

CALIFORNIA STATE DEPARTMENT OF EDUCATION  
Bureau of Agricultural Education

STAFF MEETING MINUTES

June 2-5, 1970  
Konocti Harbor Inn  
Kelseyville, California

Present

Jim Becket	E. M. Juergenson
H. H. Burlingham	E. J. LaSalle
A. C. Christensen	J. F. Lawrence
J. T. Davis	R. E. Matthews
L. Dowler	W. J. Maynard
M. E. Fleming	R. H. Pedersen
O. S. Gilbertson	W. D. Reed
T. B. Gregg	O. E. Thompson
D. L. Hampton	W. D. Wills
G. A. Hutchings	D. E. Wilson

E. D. Graf (guest)

The meeting was called to order at 1:00 p.m., Tuesday, June 2, 1970, by the chief, Mr. Wilson, who in his opening comments, set the stage for the planning session. He commented briefly on the current status of vocational education in agriculture in California and outlined the agenda for the planning session. Several items were added to the agenda.

The minutes of the March staff meeting were reviewed by the chief, who pointed out various items that needed further attention. These were referred to appropriate staff members.

Community College Credentials

Mr. Wilson described the problem which occurred when the community college representative attempted to exclude community colleges from State Plan standards for agricultural instructors.

Mr. Matthews described the new credential system for community colleges. In effect, these credentials are Designated Subjects Credentials--for all teachers. Mr. Matthews also discussed his views as to the effect of the new credential system. A significant point is that there is now no credential designating agricultural mechanics. Another point was that high school vo-ag teaching does not count as occupational experience--experience must include at least one year in last three prior to teaching--hence, high school vo-ag teacher who has been teaching three years apparently cannot qualify for the new credential. Similarly, neither can a person who is fresh out of a 4-year school.

Awards Brochures

Mr. Lawrence reviewed the brochure which he prepared and distributed describing awards available to vo-ag teachers. Additional copies are available from

Mr. Lawrence. Mr. Wilson will present this to the CATA Governing Board at its June 21 meeting and will recommend that CATA continue with the development and distribution of the brochure.

Mr. Davis recommended that FFA pay for an up-dating and reprinting of the FFA Awards & Scholarships brochure. This was agreed to by the staff and will be done.

#### Merit Award Steer Program at Cow Palace

Mr. LaSalle distributed a memo (Addendum A) outlining his concerns on this issue. Staff concurred with his views.

Regional supervisors are to follow up on students with award steers to check on their progress and will report on this at the November staff meeting. Mr. Pedersen will distribute a list of merit award winners to the supervisors. (This has been done.)

#### Cow Palace Banquet Program

Mr. LaSalle expressed his concerns on this issue. Staff concurred with his views but felt that the main issue is with the nature of the banquet entertainment. It was also agreed that teachers and students alike need to be counseled more about appropriate dress and conduct.

#### Environmental Quality Control Program

A group of interested persons and experts currently involved in the field of environmental quality control will meet with Mr. Wilson and Mr. Reed on June 17, 1970, to discuss and recommend activities in this area which are appropriate for bureau attention.

In particular, they will be asked to identify job opportunities, specifications, and necessary training. They will also be asked to suggest what objectives regarding environmental pollution should be included in regular vo-ag programs.

Following this meeting, recommendations for action will be made to staff and others.

#### Special Item

The Scholarship Committee is assigned the task of developing follow-up and shepherding procedures for minority scholarship recipients.

#### Placement

Placement Letter #12 was reviewed and revised. Letter #13 will reflect the revisions.

### Review of 1969-70 Bureau Program of Work and Evaluation of Achievements

Mr. Wilson reviewed the 1969-70 Program of Work to assess the degree of its accomplishment. The various items were noted as completed, deleted, or referred to committee for further action.

Mr. Wilson will refer to the CATA Governing Board and the relationships department the need for action on the 1969-70 Program of Work, Item VII-A. Mr. Davis will follow through.

### Year-End Committee Reports

#### Reports and Publications

- Revision of bureau report system not done. Planning Session Committee A will recommend action for 1970-71.
- School Farm Manual is in process of development under the direction of Mr. Dowler.

#### FFA Scholarships and Awards - summarization of FFA awards in 1969-70

11 of 13 FFA Proficiency Awards presented  
81 applications for scholarships - excellent quality  
74 applications for Master Chapter  
281 State Farmer applications - 275 awarded  
23 American Farmer applications - 16 awarded  
29 Minority scholarship applications

- The new system for selecting Star State Farmer was successful.
- The mix-up on California Bankers Association certificate of merit scholarship resulted from confusion on dates and procedures. Mr. Davis will change forms to rectify this.

#### Adult Education

- 1970 CATA summer conference program includes panel on adult education.
- Planning Session Committee A will recommend action for 1970-71 based on 1969-70 Special Committee report.

#### Summer Conference Operational Committee

- Mr. Burlingham outlined the agenda for 1970 Skills and Conference.
- Region-at-large barbecue scheduled for Saturday, June 20--  
RSVP requested.
- Staff will attend CATA Governing Board meeting on Sunday, June 21.
- Additional professional section added to conference agenda--ROC/ROP.

Teacher Education - Mr. LaSalle summarized the activities of this committee and distributed a report of its achievements and recommendations for further action.

Student Record Book - Mr. Maynard reported that arrangements have been made for a meeting with selected CATA members to review the new book and make recommendations.

Model Local Plan - Mr. Hutchings reported that the committee completed its assignment and was decommissioned.

Operational Program Standards - The committee recommended a format for the writing of statements which was accepted by the staff. Four sample statements presented by the committee to the staff in March were accepted. Six additional statements (Addendum E) were presented for review of staff. They were discussed and, with some changes, accepted by the staff.

The committee is to revise the 10 statements to include suggested changes, put them into a package and present to staff at a later meeting.

#### Program Development

- Five Co-Op Vocational Education pilot programs were initiated.
- No exemplary (Part D) projects are operating.
- An environmental quality program is pending

Evaluation - The special committee presented its progress at the March 1970 meeting. A moratorium was declared on this effort by the bureau pending vocational section action in statewide vocational education program evaluation.

Student Records for Occupations - The committee reported to the staff at its January meeting. Its recommendations were accepted. Materials are presently being printed to be tried out in one school per region in 1970-71.

Workshops for Interns - Mr. Gilbertson reported on the 1969 workshop and posed questions pertaining to plans for 1970. The committee is to continue and is to plan a 2½ day meeting for interns in October or November, 1970. The meeting agenda emphasis is to be on topics unique to vocational education in agriculture.

### Year-End FFA Report and Recommendations for 1970-71

Final 1969-70 membership is 15,033. This qualifies the state for three delegates to the National Convention; is 57 per cent of vo-ag enrollment.

- 254 chapters in 1969-70.
- The State Association is fiscally sound.
- The State Convention paid for itself.
- The Judging Finals lost some money. 352 teams participated.
- State Farmer record books were scored by teachers in the Central Region. This system worked well and will be continued.
- Mr. Davis continues to explore printing possibilities for the California FFA magazine.
- Several topics were referred to the Planning Session Committee A for consideration.

### Year-End Reports by Specialists

#### Mr. Lawrence - Adult Education in Agriculture

- A summary of California Adult Education in Agriculture programs has been prepared which indicates that it is quite extensive (Addendum X).
- A listing of teachers, by region, who are active in adult education in agriculture has been prepared.
- Mr. Lawrence was active in promoting and conducting supervision courses through the Farm Labor Service during 1969-70 and will continue as needed.
- Mr. Lawrence has prepared a guideline booklet to assist teachers in the establishment of adult education courses. The refinement of this will continue in 1970-71.

#### Mr. Wills - Agricultural Mechanics

- Minutes of the May 17, 1970, Agricultural Mechanics Ad Hoc Advisory Committee were distributed.
- Mr. Wills is developing a package of agricultural mechanics teaching aids which will be ready for distribution in September, 1970.

Mr. Hampton - Cooperative Vocational Education in Agriculture

Reported on his 1969-70 activities in various categories:

STUDY - Oregon visit and tour of programs  
CAWEE conference  
Texas visit and tour of programs  
Visit 25-30 California programs  
Collection of library materials  
Attend W.E.E.P. Advisory Committee meetings

Pilot Programs - 6 started

Future - the 6 pilot programs wish to continue; 16 additional schools are interested.

In-Service for Teachers - Primarily work with individuals; met with student teachers; 1970 Skills Week and Conference programs.

Guidelines - Development to be postponed pending further information and experience

Supervising Teacher Workshop, 1970

Dr. Juergenson discussed his committee's activities and the plans for the August 5, 6, 7, 1970 workshop. Material has been mailed to the staff. Invitations have been sent to about 70 teachers.

Bureau/CATA Sears-Roebuck Foundation Program

Mr. Davis reported on suggested dates for this meeting to be held in Fresno--- August 13-14, 1970. Bureau staff on this committee include: Mr. Davis, Mr. Pedersen, Mr. LaSalle, Mr. Reed. Mr. Davis will handle arrangements.

ROC/ROP

Mr. Wilson distributed copies of W. P. Smith's memo of May 26, 1970, and pointed out to the staff their responsibilities in this matter. Supervisors are to have in-depth discussion at fall section meetings with teachers outlining features, characteristics and implications of ROC/ROP's.

County and District Coordinators of Vocational Education

Mr. Wilson described his actions related to inviting these persons to Administrators' Day at CATA Conference. He encouraged supervisors to keep in touch with coordinators and to take all steps necessary to inform them about agricultural education and to gain their confidence.

Multi-man Department Head Workshops

Assigned to Planning Session Committee A.

Vo-Ag Enrollments by Occupational Codes

Mr. Wilson distributed a summary of enrollments. Various discrepancies were noted and it was agreed that this information should not be used.

Staff Meeting Schedule for 1970-71

Mr. Wilson will provide this information later.

Vo-Ag Directory Information

Supervisors are to personally verify the accuracy of information which is to be included in the 1970-71 directory.

Schools not having FFA chapters are to be clearly identified.

Definitions for Function #10 of the District Plans

Referred to Planning Session Committee B

Post-Secondary FFA

Supervisors are to discuss the implications of post-secondary FFA with vo-ag teachers. Teachers are to be encouraged to correspond with appropriate persons in the National Office to express their views on the matter.

Instructions for VEA District Applications

The 1970-71 instructions for applying for VEA funds were mailed to districts on May 26, 1970.

Area Planning

Mr. Graf described the present status of AB 1820 activities and outlined plans for action in the immediate future.

Project Competition Brochure - Special Item

Mr. Davis is to expedite the redistribution of this brochure. Some supervisors are in need of them, others have a surplus.

Reports Committee - Special Report

State Farmer Application Revision

- The revised form was reviewed.
- Staff generally liked the suggested revision.

- Mr. Davis will distribute the revision in the regional meetings at summer conference, then will discuss it in detail with the Relationships Department.
- Moved, seconded, and passed that staff approve for adoption the use of the revised application, provided CATA approves it at the 1970 summer conference with no major suggestions for change.

R-2

Staff accepted the committee's recommendation for revision. The revised form will be used in 1970-71.

Staff Assignments for Summer Conference - Special Item

Organization Department.....	G. A. Hutchings
Fairs and Shows Department.....	D. L. Hampton
Curricular Activities Department.....	E. J. LaSalle
Relationships Department & Hospitality.....	W. J. Maynard
Professional Improvement Department.....	T. B. Gregg M. E. Fleming Teacher Educators
Agricultural Mechanics Advisory Committee.....	W. D. Wills
Community Colleges Department.....	R. E. Matthews E. D. Graf
Young Farmers & Adult Department.....	R. H. Pedersen J. F. Lawrence
(Floating).....	J. T. Davis W. D. Reed

Project Competition Scorecard - Special Item

Mr. Davis, Mr. LaSalle, and Mr. Pedersen are to meet at summer conference to review and revise, as needed, the Project Competition scorecard.

Staff Assignments, State Fair - Special Item

Notification of these assignments will be made about July 1, 1970.



Preliminary Information of 1970-71 Dates - Special Item

Copy will be sent at a later date.

Extra Special Item

At this point it is with feelings of relief and confidence that I relinquish to Jerry T. Davis the scribe's quill. Congratulations on your appointment, sir!

WDREED/clh