

STATE DEPARTMENT OF EDUCATION  
Bureau of Agricultural Education

Staff Meeting Minutes  
January 9 - January 11, 1973

Members Present

J. K. Baker	O. S. Gilbertson	Paul Peterson
Jerry Barkley	T. B. Gregg	W. D. Reed
S. I. Beck	D. L. Hampton	R. D. Regan
J. L. Biggs	E. J. LaSalle	J. E. Sabol
J. T. Davis	J. F. Lawrence	W. D. Wills
Lloyd Dowler	W. J. Maynard	D. E. Wilson

The meeting was called to order by Mr. Wilson, Chief of the Bureau of Agricultural Education at 8:30 a.m., Tuesday, January 9, 1973, at the Resources Building, Room 305, Sacramento.

Minutes of the October Staff Meeting were approved as mailed.

There were no items to be added to the agenda.

Reorganization of the Vocational Section

The reorganization of the Vocational Section was discussed to some length. Each staff member commented on the effect that the reduced staff has had in the field. The implications of Phase II were also discussed.

Department Appraisal Material

The evaluation instrument is being prepared for the printer. The guidelines for using the instrument still contain some inconsistencies and will be finalized by Lloyd Dowler, Sandy Beck, and Dennis Hampton at a special meeting to be held at 1:00 p.m. on Wednesday, January 9, 1973.

Teacher Education Committee

The report of the Teacher Education Committee was distributed and discussed, one topic at a time.

Mr. Wilson assigned the committee to develop a standardized news release format as requested in the report. The purpose of the release would be to develop interest in agriculture teaching.

There was considerable discussion by the staff of the possibility of a number of "skills" weeks to be located at San Luis Obispo, Chico, Pomona, Fresno, and Davis.

Motion: The Skills Week and Summer Conference Planning Committee plan for three skills week programs--San Luis Obispo, Pomona, Chico.

Second: T. B. Gregg

Passed

It was decided that Jerry Davis would conduct a Workshop for Teacher Educators in 1973. The emphasis shall be on FFA activities and FFA application forms.

Motion: Action be delayed on developing LAPS Workshops. (J. K. Baker)

Second: D. L. Hampton

Passed

Motion: The Teacher Training Workshops, as recommended in the Teacher Education Committee minutes, be conducted. (W. D. Reed)

Second: W. J. Maynard

Passed

The staff unanimously agreed with Item 6 of the Teacher Education minutes:

- a. The T-10 will be updated and filled out by the Regional Supervisor and the Principal or Superintendent on all experienced teachers indicating availability for placement. The placement folder will be sent upon request only if the T-10 or a letter of recommendation has been secured from the Administrator or Regional Supervisor. This request will be initiated by the teacher.
- b. The T-12 will be eliminated.
- c. W. D. Wills will provide the revisions for the T-13 to Carol Holcomb.
- d. The T-14 will be revised and distributed by the committee recommended in the minutes, consisting of E. J. LaSalle, O. S. Gilbertson, and W. D. Wills.

E. J. LaSalle, M. E. Fleming or W. J. Maynard will report on the pilot selection process for cooperating schools at the March meeting.

Motion: Item 9 and 10 of the Teacher Education Committee minutes be accepted. (W. D. Reed)

Second: D. L. Hampton

Passed

### Curriculum Guidelines Committee Report

The Document "The California Program Approach to Vocational Education in Agriculture" was distributed to the staff along with the "Student Data Sheet", "Comments to Teachers and Administrators" and "Guidelines for Students".

Warren Reed reported that the committee met over the Christmas vacation.

The minutes of this workshop were distributed by Jerry Barkley. The Regional Supervisors are to list four teachers under each of the following categories and turn them in to Jerry Barkley prior to the end of the staff meeting.

- a. Introduction to Agriculture
- b. Agriculture Production
- c. Sales and Service
- d. Ornamental Horticulture

These individuals will assist the committee in developing and testing the curriculum guidelines in these programs.

### FFA Alumni Association

Jerry Davis reported that the FFA Alumni Association held a meeting at San Luis Obispo recently and they had decided to base the organization on sound local chapters and work toward a national organization.

Richard Rogers will assist in developing informational packets which, when completed, will be distributed by regions to promote local programs.

### Cooperative Programs

Most Cooperative Educational Programs in Agriculture are very good, according to Jerry Barkley; however there are some problem areas. Some programs have very few students. Jerry feels that it is better to have no program at all rather than to have a weak one.

Al Holmes has complimented Jerry on the outstanding Cooperative Programs in Agriculture and has invited him to contribute to several meetings in Cooperative Education.

### Cow Palace

The schedule for Cow Palace was reviewed.

Cow Palace (Cont'd.)

Jerry Biggs reported that all mattresses have been replaced and the exhibitors will be housed in the horse stalls.

The Horse Show will follow the Junior Grand National Livestock Show this year.

FFA Exhibitor Fair Violations

Emile LaSalle indicated that many FFA Fair Violations are still occurring.

It was agreed by the staff that we would continue to encourage agriculture instructors to follow and enforce FFA rules at Fairs and Shows.

It was agreed that this matter should be referred to the CATA Fairs and Shows sub-committee for action at Summer Conference.

National Young Farmer Institute and California Young Farmers Association State Convention

The National Young Farmer Institute, according to Jack Lawrence, was highly successful. All staff members that had attended agreed.

Jack handed out the programs for the upcoming Young Farmer State Convention in Fresno on January 25, 26, and 27.

Staff members assigned to the Convention will be: D. E. Wilson, J. F. Lawrence, J. L. Biggs, T. B. Gregg, and Jerry Barkley.

FFA Eligibility for Judging

The staff agreed that State winning teams are to be discouraged from judging the same contest the following year. The Bureau will recommend to each institution, sponsoring a contest, that State winning team members not be allowed to participate in the same contest.

The CATA Curricular Code prohibits members of a State winning team to judge the same contest in any State judging final.

FFA Items

The following schools have not paid State and National dues:

HIGH SCHOOLS

Barstow High School  
Bell High School  
Bishop High School  
Carson High School, Torrance  
Chatsworth High School  
Chino High School  
Delta High School, Clarksburg  
James Lick High School, San Jose  
Leland High School, San Jose  
Manteca High School  
Moreno Valley High School, Sunnymead  
Napa High School

North Hollywood High School  
Orestimba High School, Newman  
Perris Union High School  
Princeton High School  
Ramona High School  
Rosamond High School  
Santiago High School, Garden Grove  
Shasta High School, Redding  
Sunny Hills High School, Fullerton  
Sylmar High School  
Valencia High School, Placentia  
Willits High School

FFA Week posters will be distributed to Regional Supervisors and they should provide one to each section.

The Regional FFA Presidents will meet the week of January 14 - 20, 1973 to plan for FFA Week. Jerry Davis announced that the State FFA Officers will be available to chapters during FFA Week.

The State FFA Officers Tour was highly successful. The tour began at the Camelia Bowl Game and the officers visited FFA supporters in San Francisco, Sacramento, Fresno, and Los Angeles.

The FFA Executive Committee will meet in Sacramento on January 18 and 19 to plan the State FFA Convention.

Inservice Training Workshops

Bill Wills reported that he has been involved in across-the-board planning, coordinated by the Program Services Unit. Bill indicated that Dr. Jim Becket is preparing a questionnaire to be distributed to all vocational teachers.

W. D. Wills reported on workshops he has conducted and those that are scheduled.

A. Those workshops completed include:

- 5 Performance Objectives Workshops held at:
- a. Ventura Section
  - b. Antelope Valley Section
  - c. Orange Section
  - d. San Diego Section
  - e. Kern Section

1 Welding held at : Imperial Valley College

1 Mini on Electricity held at: El Centro

B. Those Workshops scheduled include:

- 1 Hydraulics - Imperial Valley College - January 12, 13, 20, 1973
- 1 Small Engine - Pomona - January 19, 20, 27, 1973
- 1 Diesel Engines - Reedley College - January 26, 27, 1973 and February 3, 1973
- 1 Small Engine - U. C. Davis - April 6, 7, 14, 1973
- 1 Ornamental Horticulture - U. C. Davis - April 6, 7, 14, 1973
- 1 Small Engine - Chico - May 11, 12, 19, 1973
- 1 Mini Ag Mechanics - Escondido High School - May 16, 1973

Teacher Placement

Warren Reed reported that the following schools are actively looking for agriculture teachers:

Arroyo Grande  
Bakersfield  
Porterville  
La Sierra  
Washington

Dr. Gilbertson reported that Penny Barnham had filled the job in Mendocino County.

CATA Governing Board Meeting

The CATA Governing Board Meeting will be held in Fresno at the Del Web Hotel on January 11 and 12, 1973.

Staff members attending will be: J. L. Biggs, J. T. Davis, D. E. Wilson, O. S. Gilbertson, and Lloyd Dowler.

Study on Fairs and Shows

Jerry Biggs handed out a list of innovative and exemplary ideas for Fairs and Shows developed by agriculture instructors.

It was agreed that a more thorough list would be developed by Jerry Biggs and that it would again be discussed at the March meeting.

It will then be published in the Golden Slate.

### Special Announcements

Don Wilson announced that Interns are supposed to attend Sectional and Regional CATA Meetings. If they are not attending, the Teacher Trainer should be alerted.

Mr. Wilson also requested that R-2 Reports and Summaries be sent to him as soon as possible.

### Student Record Folders

Dr. Gilbertson recommended that the Student Record Folders be revised before being printed. Many reports have been eliminated and the action of the Curriculum Guidelines Committee has made it necessary to make some revisions.

The Reports Committee will revise the Student Record Folder and clear it with the Curriculum Guidelines Committee before it is printed.

### EPDA Workshops

Reports on the FFA and Multi-Man EPDA Workshops have been distributed to staff.

Don Wilson instructed that a supply of reports from both workshops be provided to Regional Supervisors and Headquarters office.

### Pacific Gas and Electric Workshop

Jerry Biggs indicated that Pacific Gas and Electric was interested in presenting a Workshop on Energy in the Environment to the agriculture teachers. They have requested that the Bureau of Agricultural Education provide input into the workshop format.

Jerry Biggs will coordinate the development of the format. The Curriculum Guide Steering Committee will select teachers to assist in the development of the program.

Once the format is established, Bill Wills will arrange for the presentation of the workshop this summer.

### Presentation by Mr. Walter Coultas and Mr. Samuel Barrett

Mr. Coultas presented the reorganization matrix to the staff. Following the presentation there was a question and answer period.

Motion: The Bureau of Agricultural Education recommended to the State Director of Vocational Education that a task force from all vocational education bureaus meet with the Director to study the Vocational Education Section reorganization and to develop and consider alternatives to current plans.

The motion was amended and also recommended that all action be halted until the report of this committee is completed.  
(S. I. Beck)

Second: Lloyd Dowler

Passed (Unanimously)

#### Preview of Multi-Media Presentation on Vocational Agriculture

Mr. Wilson and Dr. Gilbertson presented the Multi-Media Slide Program on Vocational Agriculture.

The presentation has been developed to be shown to the Joint Committee on Vocational Education and other interested groups.

#### Credential Matters

Dr. Jim Becket reported on the most recent developments on the New Credential Structure.

Mr. Vanderpool, CTA Representative, has agreed to support our attempt to receive Single Subject Designation. He feels that the request should go through the Commission, rather than to the Legislature. Dr. Becket explained that the description from the Physical and Natural Sciences Panel has not yet been presented. Jim feels that we should wait and see how we fit into their guidelines before we take further action.

Dr. Becket will attend the March Staff Meeting and Present a progress report at that time.

#### Summer Conference and Skills Week Planning

Dr. Gilbertson passed out the recommended changes for Summer Conference. The staff discussed the changes and recommended that CATA Governing Board make the final decision on the recommended changes.

The Skills Week recommended topics were also distributed. The staff will react to the topics and mail their recommendations to O. S. Gilbertson prior to March 1. Recommended topics should be listed on the basis of priority. These recommendations will be discussed at the March Staff Meeting.

#### Program of Work

Motion: A committee be appointed by our Chief to study the Bureau of Agricultural Education objectives and to develop alternative ways of meeting the objectives under the new structure. (S. I. Beck)



Second: Bill Wills

Amendment: Strike out the words "Bureau of Agricultural Education objectives"  
and insert "Needs of the agriculture teachers". (J. L. Biggs)

Amendment: Died from lack of second.

Motion: Passed.

The following are appointed to the above committee: Chairman J. L. Biggs  
R. D. Regan  
J. T. Davis  
S. I. Beck  
W. J. Maynard

The meeting was adjourned at 2:30 p.m., January 11, 1973 by Don Wilson.

Ted Gregg  
Secretary

