

STATE DEPARTMENT OF EDUCATION
Bureau of Agricultural Education

Staff Meeting Minutes
October 31 - November 2, 1972

Members Present

Ken Baker
Jerry Barkley
S. I. Beck
J. L. Biggs
J. T. Davis
Lloyd Dowler

O. S. Gilbertson
T. B. Gregg
D. L. Hampton
E. J. LaSalle
J. F. Lawrence
W. J. Maynard

Paul Peterson
W. D. Reed
R. D. Regan
Richard Rogers
W. D. Wills
D. E. Wilson

Special Guests

Dan Dooley
M. E. Fleming
R. H. Pedersen

The meeting was called to order by Mr. Wilson, Chief of the Bureau of Agricultural Education at 1:00 p.m., Tuesday, October 31, 1972, at the State Department of Education Building, Room 517, Sacramento.

Minutes of the August Staff Meeting were approved as mailed.

Items were added to the agenda and introductions of guests and new Staff members were made.

National Young Farmer Institute

Jack Lawrence presented a progress report on the Institute which will be held in Sacramento on November 26 through the 29th.

Assignments were explained and reviewed with the Staff.

FFA Alumni Association

Dan Dooley reviewed the origin of the FFA Alumni Association. Dan feels that the organization must grow from strong local groups.

Mr. Wilson appointed a committee to aid in establishing strong local groups. Dan Dooley will serve as Chairman assisted by Committee Members: Dr. O. S. Gilbertson, Richard Rogers, Jerry Davis and Ron Regan.

Distribution of EPDA Workshop Reports

Final Workshop Reports were distributed to staff by O. S. Gilbertson. Reports on the Workshop "Administration of Multi-Teacher Departments of Agriculture" will be distributed to all agriculture teachers in the State and additional copies are available to interested administrators.

The Report on the Workshop "Involvement of Youth with Special Needs in FFA Programs" are available only to workshop participants. Mr. Wilson asked Dr. Gilbertson to explore the possibility of printing and distributing additional copies.

Maurice Fleming indicated that the characteristics listed on Page 2 of the Report are not characteristics but causes. It was suggested by Mr. Fleming that 1 through 5 be corrected since number 6 is the only true characteristic of students who have handicaps.

Evaluation of Vocational Agriculture Departments

Lloyd Dowler was interested in knowing if any agriculture departments had been evaluated using the new Evaluative Instrument.

Warren Reed reported that several had been scheduled this school year. Ted Gregg and Sandy Beck reported that the Instrument had been used successfully last Spring in the Superior and Central Regions.

FFA National Convention

Jerry Davis reported that 164 members from California attended the Convention and there were 6 members from California in the National Band.

The major Constitutional change was the de-emphasis of Future Farmers of America to F.F.A.

Five California Judging Teams scored in the Gold Category and one in the Silver.

Miss Souza from California was selected as the American Royal Queen.

Legality of FFA Dues

Since FFA is an integral part of the vocational agriculture instructional program there could be a potential problem in collecting individual member dues.

Mr. Wilson requested that the Staff consider alternate methods of supporting the organization financially if collecting member dues becomes a serious problem.

Appraisal Instrument Follow-Up

Dennis Hampton distributed the Department Appraisal Follow-Up Instrument developed by that committee.

Motion: The report be accepted. (Dennis Hampton)

Second: Sandy Beck

Passed

Mr. Wilson will determine how printing and dissemination will be handled.

March Staff Meeting

A proposal was made by Ted Gregg and Dennis Hampton to hold the March Staff Meeting in Chico.

The group accepted this proposal.

Job Description - Teacher of Agriculture

The document prepared by Warren Reed entitled "Proposed Job Description - Teacher of Agriculture" was read and discussed. It was agreed by Staff that it has been and will be extremely helpful to teachers.

Motion: Acceptance of the document including the recommendations listed by W. D. Reed in his memo to Staff of October 30 with the following exception: The words "the local 4-H Clubs and" be deleted from suggestion number two. The proposals listed on the same memo should also be incorporated into the Sample Job Description. (O. S. Gilbertson)

Second: Sandy Beck

Passed

Golden Slate

The Staff agreed to participate by writing a column in the paper as requested by Editor Jim Hart.

Don Wilson will make a rotating assignment.

Claims, Travel, Vocational Positions

Mr. Wilson distributed the memo Alert #1 which stated that all travel would be curtailed until Claims were completed. He also indicated that the Xerox machine would be removed from the Chico Office at the request of Mr. Nelson.

All new vocational positions will be evaluated carefully by position and location by the Vocational Education Section in the future before they are filled.

Community College Directory

Motion: Community College names continue to be included in the Agriculture Teacher's Directory. (Lloyd Dowler)

Second: Sandy Beck

Passed

Report on Special Teacher Trainer Meeting

The report of the meeting was presented by Richard Rogers.

Motion: Accept the Report. (O. S. Gilbertson)

Second: Jerry Biggs

Passed (See Addendum A)

Agriculture as a Single Subject

Warren Reed reported that he had been working with Bob Arp, Senior member of the CTA Legislative Committee. The CATA is planning to sponsor a bill to designate agriculture as a single subject and Bob has agreed to obtain CTA assistance and support.

Progress Reports - Specialists

Bill Wills - Several workshops have been set up throughout the State. Bill also indicated that he would be involved in several Department Evaluations. The Agriculture Mechanics Display at Cal Expo went smoothly and there was an excellent display of entries.

Bill reported that he had attended the National Agriculture Mechanics Contest and would be able to give interested teams valuable assistance this year.

Bill indicated that he was in the process of writing Goals and Objectives for his position. Each Teacher Training Institution will be visited this year.

Jerry Barkley - Jerry commented that the Southern Region had asked that a list of services provided by Regional Supervisors be distributed.

Mr. Wilson indicated than an up-to-date list should be valuable and appointed the following committees:

- (1) Regional Supervisors plus Maurice Fleming and Bob Pedersen
- (2) Teacher Trainers
- (3) Specialists

The committees met on Thursday, November 2, 1972 from 10:00 a.m. to 12:00 noon.

Jack Lawrence - Jack reported on the Young Farmer Institute. Jack also brought us up-to-date on the new and revised Young Farmer Contests.

Jack indicated he had several workshops planned for the Spring.

Teacher Preparation

Mr. Wilson announced that all Teacher Training in vocational education would be coordinated by Dr. Jim Becket. The Bureaus will continue to operate their own Training Programs, however they will be coordinated through Dr. Becket.

Summer Conference and Skills Week Evaluation

O. S. Gilbertson handed out and discussed the Summary Evaluation on Summer Conference and Skills Week.

It was requested that successful Professional Development Topics from Fall Regional CATA Meetings be forwarded to Dr. Gilbertson.

More time needs to be devoted to Skills and Conference Planning at the January Staff Meeting.

Re-Assignment of Staff

It was generally agreed that most administrators and some agriculture instructors do not realize who the Regional Supervisor in Agriculture is at this time particularly in the North Coast and Southern Regions.

The Bureau Office will notify the Coordinators and Administrators of all Regions or Sections involved explaining who the Agriculture Supervisor is and why the re-assignment was made.

Policies and Procedures Related to Selecting Cooperating Schools

After a great deal of discussion the following action was taken:

Motion: The policy of laying out 10 percent of the cooperating schools each year be discontinued. (Lloyd Dowler)

Second: Dennis Hampton

Passed

Motion: A cooperating school may be used both semesters during the year. (Dennis Hampton)

Second: Jerry Barkley

Passed

Motion: The procedure of two colleges using the same cooperating school in one year be referred to the Teacher Education Committee. (Dennis Hampton)

Second: Jerry Davis

Failed

Motion: Temporarily two Teacher Training Institutions will be allowed to use the same school in one year only after being approved by the Chief or Assistant Chief. (Sandy Beck)

Second: Bill Wills

Amendment: Substitute the words "Until a contrary decision is made" for temporarily. (Warren Reed)

Second: Dennis Hampton

Amendment Passed

Motion Passed

Motion: A list of cooperating schools be prepared by the Regional Supervisor twice each year and will be submitted to Warren Reed prior to May 15 and October 15. (Lloyd Dowler)

Second: Ted Gregg

Amendment: An institutional draft system be used twice each year by the Teacher Training Institutions to select the cooperating schools each will use. (Sandy Beck)

Second: Warren Reed

Amendment to the Amendment: The Draft proceedings will take place during Staff meetings when possible. (Lloyd Dowler)

Second: None

Amendment to the Amendment: Failed due to lack of Second.

Amendment: Failed

Motion: Passed

Motion: Avoid placing two student teachers at the same cooperating school at the same time. (Warren Reed)

Second: Sandy Beck

Passed

Motion: Refer the subject "placing 2 student teachers in the same cooperating school at the same time" to the Teacher Education Committee as an agenda item.

Second: Jack Lawrence

Motion Failed

Pilot Selection Process for Cooperating Schools

This topic will be placed on the agenda of the January Meeting.

Intern Agreement

Motion: The Teacher Trainers will take the responsibility of the initiation, follow-up, and contract concerning the intern agreement between the full-pay intern and the district. (Ken Baker)

Second: Ted Gregg

Passed

Reorganization

Richard Nelson reported on the recommendations he will make regarding the Vocational Education Section.

- (1) All sub-regional offices be closed.
- (2) Sub-regional office Staff moved to Regional Offices.
- (3) A fourth Regional Vocational Office not be established.

Mr. Nelson also informed us on the general reorganization of the State Department of Education.

Co-Op Quiz Program

Suggested modifications from the Agriculture Council of California regarding the Co-Op Quiz Contest were distributed.

It was generally recommended that consideration be given for cash awards instead of scholarships since some of the recipients may not go on to college.

Motion: The Bureau of Agricultural Education supports the Agriculture Council of California proposal. (E. J. LaSalle)

Second: Ted Gregg

Passed

Educational Act Amendments of 1972

Mr. Wilson passed out material regarding the 1972 Amendments to the Vocational Education Act.

Chief State School Officers Meeting

The collection of agricultural products seems to be going well. The deadline for collecting material will be Monday, November 13, 1972.

Special Interns

Mr. Wilson reported that there are 28 interns in the field. This is the greatest number that have ever been in the field.

Maurice Fleming indicated that he felt the interns need more help in FFA.

Bill Wills will coordinate the presentation of two one day workshops covering the Future Farmers of America. One will be held in Southern California and one in the Valley, and they will be given early in February. The Teacher Education Committee will establish the format for the Intern Workshop.

Study on Fairs and Shows

Jerry Biggs indicated that the study was not completed and that it would be presented at the January Meeting.

Cow Palace

Jerry Biggs suggested that he and three additional Staff would be needed for Cow Palace.

A schedule, including assignments, will be presented for discussion at the January Staff Meeting.

Presentation for January Joint Committee Meeting

A multi-media program on Vocational Agriculture Education is being developed and will be presented at the January Meeting of the Joint Committee on Vocational Education. The presentation will cover all phases of the Vocational Agriculture Program.

Restructuring of Skills Week

After much discussion it was the general feeling that we should be moving in the direction of Environmental Education. Ron Regan said that Los Angeles schools are working in this area and Ted Heriyama is available for assistance. Maurice Fleming suggested that we also look at Marine Agriculture.

Motion: This item be referred to the Curriculum Guidelines Committee. (Sandy Beck)

Second: Dennis Hampton

Passed

Vocational Education Professional Development

Warren Reed explained that Dr. Jim Becket has been named Coordinator of Professional Development.

California Farm Account Book

Jim Maynard reported that Olmstead and Wood in Sacramento are supplying the new Farm Account Book. A notice will be sent to the agriculture teachers notifying them that the books are being handled through Olmstead and Wood.

The guidelines are also being printed by Olmstead and Wood.

Mr. Wilson will send a copy of the guidelines to each Regional Supervisor as soon as possible.

Student Teaching Manuals

Mr. Wilson informed the Staff that the Student Teaching Manuals will not be available in numbers any longer through the Bureau.

Goals and Objectives - Program Standards Booklets

The Goals and Objectives Booklets and the Program Standards Booklets are printed and available.

Staff members will receive a supply and will determine the best distribution to the field.

California FFA Foundation

Jerry Davis reported that the Foundation had its beginning about four years ago. Mr. Davis explained how the Foundation works in other States. The Foundation is set up as a non-profit organization and funds are used primarily for leadership development.

The California Foundation is on the verge of becoming operational. All legal aspects have been cleared. Mr. Davis explained that all Staff need to be involved in promoting this new idea.

The Staff feeling was positive.

Cow Palace Foundation

Jerry Biggs informed us that the Cow Palace is establishing a Foundation.

He expressed concern that it will be advertised as an aid to the youth but in actuality money would be used for both the Junior and Senior Show. Much of the money would be solicited on the basis of support to youth organizations; however much of the money would be used for adults.

Curriculum Guidelines Committee

The progress report was circulated.

Motion: Adopt the progress report. (Ted Gregg)

Second: Jerry Davis

Passed

Regional Supervisors will forward to Warren Reed immediately the names of suggested teachers to serve on the Curriculum Guideline Committee by program areas and will designate them as a high school or community college instructor.

The Regional Supervisors will designate at least one name in each of the seven subject matter areas.

The meeting was adjourned at 12:30 p.m., November 2, 1972 by Warren Reed.

Ted Gregg
Secretary

TEACHER-EDUCATORS MEETING

The meeting was convened at 7:25 p.m., October 31, 1972 in Room 222 of the Marina Inn, Sacramento. Those present were Chairman Warren Reed, Elwood Juergenson, Jim Beckett, Paul Peterson, Dennis Hampton, Emile LaSalle, Lloyd Dowler, Ken Baker, Jim Maynard, O. S. Gilbertson, and Richard Rogers.

Dennis Hampton discussed his problem of obtaining credentials for cadets in his program. After some discussion it was determined that the situation at Chico was under control for the time being and that a formal meeting with Carl Larson was not necessary at this time.

The problem of terminology was discussed and it was determined that the term "Student Teacher" applies only to those people who are not paid for their practice teaching. An "Intern" is a person who is paid for practice teaching. A "District Intern" is a full-pay intern. By this definition then, there are no student teachers in the various Teacher Training Institutions at the secondary level.

The task of obtaining "single subject" designation for Agriculture was discussed and a proposal was approved to have Mr. Robert Arp of the San Joaquin Region attend the State-Wide CTA Legislative meeting and speak for single subject designation for Agriculture.

Other action taken by this committee includes:

The acceptance of Dr. Beckett's offer of assistance in preparing a presentation to the State Commission for Teacher Preparation requesting that Agriculture be designated a single subject.

The proposal that the subject of Approved Program for Teacher Preparation is a topic that needs full Staff consideration at the January Staff Meeting.

Other future topics for Bureau consideration should include:

- a. Programs for scheduling student teaching i.e. student teaching in the fourth year versus student teaching in the fifth year.
- b. The re-evaluation of our present system of student teaching in regard to payment of student teacher, timing of assignment to co-operating schools, and other areas.

The members of this meeting expressed their sincere gratitude to Dr. Juergenson and Dr. Beckett for their aid and advice during this meeting.

The meeting was then adjourned at 9:30 p.m.

