechanics instruction was discussed, but not resolved as to how it should be developed or who would be responsible for the development. The bureau would like to know how many of the beginning teachers had a degree in mechanized agriculture, agricultural engineering or some other similar major, and how many did student teaching in agricultural mechanics. Committee "A" indicated that they needed information from Mr. Rogers on competencies in agricultural mechanics that exist in the curriculum guidelines and the information previously mentioned before they could complete their task.

Report on Progress of Curriculum Development

Units on swine and tree crops for the exploratory agriculture course were distributed. Mr. Rogers brought the group current on the status of the curriculum development project. Twenty-six of the thirty units for the exploratory agriculture course have been completed. Mr. Rogers and Mr. Reed are going to consider a means of recognition, such as the presentation of a certificate, which would be given to the individuals developing instructional units.

There was a feeling among the staff members that Mr. Rogers should make the presentation to the bureau staff sometime to develop greater understanding and competence on the part of staff members for implementing the curriculum guidelines.

Mr. Wills moved, Mr. Fleming seconded, that Mr. Rogers indoctrinate the bureau staff at the March staff meeting. Motion carried.

Industry Recruitment Effort Follow-Up

A general discussion was conducted concerning follow-up action taken from the November Staff Meeting concerning industry recruitment. Mr. Regan identified that he had received considerable help from Cal Poly-Pomona and from Howard Brown at Cal Poly-San Luis Obispo. Mr. Fleming and Mr. Biggs are assigned to develop a plan for industry recruitment to be presented at the March Staff Meeting.

Material to Be Prepared for Administrators on How to Develop a New Vo-Ag Program

Mr. Fleming gave a progress report. On January 24 and 25 he will be conducting a meeting for local administrators on the processes of developing a program for new departments. Mr. Fleming will be in contact with Mr. Wilson on the progress made toward the development of a handbook for promoting new programs.

California FFA Foundation

Mr. Davis passed out the minutes of the November 19, 1973, Foundation Board meeting. The operating policies have been developed. The teachers on the Board are enthused and feel it will develop rapidly. The major kick-off is planned for FFA Week in February, 1974. Responses by some of the regional supervisors identified that the enthusiasm expressed by Mr. Davis is not necessarily shared by the teachers out in the field. After further explanation on the ground work which has been laid, it was decided that Mr. Davis would put materials together for conducting an inservice workshop for bureau staff members at the Thursday morning bureau meeting.

New Developments at the Great Western

Mr. Fleming described and explained the process being implemented concerning feature booth exhibits for the Great Western Livestock Show. The letter, which was sent to Southern California schools explaining the program, was distributed and discussed.

Program Standards

Two different types of standards are identified in the California State Plan for Vocational Education, namely Program Standards and Personnel Standards. Additionally, agriculture is one of two disciplines which maintains specific program standards unique to their area. These are found in Section 1.32-9 on Personnel and 3.51 on Programs.

Three questions were raised concerning these standards, namely: Are existing State Plan Standards realistic for our needs? How should the State Plan Standards be worded? How do we as a bureau assure compliance to the State Plan Standards? Copies of the 1973 State Plan for Vocational Education were made available to all bureau staff members. Considerable discussion followed regarding the feasibility of altering the current State Plan as well as the processes of enforcement of these standards.

Mr. Reed moved, Mr. Dowler seconded, that the chief appoint a joint bureau staff and CATA committee to review the State Plan and Program Standards and make recommendations for appropriate changes. Motion carried. Committee appointed consists of: W. D. Reed, S. I. Beck, J. L. Biggs.

Mr. Reed moved, Mr. Maynard seconded, that the bureau take no action concerning teacher qualifications as listed in the State Plan. Motion carried.

Mr. Biggs moved, Dr. Baker seconded, that Section 3.51 of the State Plan remain as is until such time as we have received recommendations from the joint bureau and CATA committee. Motion carried.

Mr. Wilson is to discuss with the other bureau chiefs and vocational education staff concerning the State Plan Standards and their enforcement.

Energy Shortage

Mr. Wilson circulated a memo from Dr. McKinley concerning reduced travel. He appealed to the group to look carefully at their travel needs in view of the energy crisis and the mandate for a 10% decrease.

Intern Workshops

Mr. Wills discussed the plans for two, one-day, intern teacher workshops to be held January 26 in Modesto and February 16 in Covina. A sub-committee of the Teacher Education Committee will work to develop the topics for coverage at the meetings.

Satellite Skills Week

No EPDA funds are available for financing satellite skills inservice training workshops. Mr. Wilson is to check with Jim Becket on possibilities for funding. Consultant funds may assist in funding satellite workshops and planning for these workshops should proceed.

FFA Membership, Active FFA Membership Rules and Requirements

The current California FFA Constitution and By-Laws were distributed. It was called to the attention of the bureau staff that "in order to retain active membership while in high school a student must be enrolled in vocational agriculture".

The current, paid-up, membership is 17,053 as of January 8, 1974. The anticipated enrollment is around 19,000. Public speaking checks are in the mail to Mr. Davis who will forward them to the regional supervisors upon receipt.

The Winterbourne Study

Dr. Robert Winterbourne reported on his study conducted concerning the comparison of the two types of teacher preparation, the fifth year and the intern program. Considerable discussion was held, however, concerning the results of the study. The Teacher Education Committee should review the conclusions and recommendations and make recommendations for program changes.

Bureau Field Relationships

Mr. Wills reported on the status of the study being coordinated by Larry Rathbun. The survey is going to be re-done and reviewed by Committee "B" prior to implementing the survey. Committee "B" re-worked the second draft of the survey and is making specific recommendations to Mr. Rathbun.

Summer Conference Planning

Dr. Gilbertson and Mr. Sabol conducted a discussion concerning the 1974 CATA Summer Conference and Skills Week. Priorities for speakers and possible panels were identified. Potential Skills activities were then listed for consideration (see Addendum A).

California FFA Foundation

State FFA President Peter Giacomini presented Foundation Contributing Member Certificates to Dr. Gilbertson and Mr. Dowler and Sustaining Member Certificates to Mr. Fleming and Mr. Davis.

Mr. Davis conducted a discussion on the Foundation for purposes of better preparing the staff for answering questions relative to the program.

A brainstorming session was conducted on how foundation funds might be eventually utilized. The following ideas were generated:

- (1) Leadership conferences; state and sectional
- (2) Officer travel
- (3) National Convention travel
- (4) Chapter officer training sessions
- (5) State FFA Leadership Camp
- (6) Expenses for national judging contest
- (7) Teacher expenses to National Convention
- (8) Advisor training sessions
- (9) Assistant in establishing new chapters

- (10) Public information program
- (11) Proficiency awards
- (12) Foundation awards
- (13) Standardized state trophies for state judging contests
- (14) Aid to State FFA Convention
- (15) Finance new program activities

Additionally, the concept of revenue sharing was discussed as it might affect the apportionment to respective regions based on FFA membership rather than donations received from that region.

Number of Vo-Ag Students Enrolled in Vo-Ag Classes

The topic of general agriculture students in vocational agriculture classes was deferred until the March staff meeting. Mr. Gregg's committee will report at that time.

"You and Your Administrator"

Copies of the handbook, "You and Your Administrator", were distributed. Revision is recommended so as to make the handbook more current. Mr. Wilson will write to Russ Guin, Interstate Publishers, concerning the possibility of revision and a reprint.

CATA Secondary Division (Tibbs) Survey on Summer Conference

Mr. Reed reported on the results of the survey conducted by Gordon Tibbs, CATA Vice President for the Secondary Division, regarding participation in Summer Conference. Supervisors received the results and comments returned from teachers in their region.

Teacher Placement

Mr. Reed brought the staff current as far as teachers available. There are one experienced and five beginning teachers available for placement second semester.

Vacancies identified were:

- (1) Auburn - continuation school (natural resources, recreation)
- (2) Bakersfield - (filled by Charles Newsome, Jr.)
- (3) Cambria - 1 teaching assistant
- (4) Shingle Springs, Ponderosa HS - 3/5 time position
- (5) Torrance - part time position for the handicapped

CATA Governing Board Meeting

The CATA Governing Board meeting is scheduled for January 18-19 at the Picadilly Inn, Fresno. Participation by the bureau staff was discussed. In view of the energy crisis, attendance is recommended for those only who have specific responsibilities.

New Curricular Activities Code Guidelines

There will be a Creed Recital Contest for first year agriculture students, excluding 11th and 12th grade students, with two minutes of questions. The Executive Committee will work out the logistics for a state finals contest to submit to the January Governing Board meeting. Each region will determine its own winner in a manner similar to the present Public Speaking Contest.

Materials are being developed for the first year agriculture students, excluding 11th and 12th grade students, Parli-Pro Contest and the Agricultural Marketing Contest which will be presented to the Governing Board meeting for their approval.

R-2 Committee Report

Mr. Gregg submitted for the approval of the bureau the revised R-2 report form for consideration and approval. Mr. Biggs moved, Mr. Fleming seconded, that Item 2 on the front page read:

Base, 10-month	_____
Extended contract	_____
Total annual salary	_____

The motion was carried.

Mr. Beck moved, Mr. Biggs seconded, that we accept the back of the R-2 as revised, with the listing of the Introduction to Agriculture course and the other eight instructional programs along with the minor wording changes as suggested. The motion carried.

Mr. Gregg later identified for the group that two possible revisions in the structural format of the back-side of the R-2 had been submitted for committee consideration. These will both be drawn up and presented to the bureau at the March meeting.

Supervisors Attending National FFA Convention and AVA Convention

Consideration was given to the possibility of developing a rotational system of sending regional supervisors to AVA and both regional supervisors and teacher educators to the National FFA Convention. No decision was made concerning future involvement.

Teacher Competency Committee Report

Mr. Sabol reported on the progress of Committee A (see Addendum B).

Supervised Practice Committee Report

Dr. Peterson reported on the progress of the Supervised Practice Committee (see Addendum C).

Employment Opportunities in Honduras

Attention was called to a potential agricultural project in Honduras. Reference was made to the need for language competency in Spanish. A few potential candidates were referred to Dr. Gilbertson, who is to send a copy of the prospectus to the regional supervisors.

Guidelines for Specialist Credential in Agriculture

Mr. Reed led a discussion which brought the bureau current as to the status of the Agricultural Specialist Credential. Mr. Dowler moved, Mr. Sabol seconded, that this body go on record as having reviewed the Agricultural Specialist Guidelines and asked that the wording be reinstated to read as it did when it was developed by the Ad Hoc Committee. Motion carried.

Mr. Reed moved, Mr. Maynard seconded, that we organize an approach to the Governing Board to have a response to the Commission. Mr. Beck moved, Mr. Gregg seconded, that this motion be referred to the Teacher Education Ad Hoc Committee to take appropriate action. Motion failed. Original motion carried.

The teacher educators and Mr. Reed met immediately following the adjournment of the Thursday session to develop the approach to be used with the Governing Board.

Mandated Activities and Legislation

Mr. Wilson is to make copies of the research report on mandated activities for distribution to regional supervisors.

Mr. Reed reviewed the status of reports circulated concerning mandated activities. The bureau may have to carefully look at what activities are mandated and those which we feel are necessary for effective operations.

Ryan Act Extension

The Ryan Act is to be implemented September 15, 1974. Agriculture needs to cover its bases for continuation of credentialing teachers of agriculture. Mr. Dowler moved, Dr. Gilbertson seconded, that the teacher preparation institutions ask for an extension of one year of implementation for agriculture credential candidates. Motion carried.

Agriculture as a Single Subject

Mr. Dowler indicated that a hearing would be held on Assemblyman Maddy's bill, AB 2220, Agriculture as a Single Subject. The bill has several authors to give us strength of support. Additionally, Harold Wilson has indicated that he will do everything he can to support the bill.

Cooperative Work Experience

Mr. Rogers brought the staff current as to the status of schools participating in the cooperative vo-ag program.

Determination of Eligibility for CATA Membership

The system of regional supervisors designating who should be included for eligible CATA membership seems to have become a problem again. Mr. LaSalle moved, Mr. Gregg seconded, that we count every name that appears on the high school and community college faculty list in the Bureau of Agricultural Education Directory for eligibility for CATA members. Motion carried.

Credential Applications for Institutional Employees

Dr. Baker identified a problem that exists in credentialing institutional employees who have no opportunity for work with the FFA or supervised occupational experience programs. Mr. Regan moved, Dr. Baker seconded, that the matter of SDS credential candidates become a major topic of discussion at the March meeting. Motion carried.

CYFA Convention

Mr. Lawrence brought the group current concerning the upcoming convention being held at Santa Cruz January 31-February 2, 1974.

Sears Projects

Regional supervisors identified the status of the old Sears projects. All information has not been received and the disposition is yet to be determined. Mr. Wilson will research past bureau minutes concerning the disposition of Sears Project Grants.

Recreational Horse Income

Mr. Fleming moved, Mr. Regan seconded, that the practice of money credited as income for riding their own horses as a part of their supervised occupational experience program not be allowed. Motion carried.

Headquarters Secretarial Situation

Indications are that the position formerly held by Jackie Ramirez may not be filled.

Honorary State Farmer Degree Suggestions

The staff were told of possible suggestions for the degree of Honorary State Farmer which Mr. Wilson could relate to the FFA Executive Committee which was meeting that Thursday and Friday.

March Staff Meeting

Traditionally, the March staff meeting is rotated among the regions and at least one school is visited. No decision was made as to locale for the March meeting. It was suggested that time be included for committee meetings once again.

Meeting adjourned at 3:17 p.m., January 10, 1974.

Respectfully submitted,

O. S. Gilbertson, Secretary