

CALIFORNIA STATE DEPARTMENT OF EDUCATION
Bureau of Agricultural Education

STAFF MEETING MINUTES

November 2-4, 1970
Room 118, Education Bldg
Sacramento, California

Present

H. H. Burlingham	E. J. LaSalle
J. T. Davis	J. F. Lawrence
L. Dowler	W. J. Maynard
M. E. Fleming	R. H. Pedersen
O. S. Gilbertson	P. Peterson
T. B. Gregg	W. D. Reed
D. L. Hampton	R. D. Regan
G. A. Hutchings	W. D. Wills
E. M. Juergenson	D. E. Wilson

Luis Campis, Guest

The meeting was called to order at 8:35 a.m. by Chief Don Wilson. The agenda was discussed and arrangements were outlined for committee work. Minutes of the September staff meeting were accepted. Additions were made to the agenda.

Local Plans

Progress on local plans was reported. About 75 per cent of the local plans are in. Some have been held up for various reasons, but the flow and processing of the plans is proceeding in good order. The deadline for all plans to be in the Sacramento office is November 15. Districts have been informed of their entitlements. There is confusion in the districts as to whether definite approval has been given for submitted plans. Business managers in the various districts are requesting more definite information before they will allow funds to be expended.

No deadlines have been set for receipt of applications at this time. Supervisors should keep their records on applications accurate and up to date and keep the bureau chief informed concerning applications that are in good order or that have deficiencies. Also, it should be noted whether they concern vocational agricultural education or not. This same indication should be made concerning claims.

Funds for Part D, Exemplary, have been mostly allocated. The decisions have been made on Part G funds, and the funding letters should be out in the near future.

Suggestions for improvement in the reporting system should be made by memo and sent to the chief of the bureau. It appears that spring applications would be an improvement to the present system.

AB 2032

AB 2032 concerning generating ADA in summer programs of work experience was lost on a technicality. More word will be forthcoming on this item in the future. An advantage of this act gives the employer supervisory capacity in place of the teacher and allows ADA credit.

Staffing

Effective September 1, Warren Reed was appointed Assistant Chief of the Bureau of Agricultural Education on a temporary authorization. Between now and April 1, a test will be established and given to select the permanent assistant chief. An announcement will go out around December 1 indicating that the position is open and will be filled on a promotional basis. The promotion list will be open for application from state service staff.

ROC/ROP Programs

Mr. Reed discussed the ROC/ROP programs and suggested that each supervisor prepare a list from his region. Mr. Gregg reported that in the Superior Region the Tri-County program was started with three vo-ag classes. The Glenn County program is in the offing. Each supervisor should develop a complete book on the ROC/ROP vo-ag total programs in his region, indicating the number of students that are actually being moved and the type of class involved. Wes Allen of Yuba College is working with students in Colusa County at various equipment dealers. This is a part of a heavy equipment program for the Tri-County ROP. The ornamental horticulture program is listed, but no student is being moved at this time.

In the San Joaquin Valley Region, there is considerable confusion in the ROC/ROP programs. In Fresno County there are none in operation, but three are about ready to start. Tulare County has 15 or 20 programs in operation. In these programs there apparently is only two students that are moved. The teachers do not seem to be concerned at this time. Kern County has two such programs in operation. No students are moving at this time in Kern County.

The Southwestern Region has a program operating in Ventura County and two in Orange County. There is no program in Santa Barbara, but Los Angeles has three ROP programs going without any agriculture included. There is a possibility of an OH class starting in one of the Los Angeles programs. There are five centers in the Los Angeles adult program with about 90 students moving. A Saturday program is now under way in Los Angeles—two classes involving 62 students in forestry and floristry.

The Southern Region has plans for an ROC/ROP program in Imperial County for handicapped students. There are no ROC/ROP programs for agriculture in the rest of the region. There is a program for small engines which may have some implications for agriculture.

In the North Coast Region a program is being operated in Mendocino County. Each district has the use of a traveling welding class unit. A program is being considered for the Covelo District in welding. Sonoma County schools operate an ROC/ROP program in OH and moves four students. Napa County offers an ROP program in agriculture and has moved two students. Alameda County and Contra Costa County have no county programs, but there are several multi-district agreements. There are six students moved in one of these programs. These programs are open district agreements.

The South Coast Region has no ROC/ROP programs which involve agriculture.

The Central Region has given some thought to expanding ROC/ROP programs. In the Sacramento County area there is a horseshoeing class conducted at the old State Fair grounds. In San Joaquin County there is an ROP program in meats at Tracy High School, but no students have been transported. Manteca has a program, but no students are moved. Ripon has a program and has moved one student for a short time. In Stanislaus County, a program has been declared, but no students have been moved.

Ryan Bill

AB 122, the Ryan Bill, a commission is to be appointed by the Governor to comply with the act. A list has been developed and submitted to indicate people who could represent agricultural education on the commission. Bob Smith is being suggested as a citizen-at-large to serve on the commission. He will get support from the agricultural community.

Credentials

The new credentialing as related to community colleges is not fully understood at this time. It appears that prior teaching experience in high school vocational subjects will not be counted as industry experience in obtaining a community college credential.

Curricular Activities Code

The Curricular Activities Code was not printed in 1970. Only an insert was printed. It now appears that there will be a severe shortage since several teachers are requesting copies. This question will be considered at the Governing Board meeting in January. At this time, about 100 copies are needed.

Junior Livestock Auction

Junior livestock auctions have attracted both favorable and unfavorable comments. Mr. LaSalle is making a survey among key teachers concerning prob-

lems which may be developing in the area of junior livestock auctions all over the state. This area will be discussed at a future time.

Mid-Year Placement

Several placements may be needed at mid-year, particularly if Part G funds become available. At least four teachers will be available through the Fresno State College training center and two from Cal Poly, San Luis Obispo. A full-time teacher will be needed in the Willits Unified School District in the North Coast Region at mid-year.

Work Study and Equipment Inventories

Work study funding has been determined. The funding, by schools that have agriculture programs, is included in Addendum 1. There were considerably more requests than funds available. Instructions are being sent to districts concerning equipment inventories. Supervisors should be knowledgeable of this requirement from the vocational education acts.

Report of the Publications Committee

Mr. Maynard reported that student occupational experience records and certificates are now in the printers and will be distributed in the near future. The new certificates and cards will be tried in pilot schools before requesting general acceptance. The revision of the "Guide for Advisory Committees" is almost completed. It is recommended that a professional writer be contacted to take the completed work of the committee and put it into final form. It was decided that the committee should complete the booklet and submit it to the Chief of the Bureau of Agricultural Education so that it can be started through the process of the department.

Full-Pay Intern Assignment Requirements

At present there is no policy concerning the minimum number of classes an intern must teach to be in the program. The supervisor should determine whether the assignment should be made.

Vocational Education Regional Meetings

There will be meetings in the three regions of all staff members in vocational education. They will be held on November 19-20 and 23. All members are expected to make one of these meetings.

Rural Development Programs

A new program, BOAC (Building Our American Communities), is being pushed by the National FFA Office. Much of the material is very good and can be used by local departments. A curriculum guide is available and has been mailed to each department.

Young Farmers

The Agriculturist Contest should be completed in the near future and the results should be turned in to Mr. Pedersen's office. A Young Farmer who is a member of a community chapter must also be a member of the college chapter if he wants to participate in the Farm Improvement Contest and the Agricultural Business Contest. Dues for 1970-71 are due and should be sent in in the near future. The outstanding chapter advisor sheets should be completed by chapter presidents and mailed in so that this portion of the program can be completed. The Young Farmer Convention will be held in Redding on February 4-6, 1971.

Statewide Curriculum Report

Two meetings have been held concerning a statewide curriculum guide. Teachers on the committee are Charles Craig, Wasco; Vearl Gish, Sierra College; Mel Souza, Morro Bay; and John DeJong, Petaluma. Mr. Gish made the following report concerning the committee meeting held in Fresno on October 16.

The committee was opposed to any effort to make a required curriculum in agriculture for California. They did feel that general curriculum guides should be developed. They recommended that the committee be continued; that a state curriculum center be developed, operated by a curriculum specialist; and that this should be a joint effort between the Bureau and the CATA (See Addendum 2).

It was moved by Mr. Burlingham and seconded by Mr. Maynard that the Bureau accept the report and recommendation of the special curriculum committee. The motion was passed.

Definition of Terms

Mr. Gregg reported that his committee has been meeting regularly and that they were making progress. Most of the staff contributed definitions as requested. The final report should be ready for review at the January staff meeting.

Reports of Regional Supervisors

Mr. Hutchings - The San Joaquin Valley Region is progressing along the same lines as previous years. No summer programs were lost due primarily to the provision that if there were no summer programs there would be no FFA. Sectional meetings are planned to have at least one of them a joint meeting with farm advisors and agricultural commissioners. One of the apparent problems is a weakness in the project program. A probable reason is the large load for the teacher. He simply does not have time for the project program. The answer to the total program is the teacher. Strong teachers maintain good programs and poor teachers have poor programs. The FFA program seems to be increasing in membership by about 10-20 per cent.

Mr. Gregg - The Superior Region reports that one school has been reactivated and several new teachers have been added. Several planning sessions have taken place with both the FFA officers and teachers. Officers are heavily involved and are being helpful in all FFA activities. A new teacher orientation was helpful. Section meetings feature at least one wives night, an administrators night, and a meeting with fair managers. The Superior Region meeting will be held in Burney on November 13-14. The region still holds a regional field day at the Silver Dollar Fair Grounds in Chico. The Rotary Club is involved in this. In most cases, enrollment is up. We need to work on FFA membership.

Mr. Maynard - The Southwestern Region is working on membership and will be aided by the state officers. Leadership conferences are being held at the sectional level. A special leadership conference will be held at Monte Corona with the Los Angeles Section chapter FFA officers (20 chapters involved). It will be an overnight affair, the first of its kind. It looks like FFA membership will be up. Overall enrollment is up. Two workshops have been held and others are planned. The Los Angeles Fair Auction Committee has indicated that there will be less buying and support from major businesses. The overall livestock prices were down this year. There is too much VEA paper work, but it is being moved along pretty well. There is a lack of communication between the actual programs and the writers of the programs. The ROP gives some cause for concern. Some programs do not meet the requirements of the State Plan. There are more intern teachers this year, but the institutions working with them are most helpful. There is an increased interest in ornamental horticulture programs, and these programs are being expanded.

Mr. Fleming - The Southern Region FFA officers are doing an excellent job and are attending every FFA function. Enrollment is up a great deal. The cause may be that many students are put into the program because other programs have been cut. Meetings have been held with administrators. Several evaluations will take place this year. There is much concern over summer programs by administrators because of the cost factor. If schools can generate ADA for summer programs, it will be helpful. All section meetings are developed as in-service training for teachers. Wives are often being invited to attend the actual meetings. This is working out well. The interns are good and there are six of them presently in the region. A workshop for new teachers has been held and apparently was successful. A student teacher tour is planned for the region. The Great Western Livestock Show is starting today. There is a large increase in livestock numbers at the Great Western. A meat cutters' strike may affect the price of market animals, but the auction will be held.

Mr. Pedersen - the North Coast Region has just held their regional meeting. They had an excellent program on the environment and legislation affecting the environment. There is a large call for workshops this year, especially specialized workshops. The region voted to recommend the cancellation of the market animal sections of the State Fair. It should be noted, however, that there was little participation from the North Coast Region in the market animal classes. Enrollment is up by 12 per cent in the region. The goal this year is the establishment of four new departments. One of them may be an ROP program. There is a greater call on the supervisor's time to help with VEA programs, not

necessarily ag programs. FFA leadership programs have not been too successful. A policy is needed to determine who should be counted as ag teachers for membership purposes in the CATA.

Mr. LaSalle - In the South Coast Region, enrollment is up. Classes are too big for effective teaching; the size should be better balanced. Section meetings are good and always high in attendance. Fall regional meeting attendance was down, but the program was excellent. FFA section leadership conferences have been held in three sections and they are successful. An opening ceremony contest is an important part of these conferences. A regional Young Farmer meeting was held, but attendance was down. There are several interns in the region and they are generally good. There is a concern for FFA dress; it is poor in the South Coast Region. The quality of FFA participation in fairs is better this year. Field days are on the increase and are good.

Mr. Regan - In the Los Angeles City Section, schools have gone to a five period day. Enrollment is static. New departments are on the increase; there are 20 chapters now in the section. There is a renewed interest in agriculture programs, and there are four new departments on the drawing board. Special education programs for the handicapped are on the increase. Livestock project animals are hard to find; help is needed in this area. There is more opportunity for ornamental horticulture displays now than every before.

Mr. Reed - The Central Region has lost some strong Young Farmer chapters, but a new chapter may be established at Modesto High School. A fall regional FFA leadership conference will be held at Modesto, but some sections still hold their own. The regional Parliamentary Procedure Contest will be held at the fall regional leadership conference. It is not being well received. They will probably not try this again. Two schools in the region conducted summer classes. This prevented teachers from attending summer ag teacher conferences. Sectional meetings are successful. They are studying the ROC/ROP programs with the help of Sam Barrett. Section meetings are being upgraded by the teachers. Copies of evaluations of local plans are being sent to department heads and to those who write plans. This is apparently successful. There are some good field days held in the region. Merced College, Modesto and San Joaquin Delta Colleges put on good field days. East Union High School of Manteca closed their agriculture department and have combined their program with Manteca. They will try to rename their chapter. Two new programs may be started. There is a net gain of seven teachers in the region. Enrollment will be up by 10 per cent and perhaps the FFA enrollment will be up 10 per cent also.

R-2 Reports

November 15 is the date for R-2 reports. The deadline for receiving them is December 1. We need to get enrollment figures in so that information can be accumulated.

Standard Designated Subjects Credential

This credential has been used primarily at the community college level. The use at the high school is very limited, probably only seven being used. The Credential Commission is recommending a change in format for this credential. They are recommending a more general title. A Bachelor's Degree or 120 hours would be required. It eliminates the possibility of getting AA Degree students or high school students into the program. A college major would substitute for occupational experience. A meeting will soon be held to request reconsideration of the SDS credential. It will be recommended that the present structure be retained; or at least that the new proposal be revised so that it does not adversely affect our programs.

Evaluation

Besides the Bureau committee, there are two committees working on evaluation in the vocational education section. Mr. Wilson will be responsible for evaluation of Kern District, and the other bureau chiefs will be responsible for evaluations in other districts. Mr. Wilson will make a presentation to the Joint Committee on Vocational Education on what has been done in agriculture in evaluation. We have completed 38 evaluations in recent years. We should not drop what we are doing in agriculture. What is being done at the sectional level will not preclude what we are doing in agriculture.

FFA Rap Session

More activities are needed to involve students who are enrolled in some of our special courses. Activities as floristry contests, forestry contests, and others could be designed around these special classes. There should be an opportunity to involve some of these special students in project competition. We may need to strengthen our teacher training institutions with courses designed to teach FFA as an undergraduate course.

There is a need to re-do the scorecard and brochure on project competition. The committee will restudy these parts of the project competition program and revise the scorecard and brochure.

We need to give a redirection to teachers in the field concerning projects other than production so that this area can be strengthened. We need to make a study to locate (in what classes) students not joining FFA.

Agricultural Safety

There is a need to develop the farm safety program so that all students are aware of safety hazards. The South Coast Region will develop sectional programs for teachers in farm safety. Each teacher will participate with information on every aspect of farm safety. There is much information available on farm safety for the asking. The Los Angeles City Schools is developing a special booklet for their section. The Insecticide Safety Manual is available from the University of California at Davis Extension Service. Something is needed

through VEP at Cal Poly on safety for those students who are not in ag mechanics. New material should be developed to cover all aspects of safety.

Teacher Trainer Reports

Dr. Peterson - Cal Poly of Pomona has organized an advisory committee for their education department. Programs are being developed for student teachers including seminars for graduate students. An ad hoc committee has been developed to determine needs in the total program. New courses will be developed by January and will be available for assignment before they are in the catalog. A field study tour has been held for student teachers and things are progressing well for the program.

Mr. Dowler - Fresno State College has no new courses in agricultural education. There are six interns out at present, five on full-pay; half of these are from industry. A display has been set up to challenge new students to select ag teaching for a profession. There will be 13 student teachers in the spring. Practice teachers are working with their master teachers to determine what happens to vo-ag graduates. All student teachers for the spring semester at Fresno attended the San Joaquin region meeting.

Dr. Juergenson - The University of California at Davis has 15 to 20 student teachers in training. Seventeen are doing student teaching. One of these is a young lady recently returned from the Peace Corps in Guatemala. Two of the students are working for a designated subjects credential in agriculture. Student teachers start in August with placement activity at teaching centers. The student teachers are planning a tour for later in November. An EPDA program is being planned by the University (back to industry programs for teachers).

Mr. Burlingham - Cal Poly, San Luis Obispo, has 52 majors in ag education. A review and study of agricultural education courses was recently made. Two new courses for teacher candidates will be in the area of ag mechanics--one in skills and one in shop management. New video tape equipment is being used in ag education classes and is being received well by students. Two EPDA programs are being developed; one for teachers of students with special needs, and one for teachers with responsibilities in multiman departments.

Cooperative Marketing Program

Gra Allen reported on the Agricultural Council's participation in the cooperative marketing quiz program. There is no intent to do away with the program; however, it does need to be evaluated and perhaps redirected. We need to know the effect or and the value of the program to the ag council. As far as the present program is concerned, there are some rough spots that need work. Speakers representing the various cooperatives are sometimes not sufficiently dynamic to motivate students. Programs and speakers can be made more effective, and directions as to who is eligible need to be clarified. The general consensus of opinion is that the program is excellent. The present

organization of agriculture classes does not always lend itself to entering into the program every year. It may be necessary under the present organization of the program to allow any student taking the unit to compete rather than limiting the program to just juniors and seniors.

State Plan Standards

State Plan standards for vo-ag were reviewed. If the opportunity is permitted, it is suggested to delete the words "and farm management" since this can be included under the broad area of agricultural economics.

Committee on Intern Workshop

A 2½-day workshop will be held at Cal Poly, San Luis Obispo, on December 10-12 beginning at 8:00 a.m., and ending Saturday at noon. An agenda of the program with staff assignments is attached (see Addendum 3). All bureau staff members should be prepared to serve on call.

Bureau of Agricultural Education Program Statement

The preliminary work on a program statement objectives and elements was distributed and considered. It will be finalized at the January staff meeting. Mr. Dowler moved, and it was seconded, that the staff accept the elements as outlined. The motion passed. Members of the staff will review the program statement as handed out and be prepared to discuss it at the January staff meeting.

Committee Report - Local Programs, Goals & Objectives

Mr. Gregg reported on the local programs, goals and objectives committee. The committee spent some time naming terms that would be used. The committee will give typical goals and objectives for each of the eight curriculum areas to serve as a guide to local programs. An example would be:

- ... Vocational Agricultural Education
 - Instructional Program--agricultural production
 - Course--crop production
 - Teaching Unit--barley
 - Lesson Plan--parts of the barley plant

The committee was instructed to continue with the development as they have started. (See Addendum 5, Minutes).

Committee Report - Administration of Multiman Departments

Mr. LaSalle indicated that Cal Poly, San Luis Obispo, Department of Agricultural Education had submitted an application for EPDA funds to conduct a workshop for teachers in multiman departments. This project has a good opportunity for being funded. Therefore, this committee will stay in limbo until the project is organized. The committee will be available as consultants to the project. (See Addendum 6, Minutes)

Report of Specialists

Mr. Wills has completed a collection of plans for agricultural mechanics which has been made available to teachers. A firm has been found who will reproduce film on the Ford power train, and they will be available @ \$30.00 per set. Workshops have been held in small engines, hydraulics, and others are scheduled in the various regions. A complete report is attached (see Addendum 7).

Mr. Hampton reported progress on cooperative work experience programs. Fifteen new schools are considering programs. The results of Part G funding will not be known until after November 15. Six schools have recently contacted Mr. Hampton for help in starting cooperative work experience programs. The time of funding is a problem for schools. Mr. Hampton is available to work with supervisors and teachers on co-op programs. The possibility of getting ADA for summer programs is present. A check sheet for summer school courses in vo-ag work experience is included (Addendum 8). There is \$916,000 available through Part G. If a project is accepted, it will be funded as negotiated and not on a proration for all applications bases.

Mr. Lawrence reported that he was continuing to update and document the survey on adult classes. Department directors have been contacted individually with a survey form. Farm foreman training classes will again be organized. Mr. Lawrence is developing teaching material for these classes. The Farm Labor Office is cooperating on a special conversational Spanish class at this time. Consideration is being given to a farm foreman workshop for top management people. Classes have been taught for student teachers at Cal Poly, Pomona; Fresno State College; and University of California, Davis. Mr. Lawrence is available to work with Young Farmer groups on request.

Report of Summer Conference Planning

The survey and evaluation for the 1970 conference was generally very favorable. Administrators liked their portion of the program. On a survey, they indicated that they would like programs on agriculture. The overall evaluation of Skills was favorable.

By the January staff meeting, staff members should be prepared to get input into the Conference and Skills planning at that time. Consider such things as organization, types of programs, speakers, panels, etc.

Mr. Fleming requests that each regional supervisor bring copies of all forms used within the Bureau with VEA and with schools for Function 10 to the January meeting. There will be a show-and-tell session and uniform forms will be developed.

Meeting was adjourned at 12:30 p.m., Wednesday, November 4.

JTDavis/clh
11/13/70

1970-71 PART "H" FUNDING
(Secondary Districts Having Vo-Ag)

North Coast

Arcata \$1500.
 Hayward 3750.
 San Francisco U. \$27,500.
 Sonoma County 28,500.

South Coast

Atascadero \$1500.
 Monterey Co. 15,000.
 San Luis
 Coastal 3,000.

Southern

Brawley \$1500.
 Ramona 1500.
 Redlands 1500.
 San Diego 15,000.

San Joaquin

Central UMS \$4500.
 Kern Jt. UMS 4250.
 Madera 2750.

Southwestern

Compton \$11,500.
 Hacienda-LaPuenta 5,250.
 Los Angeles 26,250.

Central

Esparto \$1500.
 Modesto 2750.
 Turlock 3750.

Superior

Hamilton UMS \$2250.
 Orland 3000.
 Princeton 1500.

Total Funds Available \$ 390,000.

Total Funds Requested:

Secondary 1,361,663
 Post-Secondary 689,707 ----- 2,051,370.

Total Funds Allocated:

Secondary 235,500.
 Post-Secondary 151,500. ----- 386,000.
