

CALIFORNIA STATE DEPARTMENT OF EDUCATION
BUREAU OF AGRICULTURAL EDUCATION
STAFF MEETING MINUTES

January 7, 8, and 9, 1969
Education Building
Sacramento, California

Present

D. E. Wilson	E. M. Juergenson
J. W. Becket	E. J. LaSalle
H. H. Burlingham	R. E. Matthews
K. B. Cutler	W. J. Maynard
J. T. Davis	R. H. Pedersen
O. S. Gilbertson	W. D. Reed
E. D. Graf	R. D. Regan
G. A. Hutchings	J. E. Walker

In-Service Training

There were many requests for small engine workshops and supervisors should consider the need for these workshops. This year's agriculture mechanics specialist has six weeks time available for workshops after February 1. Workshops are generally set up on a 20-hour basis utilizing industry persons and vocational agriculture teachers. Regional supervisors should coordinate this activity. Requests for workshops should be given to Mr. Wilson as soon as possible. There are no P.L. 88-210 funds available, so further requests should not be made.

Reference to Course Study

Time will be devoted at the March Staff Meeting to consideration of a statewide course of study. Mr. Reed was assigned to develop a framework for discussion of this topic at the March meeting of approximately 1½ hour duration.

Technical Action Panel (TAP's)

These committees are comprised of representatives from the government agencies involved in counties mainly in rural areas. Regional supervisors should supply names of teachers to Mr. Wilson for representation on the board. The county chairman of TAP's will then contact the teachers.

Utilization of Work Experience Manual (Published by Cornell)

A supply will be ordered and made available to teachers as the program develops or as they are requested.

Demonstration School List

A list of program innovations has been developed by Mr. Becket. (See Appendix A). Also a teaching Unit on Sales & Service in off-farm agricultural occupations is partially completed. This unit has been developed as a two semester course. Mrs. Glenn said Mr. Becket wanted to try out programs in several schools starting this fall. Additional study of work experience programs and demonstration school is needed by the University of California Specialist.

1967-68 Reimbursement

There will be approximately a 70 per cent payment of R-2 applications compared to last year's which was 87 per cent.

Officer Tour 1968

The State FFA Officers Tour was conducted December 14-19 under the direction of Mr. Davis. The State officers conducted a leadership training school for Los Angeles City Schools which was very successful. Mr. Davis reported:

"The tour started with a flight to Los Angeles instead of driving. We flew from Sacramento to the Los Angeles Airport on December 14 and rented a car at the airport. We stayed in the Los Angeles area Saturday afternoon, Sunday, Monday, and Tuesday.

"Our visits in the Los Angeles area began in the NEC Studio at Burbank where we appeared on the TV program, 'Agriculture USA.' State officers from Nevada were also on the program and Allen Grant appeared as a special guest. On Sunday the officers visited Disneyland. On Monday we spent the entire day visiting the Sunkist cooperative in Los Angeles and Ontario. Tuesday, we visited Security Pacific Bank, the Sears, Roebuck Company and put on a leadership training session for the Los Angeles City Section of FFA. Tuesday night we flew to San Francisco.

"Wednesday, we visited the Council of Growers in San Mateo, the Farm Credit Banks in Berkeley, and the Standard Oil Company in San Francisco. Thursday our visit included Bank of America, United California Bank, Wells Fargo Bank, California Bankers' Association, and Santa Fe Railroad. We finished our tour in Sacramento on Friday with visits to the Agricultural Council, Wes Smith, Earl Coke, and General Lolli."

FFA Executive Committee Meeting-January 3 and 4 in Sacramento

The meeting was held in Sacramento at the El Dorado Hotel. Everyone was present except the South Coast Regional President.

Many items were considered; the following are noteworthy:

A. Awards

(1) Distinguished Service Plaque

General Lolli
William Ketchum
John Porter

(2) Honorary State Farmer

Catherine Nolan
Frank Belotti
Graham Allen
Jerry Davis
Robert Long

(3) Certificates of Appreciation

Assemblyman Gordon Duffey
Senator Howard Way

B. Girls Uniform

The boys accepted the type of jacket suggested by the teachers. This is a blazer jacket which will be identified exactly as the boys jacket as far as lettering and insignia. Mr. Wilson will take a completed jacket with him to Washington, D.C., to show the Supply Service. As long as the general type is kept in mind, many alterations can be made to bring it down to a price the girls can afford.

Several girls demonstrated the official jacket. They also showed the appropriate uniforms which were like the boys'.

Emblems for uniforms are available at San Luis Obispo or through Mr. Davis in Sacramento.

C. Suggestions for Keynote Speaker at the FFA Convention (May 7,8,9)

1. Manley Johnson
2. Jerry Dieffenderfer
3. Gailen Martin
4. Kerby Brumfield
5. Senator Howard Way

D. Chapters Not in Good Standing

1. Hayfork

E. New Chapters

1. Francis Polytechnic, Sun Valley
2. Norco Senior High School, Norco
3. Kennedy High School, Barstow
4. Venice High School, Los Angeles
5. Locke High School, Los Angeles
6. Joseph Kerr Junior High School, Elk Grove
7. Nova High School, Redding
8. Placer High School, Auburn (reinstated)

Regional Supervisors Contacts with County Offices

Mr. Hutchings reported that a study in Fresno County had recommended an area vocational school.

It was emphasized that the best defense was a strong local vocational agricultural program involving items like a vigorous work experience program.

Mr. Walker asked what contacts regional supervisors should have with County Offices. Interest by County Offices in vocational education is increasing and they should be involved in planning for vocational education. Mr. Maynard suggested they be invited (through the bank) to the project competition banquet.

California Young Farmers Convention

Mr. Pedersen reported it would be held February 6, 7, and 8 at the Stockton Inn in Stockton. The theme is "Agriculture Today and Tomorrow."

Dr. Guy MacLeod will be the main speaker. The program for the Convention is as follows:

Thursday, February 6 - Tours, Youth Authority Facility at Tracy

Best Fertilizer Company and Diamond Walnut

4:00 p.m. - Executive Committee Meeting

9:00 p.m. - Bowling

Friday, February 7

8:15 a.m. - Business Session

Evening - Recognition Dinner

Saturday, February 8

Business Session

- 10:00 a.m. - Panel
- 12:00 Noon - Sponsors Luncheon
- 1:00 p.m. - Parli-Pro Contest (If this contest is to continue, each region will need to have a parli-pro team). There are many participation awards.
- 6:30 p.m. - Awards Banquet, San Joaquin County Exposition Grounds

Sunday, February 9

Morning - New State Officers Meeting

Flyer will go out on January 15 to all chapters indicating the price and other particulars.

Holstein Awards

The Holstein Association is preparing procedures and outlines for selecting the award winners. This year the regional supervisors must submit the names to Mr. Wilson. The names in the past have come from State Farmer winners.

Regional Supervisor List

The filing dates for the regional coordinators have been announced. January 21-23 is the date of the examination. As soon as this occurs, Mr. Reed's position will be firmed. The present regional supervisors list is down to four or five names, so the new regional supervisors examination and list will be given.

Department Evaluation Schedule

- Mr. Maynard - January 21 at North High School
- Mr. Hutchings - to be done
- Mr. Pedersen - Santa Rosa, Healdsburg already completed, 1968
- Mr. Reed - December, El Dorado and Ponderosa; January, Winters
- Mr. LaSalle - Cambria and San Luis Obispo, Spring 1969

Criteria for Vo-Ag

Mr. LaSalle was appointed as chairman of a committee with Mr. Burlingham and Dr. Juergenson to clarify and rework the committee's statement. Junior colleges are not to be considered in these criteria. The committee is to report at the March meeting.

Circulating Scrapbook

A circulating scrapbook showing greenhouses, pictorial facilities of school laboratories, etc., was discussed. It was considered at length but seemed to be unnecessary at this time.

After much discussion the majority of staff members indicated the best plan would be current building plans booklet for vo-ag facilities enlarged to include ornamental horticulture facilities.

The accent should be put on specialized facilities in shop, ornamental horticulture, school farm laboratories, greenhouses, etc.

Mrs. Glenn was asked to review the old scrapbook and report on it at the March meeting. Staff action will be taken to determine a course of action at that time.

FFA Christmas Cards

There was a question as to the value of sending Christmas cards on a widespread basis. It was agreed to be valuable if the list was kept up-to-date so supervisors should review the Christmas list and send in rechecked lists to Mr. Davis. The list must be completed by November 1, 1969.

Teachers to Assist on Agriculture Mechanics Manual

Supervisors have already submitted names of teachers who are to work on the project. During spring 1969 Frank Coyes will revise the old Agriculture Mechanics Manual (blue copy) with this selected group of agriculture teachers.

Public Law 90-576

At present it appears likely that schools will get about the same amount of money next year as they received this year regardless of the system finally evolved. In addition, there may be some funds for special projects available. It may be that on-going programs will receive less because of earmarking in the new act.

Local districts will have to develop a plan (a district plan for all vocational education) in order to get funds. Therefore, it is important that agriculture be included in the plan so supervisors and local agriculture teachers must work closely with their local administration and vocational coordinators. Teachers should be made aware of the need for planning.

R-2 Reports

All have been turned in and most are properly coded. Regional supervisors will have the opportunity to check their forms properly and code them.

Class Size

Class size is a problem, although in general the number per class has risen. It was generally agreed upon that 25 per class was a reasonable number for agriculture science. The optimum number is influenced by the number of different preparations, the number to supervise after school, and similar items.

Thirty-five students per class is considered too large for effective vocational instruction. Various systems of reimbursement were considered. For example:

1. Based on the number of students to supervise (Reed).
2. Based on the number of periods for supervision in ratio to the number of students (Walker).

Progress on New Record Book

Mr. Walker presented and explained the new record book. Two sections in the book were viewed and a section on supervised agriculture practice and experience will be found in each book. The section on ownership is optional and is to be used with production project students. The book is to be used in selected schools and then evaluated in the fall of 1969. The book is to be kept on the calendar year. New students (freshmen) would start in September and keep it for 1½ years or until the following December. Enough copies (2000 printed) should be held in reserve so that each department would get one.

Regional supervisors will have copies mailed to them by January 15 as per the schedule.

Ken Heupel (Manteca High School)

Ken Heupel, Chairman of the Agriculture Mechanics Committee, reported on the conference arranged by Mr. LaSalle.

Considerable discussion followed. Recommendations from the sub-committees were read and will be distributed at a later date.

An excellent video tape taken at the conference was shown by Mr. LaSalle and provoked a number of excellent ideas which should result in an improved agriculture mechanics program.

Specialist Contracts with Institutions

There are two positions under consideration, one at Cal Poly and one at UC, Davis.

After considerable discussion it became the consensus of the group that two new persons were needed and their responsibility should be in different areas.

The duties of each of the persons will be to identify new and innovative programs and devise means to promote these through pilot schools, publications, and other appropriate means. However, their major responsibility would be to devise and implement programs in the following areas:

Position 1 - Agriculture Mechanics - That an individual be employed to provide leadership for the improvement of instruction in agricultural mechanics. His duties might involve in-service programs, and development of curriculum materials.

Position 2 - Cooperative Work Experience - Employment of an individual to work with teachers for promotion of quality work experience programs in agriculture. He would be responsible to assist in developing demonstration schools, initiating and conducting workshops and evaluating procedures.

Additional

Possibility - Teacher Educator for Interns - It was recognized that there will perhaps be an increase in the number of intern types of arrangements to qualify teachers of agriculture. It was further mentioned that the regular student teacher route was not appropriate for full pay interns. However, the staff did not feel that the need at this time for this kind of service had preference over agricultural mechanics or cooperative work experience.

Workshop Survey

There is a need for a number of in-service training workshops this summer. The results of the survey (raw data) were reviewed by each regional supervisor. Data is to be returned to the Bureau in Sacramento.

Progress on Designated Subjects Credential

There have been two sessions with the sub-committee of the Credentials Board.

1. Session in San Francisco: Wilson, Burlingham, Juergenson
2. Session in Los Angeles: Burlingham, Regan

The sub-committee of the State Board of Credentials recommended favorably that it be submitted to the State Board of Education for finalization. Probably limited to secondary level or grades 7 through 12.

Los Angeles Vo-Ag Program (Ron Regan reporting)

Militancy showing up among young people in Los Angeles City Schools. One teacher in a troubled school continues to meet in the coffee shop with his students.

Position open (nationwide) in Los Angeles. Specialist in vocational agriculture filing date is January 17.

Present Status of Vocational Education Organization

The current status was discussed in order for staff to be aware of possible changes in structure.

Progress Report on Agricultural Study (Jim Becket reporting)

Currently interviewing in three counties. By Christmas, 107 firms should have been interviewed. The plan is to complete interviewing by the summer of 1969. Currently, there is no contract with the U. S. Office of Education. Thus far, surveys indicate a large amount of criticism of education by industry.

Community College Relationships (Ralph Matthews)

Each college must submit a five-year master plan including its complete curriculum.

Emphasis was placed on the Bureau Staff and junior college consultants regarding their telling the same story, such as junior college program needs, policies, etc., i.e., a potential relationship problem.

Area Planning (Ralph Matthews)

Mr. Baldwin called a meeting together and gave high priority to area planning. Area planning is considered to be a job market, e.g., Mt. San Antonio for Los Angeles and Riverside. Colleges will submit programs to the Chancellor's office for approval, i.e., approval of new courses, etc. Guidelines for area planning will be developed and available through the Chancellor's office. Eventually, area planning will involve funding so should not be ignored.

Summer Conference Planning (H. H. Burlingham)

Skills Week and Summer Conference are cooperative activities with C.A.T.A. and the Bureau of Agricultural Education. The following are the suggestions for the summer of 1969:

Summer Conference Planning Suggestions:

Attendance lists for last year's conference are to be sent to regional supervisors.

Banquet theme: "50 Golden Years - Foundation for the Future"

Speakers and Panels:

1. Cooperative - Work Experience Education (Panel)
2. Students with Special Needs (Panel)
3. Overview and Future of Agriculture (Panel)

4. VEA '68 - Guidelines (Speakers)
5. Innovative Programs (Panel)
 - Laboratory Animal Articulation
 - Vocational Floriculture
 - In-service/Teacher Improvement (Activity in Agriculture Industry)
 - Rural Recreation
6. California Agriculture - R. Long
7. Local Program Planning - Prof. Section
8. Program Evaluation - Prof. Section
9. Junior College - Prof. Section
 - New Junior College Orientation
10. Agriculture Record Book - Prof. Section
11. Speakers; Keynoters:
 - H. Way
 - E. Egan
 - A. Grant
 - E. Coke
 - J. Pickett
 - E. Thor
 - R. Johnson
 - V. Sturgeon
 - J. Lacey
 - G. SullivanRepresentative - State Vocational Education Advisory Committee

Skills Week Suggestions

1. FFA - Special Intern Program (Mr. Davis - Mr. Cutler)
2. Small Gas Engines
 - a. Beginning
 - b. Advanced
3. Advanced Welding
4. Hydraulics
5. Agriculture Chemicals
6. Farm Tractors & Machinery
7. Ornamental Horticulture
8. Landscape Design
9. Forestry Skills

Suggested but later removed from above list:

1. Crops
2. Rural Recreation & Forestry
3. Livestock Judging, Fitting & Showing
4. Meats

Minority Individuals in Agriculture

Regional supervisors will submit names, addresses, and information to Mr. Regan:

George Oki - Reed
Raymond Yamasaki - Wilson
Leamon King - Pedersen
Dave Risling - Reed
Wayne Cox - Hutchings
Don Rodriguez -
Tony Florentine - Cutler
Quentin Nakagawara - Juergenson
Ralph Loya - LaSalle
Jesse Loya - LaSalle
Don Chapman - Wilson

Enrollment - R-2 Summary

(See Appendix B)

Enrollments are up which may indicate that class size is increasing. In addition, while there has been a large increase in vo-ag enrollment, there has only been a small increase in FFA membership.

CATA Assumption of Routine Duties (i.e., Teachers)

Committee: Jerry Davis
Everett Walker
Ken Cutler - Chairman

Mr. Cutler organized the discussion on the need to prepare new regional supervisors for their duties as regional supervisors and on CATA assumption of routine duties. Mr. Cutler, Mr. Walker, and Mr. Maynard presented summaries of how they plan and implement their year's activities.

A wide variety of helpful ideas was shared especially regarding contests and project competition, but little was accomplished in shifting the load to CATA and its members. However, where some events were shifted to teachers or others, the activity was improved providing the regional supervisors acted as a catalyst and background supporters. It was agreed that at the March staff meeting the status of project competition with the banking industry would be discussed, as well as the State Farmer scoring.

Teacher Education Report (J. E. Walker, Chairman)

Mr. Reed passed out the report - see appendix C.

Next meeting of the Teacher Education Committee will be Wednesday, February 5, 1969, at 10:00 a.m. in the Bureau headquarters at Sacramento.

The report was accepted as amended with the exception of Addendum C, Agricultural Teacher Training Agreement. (See Appendix C). Mr. Burlingham, Dr. Juergenson, and Mr. Regan were to reconsider Addendum C and present it to the March staff meeting.

The special internship (full pay) report was referred to a special intern committee, Dr. Juergenson, Chairman, to put into final package and submit it at the March meeting. The Teacher Training Committee will put the Teacher Training regulations into final form after the problem of contracts with the Los Angeles situation is clarified.

Los Angeles Beautiful, May 28, 1969

An invitation list of the teachers, administrators, etc., for the Los Angeles Beautiful Program will be sent to Mr. Wilson by the regional supervisors by February 1, 1969. The staff will be on their own expense, and the others on workshop expense basis. Approximately 28 attended last year, i.e., up to four or five from each region.

Report of Special Bureau Committee for Workshops & Specialists

Committee Members: W. D. Reed, Chairman
E. M. Juergenson
G. A. Hutchings

This committee met on Monday, January 6, 1969. Its first item of business was attention to the Bureau Program of Work, Item I, E, 1. The committee recommends the following action:

--two workshops be held in the summer of 1969; one in Chico area, the other in the Santa Maria area, for the purpose of developing in vo-ag teachers attitudes, knowledge, and abilities that will improve their use in agricultural education or work experience education. These workshops are to be developed, organized, and probably conducted by the UC Davis Specialist. The workshops should be scheduled for two days and an evening. Expenses of participants to be paid by the Bureau with VEA or other funds.

The next topic considered was Item I, E, 4, (3) of the Bureau Program of Work which dealt with widening the scope of specialists to include more than subject matter competency. The committee suggested typical areas in which specialists could give assistance are:

--Personal time management (efficiency)
--Effective supervision of occupational practice
--Unique teaching techniques

Other items to be dealt with by the committee prior to the 1969 Planning Session are Bureau Program of Work Items:

- I, E, 5 - use of agricultural teachers
- I, E, 6 - representatives from industry
- I, F - special statewide workshops

Special Programs Report (Warren Reed)

It was decided to eliminate Item I, E, 4 (3) from the Program of Work and Item F, page 4. It has been assigned to the committee utilizing area workshop forms when they are returned from the regional supervisors.

1969 Sears Grants to Region

Mr. Davis reported on amounts of funds for Sears Grants allowed and gave the regional supervisors a record of amounts.

FFA Magazine

The FFA Magazine is considering paid advertising to pay for the cost of publication.

Pilot Programs and Work Experience

This topic to be discussed in detail at the March meeting.