

CALIFORNIA STATE DEPARTMENT OF EDUCATION
BUREAU OF AGRICULTURAL EDUCATION
STAFF MEETING MINUTES

September 29, 1969
State Education Building
Sacramento, California

Present

D. E. Wilson	G. A. Hutchings
H. H. Burlingham	E. J. LaSalle
A. C. Christensen	J. F. Lawrence
J. T. Davis	W. J. Maynard
L. Dowler	R. H. Pedersen
O. S. Gilbertson	W. D. Reed
D. L. Hampton	J. E. Walker
	W. D. Wills

Absent

E. M. Juergenson

Additions to the agenda were suggested.

Vocational Education Section Organization

Mr. Wilson referred the staff to the memo and organization chart which had been distributed earlier. This reorganization of the Vocational Education Section is operational as of September 2, 1969. It has been approved at all levels, except the Division of Finance. Until approved by the Division of Finance, the reorganized section can operate, but reassigned personnel will retain their original titles and pay levels.

General concern was expressed over the anticipated reduction in field service rendered by regional supervisors due to changing duties brought about by reorganization. To date, Mr. E. D. Graf is the only bureau staff member to be reassigned. He has been separated from the bureau and assigned as Chief of the newly formed Vocational Education Program Design Unit.

Assistant Bureau Chief

Mr. Reed has been assigned the duties of the Assistant Chief. He remains the supervisor of the Central Region; and to the degree possible, will be performing the functions of both positions.

Local Plans for Vocational Education

It was reported by Mr. Wilson that there is much concern over the slowness with which district plans are being processed by state staff. Discussion revealed that the supervisors are handling review and processing of district plans differently; but it was agreed that if review is to be thorough and if plans are

to be cleaned up prior to funding, it will be very difficult to speed up the processing.

It was decided that there will be no attempt to rigidly standardize procedures for the processing of 1969-70 plans and applications. However, every effort must be made to expedite processing. (Later pronouncement by Wesley P. Smith declares that NOVEMBER 1, 1969, is THE deadline for completing the processing of all district plans and applications.)

Also, it was decided that if a district plan is deficient in its agricultural portion it need not be cleaned up prior to approval, IF the supervisor knows by field contact that the essential characteristics do exist in the vo-ag program. Supervisors, district administrators and vo-ag teachers should realize that it will be expected that district plans for 1970-71 will be more precise in the description of the vo-ag program.

Regarding credentials, it was agreed that teachers who have been teaching in VEA '63 vo-ag programs and who were credentialed via T & I may continue as teachers in the VEA '68 programs. However, persons just beginning to teach in vo-ag programs cannot qualify with T & I credentials or a permit.

NOTE: Mr. Wilson wants supervisors' recommendations on the agricultural education portion of all district plans immediately upon completion of the supervisor's review of that portion.

Specialists

The three specialists were present, introduced, and their functions reviewed.

Bill Wills - Agricultural Mechanics (based at Cal Poly, SLO)

Jack Lawrence - Adult Education in Agriculture (based at UC, Davis)

Dennis Hampton - Work Experience Education in Agriculture (based at UC, Davis)

The agricultural mechanics specialist will work with supervisors in developing workshops; he will meet with the ad hoc committee for agricultural mechanics. He will provide assistance to schools when appropriate.

Though the 1969-70 Bureau Program of Work specifies that coordination of specialists' activities will be the responsibility of E. D. Graf, Mr. Wilson will assume that duty. Supervisors will clear their requests for specialist assistance through the Chief.

Specialists are expected to promote and develop statewide efforts in their areas of responsibility. When they are to be active in a region, it is to be with the agreement and cooperation of the regional supervisor.

Ford Tractor Unit Workshops

Mr. Wills described the extent of local vo-ag department participation in the Ford lease, loan, and donation program. It is extensive.

In the North Coast Region, in cooperation with Mr. Pedersen and representatives of the Ford Company, Mr. Wills has arranged a workshop for teachers which will help them develop plans, techniques, and abilities for the use of the Ford Power Train Unit in the instructional program. The workshop is scheduled for October 3 & 4, 10 & 17 at Petaluma High School. It was reported that some schools intend to convert the Power Train Unit to an operational tractor by adding the missing parts. Supervisors are to strongly discourage this. It was recommended that an agreement be developed with Ford to be signed by participating districts outlining approved uses of Ford equipment.

It was also recommended that the earlier suggestion that plans be developed for a mount for the Power Train Unit be implemented.

SPECIAL EVENT! Visit by Chief of Program Design Unit--E. D. Graf. Mr. Graf reported that his unit will be housed in offices at 13th & K Streets in Sacramento. The move will probably come in 2-3 weeks. The unit's assignment has been outlined in memos distributed earlier, but it continues to be fluid. One point has been made clear: The establishment of this unit does not preclude Bureau of Agricultural Education attention to program planning, development, and promotion.

Intern Program Supervision Workshops

The August, 1969 workshop for vocational agriculture interns did not develop for various reasons. Since the need still exists, a workshop will be conducted for present first-year interns on December 29-31, 1969. This workshop will be planned, coordinated, and conducted by a committee including Mr. Gilbertson, Mr. Davis, Mr. Pedersen, and Mr. LaSalle, with Mr. Gilbertson as chairman. The committee will invite a representative of CATA to participate.

There will also be conducted, a similar workshop in August, 1970. If Mr. Gilbertson is available, he will coordinate it.

Vocational Agriculture Standards - State Plan

There is current pressure on the 12-months supervision standard in the vocational agriculture portion of the State Plan for Vocational Education. At present, the problem seems to be with community college administrators.

It was agreed that a summer program is an essential characteristic of a comprehensive, effective vo-ag program. Only strong summer programs relevant to instruction can bear evaluation. The staff believes that it must devote time in 1969-70 to a study of means of strengthening vo-ag summer programs. One need is for standards which can be used in evaluating the quality of a given summer program.

It was agreed that:

- (1) Teacher trainers will give added emphasis to this aspect of the vo-ag program.
- (2) Supervisors will give added attention to it at sectional and regional meetings.
- (3) The January staff meeting will include a session dealing with summer programs. Prior to the January meeting, the Chief will make assignments to supervisors which will be relevant to the task of developing a "model" plan for a vo-ag summer program.

Letter to Districts on Vo-Ag Teacher Qualifications

A proposed letter to school administrators to explain the State Plan standards for teachers of vocational agriculture and a suggested form to use in fulfillment of statement of assurances was presented by Mr. Reed. Discussion revealed a lack of agreement among supervisors on the desirability of using this material. The disposition of this matter will be determined and implemented by the Chief.

FFA

Mr. Davis reported on several items pertaining to FFA.

National Convention - 115 California Future Farmers are making the trip to the National Convention. The group will be traveling both ways by air (in two aircraft). The delegation leaves October 11 and flies directly to Washington, D.C., where they will spend 2+ days before going to Kansas City for the convention. Several California boys have assignments at the convention. These include courtesy corps, talent show, chorus, and band.

Mr. Walker and Mr. Cutler will be receiving the Honorary American Farmer Degree at the convention. Congratulations Joe & Ken!

Several significant Constitution changes will be proposed to the delegation:

- (1) Change name to "The FFA" -- California delegates will vote NO.
- (2) Drop associate membership and add alumni membership. Establish dues for alumni members -- California delegates will vote YES.
- (3) Provide for female members -- California delegates will vote YES.

- (4) Realign the regions and add one to make a total of five -- California delegates will vote YES.
- (5) Drop word "farmer" from degree names and provide for option of two kinds: Farmer or Agribusiness -- California delegates will vote NO.

Dues - State and National dues total \$1.65. National dues are now \$1.00.

Membership - California membership for 1968-69 was 14,489. Goal for 1969-70 is 16,000 members.

California Future Farmer Magazine - Assignments have been made to the regions to be featured in issues of the California Future Farmer. Deadlines for submitting material are:

October 1	--	Central Region
November 1	--	North Coast Region
December 1	--	San Joaquin Region
January 1	--	South Coast Region
February 1	--	Southern Region
March 1	--	Southwestern Region

Advisor Assistance in Grooming Show Animals - This matter was discussed by the State Executive Committee and they decided to request CATA to take appropriate steps to curtail incidents of advisors becoming excessively involved in the grooming of FFA livestock at fairs and shows.

CATA Department Topics Requested by Jerry T. Davis -

- (1) Professional Improvement - ways of using \$1,000. Sears Foundation funds for teacher recruitment.
- (2) Curricular Activities - girl exhibitor or delegate supervision at extended activities.
- (3) Fairs and Shows - grooming of FFA show stock by advisors.

NOTE: These items to be discussed at fall regional meetings and regional opinions or action to be established. Supervisors will report on this at the January, 1970 staff meeting.

California FFA Foundation - Approval for the implementation of the foundation has been obtained. Further progress is imminent.

State Officer Speaking Engagements - State Officers welcome requests for their services as speakers. The requests will be filled as time permits.

San Francisco Airport Display Case - Mr. Davis will confer with teacher trainers on the use of airport display space to put up a teacher recruitment exhibit.

California Young Farmers' Association Items

The Executive Committee, at its September meeting, recommended the raising of collegiate membership dues to \$2.25, which is the same level as for community chapter members. This item will be voted upon at the State Convention in February, 1970. They also recommended that local chapters incorporate.

The Young Farmer-Young Homemaker magazine continues to operate at a deficit. Also, it continues to experience difficulty keeping an editor. TWA is sponsoring an Agribusiness Award. It is similar in procedure to the Farm Improvement Award but is expressly designed for community chapter members who primarily are not producers. Detailed information has been sent out by Mr. Pedersen.

The schedule for the state-level judging of the Farm Improvement Contest was distributed. It begins Monday, October 6, and continues through Thursday, October 9, 1969.

Review of Summer Conference & Skills Week

Mr. Burlingham distributed materials which summarized and analyzed the 1969 CATA Summer Conference & Skills Week. The implications of this data were discussed. (See Addendum A). Mr. Burlingham also reviewed the summary of field workshops conducted during 1968-69 (Addendum B).

At the November staff meeting there will be a discussion of CATA conference structure, format, and schedule for the purpose of determining whether any changes are called for. Supervisors are to poll the regions for CATA member suggestions for topics for conference professional sections and skills week for 1970. Supervisors will be asked to report this information at the January staff meeting.

State Agricultural Advisory Committee Meeting

The next scheduled meeting is October 8, 1969, at Merced College, 8:30 a.m. Staff is welcome to attend.

Cooperative Vocational Education in Agriculture

Mr. Hampton outlined his activities to date and some of his plans for action in 1969-70. He distributed some material describing the types of Work Experience Education (Addendum C). Mr. Hampton has been in contact with supervisors, attempting to identify schools presently conducting work experience in agricultural programs and schools interested in establishing programs of this type. He has contacted some teachers.

It is planned that there will be established in 1969-70 one pilot school per region, in which a Co-op Work Experience in Agriculture program will be

established. General characteristics of these programs include a schedule calling for the student to be in school $\frac{1}{2}$ -day, and on the job $\frac{1}{2}$ -day. One period of the $\frac{1}{2}$ -day in school will be in a vocational agriculture class offering related instruction and individualized instruction in technical agriculture which pertains to the work station.

It was pointed out the VEA '68, Part G, money may be available in a matter of days. Now is the time to move in establishing these programs.

Fertilizer Association - Adult Education Program

Mr. Lawrence described the request of the association for assistance in training operators of fertilizer application equipment. Meetings were held with the representative of the association and plans made for several schools in various areas. It seems that dealers (association members) are not fully supporting the program; and, at present, things are at a standstill. It was expected that dealers would supply the trainees (their current employees).

Mr. Lawrence also discussed other proposed adult programs in agriculture, including MDTA and Farm Foreman.

During the discussion, it was brought out that current proposed Federal legislation will remove the education of adults and out-of-school youth from the responsibility of educational agencies and place it in the hands of the Department of Labor. Should this become a reality, it will have a profound effect on vocational education as we now know it.

Cal Expo 1969

A summary of the 1969 State Fair FFA Show is now in the mail to the staff. It was generally agreed that the 1969 show was a vast improvement over 1968. The main problems seem to be in adequate dormitory facilities for girl exhibitors and improved security in the exhibit building.

Project Competition

Due to the press of time, this item was deferred to the November meeting. At that time, staff will discuss project competition rules and standardization.

Agricultural Council Tour

The seven regional winners of the 1968 Co-op Quiz contest were hosted on a statewide tour of co-ops by the Agricultural Council. The tour was considered a success by students and adults alike. It will be continued in 1969-70. Supervisors are requested to follow up on their regional winner of 1968 to see if a thank you letter has been sent by that person to the Agricultural Council. It is reported that most have not.

Placement

No teachers are available. No openings exist. (Since the meeting, an opening at Ripon High School has come to light. Also, since the meeting, it has been learned that Jack Kuhl of Plymouth, who is credentialed, is looking for a teaching position.)

Sears-Roebuck Support Meeting and Budget

In August, 1969 a joint Bureau-CATA Committee met to formulate the request for Sears-Roebuck Foundation grant for agricultural education in 1970. The resulting budget request was distributed (See Addendum D).

Attention is drawn to some significant changes in the nature of the plan for the support of FFA projects. It is now acceptable to expend funds for live-stock, crop loans, equipment construction loans, or co-op equipment purchase on an equal priority basis. Dollar limits for purchase of livestock and equipment remain the same as before. Dollar limits for crop or equipment construction loans have not yet been set.

The total amount of the Sears-Roebuck Foundation grant is unchanged. The amount allocated to each region will be essentially the same as in the past and will be prorated by FFA membership.

Mr. Davis submitted a proposed standard application form to be used by chapters when requesting Sears-Roebuck Foundation grants (Addendum E).

New California Farm Account Book

Mr. Walker reported on the meeting of his committee which convened to consider the problem of developing a "Handbook of Instructions" for the new California Farm Account Book. The committee report is attached as Addendum F. It was decided that Mr. Burlingham would hand carry a copy of the revised handbook to Clyde Hostetter who will handle immediate reproduction and distribution through V.E.P.

Holstein-Friesian Award

NOTE: Supervisors are to send their regional selection to Mr. Wilson immediately. Include biographical data.

Minority Scholarships

Thirteen persons were interviewed. Six persons were selected--three are at Cal Poly, San Luis Obispo; two are at Cal Poly, Pomona; and one is at Los Angeles Pierce College, Woodland Hills.

Foreign Visitors

Omitted

Hazardous Occupations Orders

Deferred to November staff meeting

Great Western Livestock Show

Omitted

Working with Local Vocational Coordinators

Deferred to November staff meeting