

STATE DEPARTMENT OF EDUCATION
Bureau of Agricultural Education

STAFF MEETING MINUTES

January 4-6, 1972

Present

S. I. Beck	E. M. Juergenson
J. L. Biggs	E. J. LaSalle
H. H. Burlingham	J. F. Lawrence
J. T. Davis	R. H. Pedersen
L. Dowler	P. Peterson
M. E. Fleming	W. D. Reed
O. S. Gilbertson	W. D. Wills
T. B. Gregg	D. E. Wilson
D. L. Hampton	

The meeting was called to order at 8:40 a.m., by Mr. Wilson, Chief, on January 4, 1972.

Minutes of October Meeting

The minutes of the October Staff Meeting were reviewed.

Mid-Year Teacher Placement

Mr. Reed handed out a special placement letter to the staff. Revision of the intern agreement was referred to the Teacher Education Committee.

Augmented B - New Programs

There are seven statewide: Davis, Bret Harte, Stockton, Summerville, Poway, Santa Cruz, and Laguna Junior High School in San Luis Obispo.

Distribution of Instructional Materials

A quantity of materials are available for distribution by the Bureau. Suggestions for distribution included:

1. New teachers - while supply lasts
2. Set of each item given to teacher trainers for reference

Further suggestions should be forwarded to Mr. Wilson.

Co-op Programs Responsibility

Mr. Hampton handed out material to staff.

Items clarified by Mr. Hampton were:

- Any Co-op program must be part of the district's plan for Work Experience.
- Summer programs in Co-op could generate ADA to help support the program.
- Supervisors are to identify three schools that indicate an interest in initiating a program for 1972-73.

"Agricultural Education Magazine"

Mr. Wilson provided copies of a letter from the new editor. The staff was requested to encourage submission of articles for publication date.

The deadline for articles is 60 days before publication date.

Review of Operational Activities

- Some items will require additional attention
- Items should be accomplished by June 30
- Develop a brochure on teaching agriculture in California

Assignment made - progress to be made by June.

Mailing List - Informational Item

Continual updating of the Bureau mailing list is required. Staff should forward to Mr. Wilson, names and addresses to be added to the list.

Teacher Educator's Report - Emile J. LaSalle

Program explanations presented by each Teacher Trainer institution. No formal report was presented for inclusion in the minutes.

Planning Session - 1972-73 Program Statement

A rough draft was distributed to the staff that had been updated from last year. Staff submitted recommendations for changes and additions.

Items discussed from Program statement are as follows:

- Section Meeting - Each regional supervisor should maintain a file of section meeting agendas and sign-up sheets--Minutes.
- When programs for school administrators and counselors are held on a sectional or regional basis, a copy of the program, speaker and topic, and list of administrators attending, should be sent to Mr. Wilson.

AVA Report - Paul Peterson and E. M. Juergenson

No formal report was submitted for the minutes.

Non-vocational Students and Courses

Evidence shows that an increasing number of students and courses in agriculture may be non-vocational.

Mr. LaSalle raised the question of the possibility of non-vocational teachers as well as non-vocational courses and students, i.e., the course and students are vocational, but the teacher is teaching in a general, rather than vocational, manner.

There is great concern as to the direction vocational agriculture should take regarding courses that may or may not be vocational under the present definition.

With the advent of career education, there is hope that students now enrolled in agriculture classes will be provided for, whereas now they are not vocational and, therefore, maybe should not be counted as vocational on the VEA reports, which now may give a false impression of the actual size of enrollment in Vocational Education.

Intern Workshop Report - Dr. Gilbertson

See appendix 1.

(Further discussion developed later in the meeting. See page 7 for continuation on intern workshop)

Unified Federal Aid Application

A pilot study is being conducted in a few districts in the State. Main idea is that applications for all Federal Aid would be submitted at one time.

F.F.A. Items - Mr. Davis

● Membership - Statewide -

Lists and rosters were distributed.

Securing membership should be a continuing activity. Many teachers may send the first membership in and then forget the rest, unless continually reminded.

There is a problem with the due date for dues and timing of the Co-op Quiz. General consensus of the regional supervisors is not to change the due date for membership.

- Mr. Gregg moved that regional, state, and national dues and membership rosters be sent to the regional office and then forwarded to the State Office at Cal Poly.

Mr. Pedersen amended to add that, no checking of the roster be made by regional supervisors. Amendment failed. Motion failed.

● State Executive F.F.A. Meeting - January

Regional Presidents' expenses are paid by the State Association. An alternate is allowable; however, Mr. Davis must be notified in advance.

● Operation Update in March

California to be represented by Mr. Davis and one teacher educator.

Young Farmer Report

The South Carolina Seminar was reported on. California will host the 1972 Seminar in Sacramento, November 26-29, 1972.

The possibility of holding the State CYF meeting in conjunction with the seminar is being studied.

CYF shows approximately six percent membership increase for those chapters that have submitted their dues.

The State Convention is to be held in Santa Rosa, February 3-4-5, 1972.

Cal Expo - Mr. Hampton and Mr. Beck

F.F.A. - September 1-4, 1972

Any items that need to be discussed with Cal Expo should be sent to Mr. Beck by January 10, 1972.

There is a possibility of the F.F.A. Auction being held on Labor Day. There was a discussion of alternatives. Possibilities will be handled by Mr. Hampton and Mr. Beck.

March Staff Meeting

Kellogg-West is not available for the March Staff Meeting. Suggestions of Fresno and Pomona were made.

For the June Staff Meeting, Mr. Pedersen suggested Eureka and Mr. Fleming suggested Dana Point.

Evaluation Committee Report

Evaluation Document was handed out to the staff along with a copy of suggested criteria for evaluation.

The evaluation instrument has been adopted by the staff, and the guidelines for the evaluation instrument will be further developed.

Mr. Wilson will appoint a new chairman to the evaluation committee.

Due to the in-service session for regional supervisors, the dates of the March planning session will (may) be changed to March 8-9-10, 1972.

January Newsletter

New ruling relative to State Contests, is that entries must be received ten days before the contest.

Information must be included in Mr. Maynard's letter of announcement of Citrus Contest.

National Agricultural Mechanics Contest

Mr. LaSalle reported that there will be a National Agricultural Mechanics Contest starting in 1972, to be sponsored by Firestone Tire and Rubber Company.

Guidelines for the National Contest should be made available to the staff.

Mr. LaSalle made a recommendation that the contest be referred to the CATA Governing Board.

Co-op Quiz

Discussion by staff varied on evaluation of the past local test. There are indications of both extremes that the test was too difficult to opinion that it was a valid test.

Gra Allen gladly accepts all recommendations by Bureau staff.

F.F.A. Jackets

There may be a problem of delays in receiving jackets from the Supply Service. If the need exists, a phone order may be made for same day shipment.

Comprehensive Handbook on Vocational Agriculture

A suggestion was made relative to the need for such a handbook, to include the many bits and pieces of information pertaining to the operation of an agriculture department.

A motion was made that a staff committee be empowered to put together such a handbook and determine feasibility to be reported on at the June planning meeting.

ROP/ROC Directory

There was a question raised as to whether these programs should be included in the Bureau directory.

Each regional supervisor is to indicate, by memo, those teachers that are teaching vocational agriculture classes in ROP's and that are not in the directory. Mail names and addresses to Mr. Wilson immediately.

Intern Workshop

Alternatives:

- a. Each institution take care of own interns
- b. Assess needs, then decide content of workshop.
- c. Hold two workshops each with different basic agenda.
Interns to select the workshop they will attend in order to acquire knowledge they are most deficient in.
- d. Two workshops -- One for interns hired before school starts, and the other for interns hired after school starts.

Item assigned to Teacher Education Committee to be reported on at the June Staff Meeting. Make a determination of type and kind of workshop for interns.

Revision of Intern Contract - Among items to be considered:

1. Who pays expenses of intern
2. Number of days intern must attend meeting

Consideration should be given to Item D of Procedures for Internship program. Specifically, who should initiate agreement?

Clarification needed to define who is responsible for intern contract. Further clarification needed as to how the intern program is to operate.

Summer Conference and Skills Week

See appendix 2. - Dr. Gilbertson

Skills Week program in Co-op Vocational Education in Agriculture. At section meetings, teachers should be made aware of this offering; particularly, those teachers who have expressed an interest in establishing a program.

CATA Governing Board - Informational Only

Who will attend.

Honorary State Farmer nominations.

R-2's

Regional supervisors should correlate programs, male-female and total count, for a correct enrollment.

Supervised Practice

There may need to be a change in direction of intent of the project program. State Plan definition vs training for responsibility and leadership qualities.

Mr. Reed proposed having a panel at Conference, followed by a professional section, for developing guidelines for quality programs in supervised occupational experience programs.

There is a possibility of using the Student Data Sheet as a planning tool for project development. Supervised practice program should be included in the Student Data Sheet and fitted into the program matrix.

Define Project - Handbook of terms - revise definition of Project and Supervised Occupational Experience in Agriculture. Supervised occupational experience should be a continuing item for staff consideration.

Planning Session - June, 1972

Suggestions for a location should be submitted to Mr. Wilson.

Work Experience Workshop

Work Experience workshop will be conducted by U.C., Davis. Information will be sent out by Mr. Juergenson.

Place of Fairs in Vocational Agriculture Programs

Due to redirection of the project system and changes involving type of fair entries, serious consideration should be given to reevaluating the justification of teacher and student time involved with fairs.

There is no statement regarding the position of fairs and shows in the agricultural education profession in California.

Cow Palace Report

The announcement that was read pertained to the establishment of open junior show for purebred heifers.

1. Presume that there will be unsupervised youth at the Cow Palace.
 2. Object to 4-H and F.F.A. in competition in violation of agreement in effect.
 3. Precedent set by the proposal in going against recommendation of Cow Palace Advisory Committee.
- Staff requests that Mr. Wilson work with Mr. Alcorn as the first step in solving the problem.
 - The primary objection is that students supervised by agriculture teachers will be exposed to their own peers without any supervision.
- Recommend that Mr. Wilson call for a special meeting of the Cow Palace Advisory Committee, and management, to clarify the situation.
- If open junior show is put on, it should be conducted at another time during the year. If breed associations want show for 4-H and F.F.A., then show should be held in different rings with no competition.

Multi-man Follow-up

Regional supervisors will set date for meeting with teachers attending workshop, to discuss edited copy of follow-up material.

Regional supervisors should submit recommended dates to Dr. Gilbertson by January 14, 1972.

Project Competition

Mr. Gregg passed out a new form for project competition scoring. It was reviewed and returned to him.

Occupational Clusters

Concern was expressed regarding the 15 occupational clusters and the part agricultural education will play in implementing a number of the occupational clusters.

Program Approach Committee

Presentation by the committee included status of the program approach in the high schools.

The need for the program approach has been established and it is now essential that the BAE produce a system approach that will be applicable to all programs in Agricultural Education in California high schools. The program approach is the first step necessary prior to action by the statewide curriculum committee.

The committee is to meet February 28, in Chico, to prepare program description, sample course description, and a program matrix for presentation to the BAE staff at the March staff meeting.