

CALIFORNIA DEPARTMENT OF EDUCATION
BUREAU OF AGRICULTURAL EDUCATION
STAFF MEETING MINUTES

June 6, 7, 8, 1967
Meadowmont Lodge
Arnold, California

Present

S. L. Barrett	E. J. LaSalle
H. H. Burlingham	R. E. Matthews
K. B. Cutler	W. J. Maynard
J. T. Davis	R. H. Pedersen
E. D. Graf	W. D. Reed
B. E. Harrison	J. E. Walker
G. A. Hutchings	D. E. Wilson
E. M. Juergenson	

The meeting was called to order at 8:00 A.M.

Program of Work

The report of the Program of Work Committee was reviewed and revised. Program of Work topics were assigned and the report was accepted as revised. (See Program of Work 1967-68)

New Programs Committee

Ken Cutler read the report of the New Programs Committee. He reported that the committee, after careful consideration, voted to disband. This action was upheld by a majority vote of those present. The motion read: "Because the apparent function of the New Programs Committee appears to be assumed now by the committee of the whole (Bureau Staff), and because consistent progress seems to be made toward identifying and implementing new programs, it is moved that this committee be disbanded."

It was moved, seconded, and passed that the members be thanked for their meritorious service. The report was accepted.

Reports

Jim Maynard reported on suggested revisions for the State Farmer Application. The revised application was withdrawn for further study and revision.

It was moved, seconded, and passed that the Agricultural Occupational Experience Award be made on an application separate from the State Farmer Application and that the award be on a par with the FFA Foundation Agricultural Proficiency Award. It was moved, seconded, and passed that the State FFA Advisor write to the National Advisor and ask that a proficiency award be developed for agricultural occupational experience

Teacher Training

J. Everett Walker reported that his committee had met but minutes were unavailable at that time. It was moved, seconded, and passed that the minutes of his committee meeting be mailed to staff members and that they be considered at another staff meeting.

Girls in FFA

Emile LaSalle, Chairman of the committee studying the possibility, reported on their progress (see attached report).

In-Service Training for Junior Colleges

Ralph Matthews reported that 4-C funds for in-service training for junior colleges were not available. Jim Maynard moved that the application for funds be re-submitted. The motion passed.

Calendar of Events

A tentative calendar of events was passed out for consideration. Since dates were tentative, no action was taken.

Teacher Placement

Dave Graf discussed the present statewide placement of teachers. The latest placement list was discussed and revised. A critical shortage of teachers was noted.

Summer Conference and Skills

H. H. Burlingham discussed the two programs and noted that a copy of the program had been mailed to teachers and staff members.

Meeting of Supervising Teachers

E. M. Juergenson reported that the meeting for supervising teachers was set for August 1-4 at the Del Webb TowneHouse in Fresno. The conference would concern day-to-day activities of student teachers.

In-Service Training Specialist Program

Don Wilson reported that Cal Poly would continue their special service program. Cal Poly will stay with the same area of specialist for two years. Agricultural Mechanics will be the 1967-68 area of specialty. Selected Cal Poly teachers will serve as specialists.

VEA Projects

Dave Graf reported on the status of VEA projects for the first project application period. Don Wilson reported that 125 projects for \$700,000 had been approved for

Agriculture. Several areas of the project application form were discussed. The second project period will proceed without change.

Reimbursement Forms

The R-3 form, Reasonable Cost of Travel, and Summer Salary were discussed. Supervisors were urged to keep a close check on R-3 applications. Enrollment Form R-2 was to be studied at a later staff meeting.

Summer Service

Summer Service was discussed, and it was decided that a new policy on summer service was needed, especially a statement defining 12-months service. Dave Graf will work on a new policy statement and report at the next staff meeting.

School Visits

The record of school visits by supervisors was reviewed. Supervisors were reminded of the need to chart their supervisory visits and be certain that adequate supervision is provided to each school.

STATE DEPARTMENT OF EDUCATION
BUREAU OF AGRICULTURAL EDUCATION
Room 517, State Education Building
SACRAMENTO, CALIFORNIA

May 16, 1967

REPORTS AND PUBLICATIONS COMMITTEE

W. J. Hayward, Chairman	Absent --
H. H. Burlingham	
S. L. Barrett	E. M. Juergenson
R. H. Pedersen	
Jerry Davis	

The Committee considered the following:

1. Agricultural Occupational Experience Award.

It was felt that the Award this year tended to distract from the Star Farmer recognition. If this award is to be presented in the future, a separate application be used to determine the Agricultural Occupational Experience Award. Such application to be developed by January 1, 1968.

2. State Farmer Degree Application revision.

In order to clarify and strengthen the Agricultural Occupational Experience phase of the State Farmer Degree Application, a revision is recommended to give proper consideration for agricultural work experience programs. (See attached revised State Farmer Application).

3. Revision of the "Workbook for the Preparation of Applications for the State Farmer Degree and the Scoring Procedure" following staff acceptance of the State Farmer Application revisions.

4. A check list of items to record upon leaving a Voc-Ag department from Colorado was reviewed. Recommend such a list, adapted to California be made available for use by regional supervisors.

· M I N U T E S

TEACHER EDUCATION COMMITTEE
Sacramento, California
April 12, 1967

Present

Joe Walker, Chairman
Elwood Juergensen
K. E. Burlingham
Emile LaSalle

Chairman Walker reviewed the minutes of the last meeting of this Committee.

Discussion followed on Item 1, a letter of 3/14/66 received from Carl Larson's office, regarding teacher credential regulations. Our job was to determine if these regulations would have an effect on the Agriculture Teacher Training Program. This letter was accompanied by a note from Don E. Wilson asking this Committee to summarize any changes we should make as a result of this letter.

Conclusions made as a result of this Committee's review are:

- (1) Candidates with an academic major do not require a teaching minor.
- (2) Credential issued on condition of partial fulfillment of requirements.

This change makes possible the employment of a teacher possessing less than complete requirements under certain conditions.

Reimbursed programs are involved to the extent that this teacher must be approved for reimbursement by the Bureau of Agriculture Education.

Item 2, Research Priorities - was discussed briefly by members of this Committee. It was recommended that more consideration be given to stimulating, funding, and originating programs in and at the high school level.

Item 3, regarding recruitment commission for agriculture education.

- (1) State recruitment is a major section of Bureau Planning and will continue to receive major emphasis.
- (2) Teacher Education institutions will cooperate with the National Recruitment Commission and will supply statistical information needed to coordinate the nationwide effort.

It is recommended that Item 4, Revision of Farm Mechanics Guide, should be referred to the Reports and Publications Committee to provide the means to implement the up-grading and production of the present farm mechanics manual. It is further suggested that the newly appointed Bureau - Agriculture Mechanics Specialist cooperate in making the revision.

Item 5 - The Committee reviewed the Louisiana material which dealt with broad areas of agriculture. This Committee felt that these publications were well done and effective lesson materials. This Committee decided that:

- (1) In order to be effective, teachers must be involved in the development of their curriculum or course of study.
- (2) Material put together at the state level must be in an attractive, usable and well-done form, including printing cover and availability.
- (3) The Louisiana material tends to duplicate, but improves upon the Ohio Center materials and is in a more attractive and effective use form.
- (4) This material and other similar materials would be valuable and should serve as reference and resource material to Teacher Committee working on curriculum development.
- (5) Materials most used by teachers are materials developed by them in relation to local and community needs.
- (6) If California should decide to develop such statewide materials, it should be done through workshop procedures adequately staffed and supervised with both teachers and Bureau members involved.

Item 6 - Standard Designated Teaching Credential. Ralph Mathews was called in to make any contributions possible to the discussion of this topic.

A proposal was submitted by R. J. McMahon to Wes Smith on March 11, 1965 for a designated standard teaching credential. On March 15 the proposal was submitted to Carl Larson by Wes Smith. The proposal is now in Dr. Lawrence's office and needs to be acted upon. In order to implement this needed proposal, the Committee recommends:

- (1) Don Wilson, Chief, Bureau of Agriculture, and Lee Baldwin, Chief, Jr. College Division, call upon Dr. Lawrence and indicate to him their desire to move this credential forward.

- (2) Emphasis be placed upon the fact that this is not a new credential - but is simply an expansion of Group 6, Standard Designated Subjects Teaching Credential to include Agriculture Science as one of the designated subjects.

Item 7. Because of the recent establishment of offices of Vocational Coordinators in the various high school and county districts, it is imperative that agriculture teachers be encouraged to secure the "Supervision Credential" to qualify for these positions.

- (1) The Agriculture Education departments of the two teacher training institutions prepare, distribute and inform agriculture teachers of the qualifications of the supervisory credential.
- (2) Each of the teacher training institutions assist teachers in meeting the requirements of this credential.

Item 8 - The Committee discussed previous examples of "permit" being granted to teachers who could not legally teach reimbursed classes. The several Los Angeles teachers were used as an example as teachers who participated in a summer program in order to qualify them to teach reimbursed classes.

- (1) Retain present system of permit teachers.
- (2) Guide for qualifying competent instructors for teaching reimbursed classes of agriculture.
 - (a) Qualifies for a California credential and holds B.S. degree.
 - (b) Two years of agriculture experience.
 - (c) Attends summer program of CATA conference and skills week.
 - (d) Enroll in special training program provided by one of the teacher training institutions designed to meet special needs of the candidate.
 - (e) Recommended by Bureau of Agriculture Education.

Item 9 - Give Emphasis to Criteria for Selecting Cooperating Schools.

- (1) Adopt criteria for selecting cooperating schools as developed in Workshop Proceedings 1966.
- (2) Attach copy of these criteria to agreement mailed to cooperating schools.
- (3) Bureau staff member review criteria with cooperating schools and schools interested in qualifying periodically or as the need arises.

Item 10 - 1967 Workshop

- (1) In preparation for the 1967 Supervising Teachers' Workshop, all participants are urged to read the 1966 Workshop report.
- (2) Theme for the 1967 Workshop will center on the immediate problems of supervision between supervising teacher, teacher educator and student teacher. (Eyeball to eyeball relationship)
- (3) Bureau staff member attendance is highly desirable because teacher education is the responsibility of the Bureau and recommendations of the Workshop should reflect the best thinking of both teachers and state staff.
- (4) A review of the 1966 Workshop Proceedings be made a part of the June Planning meeting for staff action.

STATE OF CALIFORNIA
Department of Education

GIRLS IN AGRICULTURE
June 8, 1967

COMMITTEE

E. J. LaSalle, Chairman
J. E. Walker
K. B. Cutler
W. D. Reed

The possibility of "Girls in the FFA" is just as far-fetched in the minds of many agriculture teachers and girls as a "Farmerette" group is in the minds of the Bureau. Since the Bureau is on record as supporting "girls in FFA" and has inadvertently lent credence and acknowledgment of existence of the Farmerettes, we are in a stage of indecision which weakens our relationship with many of our agriculture teachers.

To clarify my statement of Bureau acknowledgment (whatever the intent was) to the farmerettes, let me review some correspondence and action engaged in by the Bureau:

1. Letter from Leland Ruth to Goula Waite, July 21, 1966
2. Master Premium change. Memo from Leland Ruth to Regional Supervisor, December 16, 1966
3. Annual Descriptive Report 1965-66, Page 16, Para. 4.2
4. Jack Rudd - survey, University of California, Davis
5. Farmerette was defined in our Newsletter of December 2 "Open to girls enrolled in regular high school vo-ag classes whose projects are under direct supervision of local vo-ag instructor
6. Regional meeting participation by Farmerette. South Coast Region, February 25, 1967

Recommendations of this committee are:

1. That a Bureau, CATA and FFA committee be formed following Summer Conference to meet in a workshop type meeting to discuss, "Girls in FFA" vs. "Farmerettes"
2. That this committee be appointed by the Chief of the Bureau of Agricultural Education

Respectively submitted,

Emile J. LaSalle, Chairman

CALIFORNIA DEPARTMENT OF EDUCATION
BUREAU OF AGRICULTURAL EDUCATION

1967-68 STANDING COMMITTEES
Revised June 15, 1967

I. General Policies on Committees

- A. Bureau Committees for 1967-68 have been appointed with the idea that they can give preliminary consideration to topics assigned to them and will save time of the entire staff. Committee recommendations must be approved by the Chief of the Bureau and a majority of the staff before they are considered as accepted staff procedure.
- B. Committee meetings will be held at the call of the chairman. The Chief of the Bureau and the Assistant Chief will receive announcements of all committee meetings.
- C. The Chief of the Bureau and the Assistant Chief will be considered as ex officio members of all committees and will attend meetings as time permits.
- D. Standing committees will be appointed for a period of one year and will be continued or discontinued at the end of the year at the discretion of the Chief of the Bureau.

II. Committees

A. Program Innovation and Materials Review

J. W. Becket, Chairman	R. E. Matthews
J. T. Davis	W. D. Reed

B. Reports and Publications Committee

W. J. Maynard, Chairman	J. T. Davis
H. H. Burlingham	E. M. Juergenson
K. B. Cutler	

C. Scholarship and Awards Committee

J. T. Davis, Chairman	G. A. Hutchings
K. B. Cutler	J. E. Walker

D. Sears-Roebuck Program

K. B. Cutler, Chairman	E. J. LaSalle
J. T. Davis	R. H. Pedersen
G. A. Hutchings	

E. Summer Conference Operational Committee

H. H. Burlingham, Chairman
B. E. Harrison
E. J. LaSalle

F. Teacher Education Committee

J. E. Walker, Chairman	E. M. Juergenson
H. H. Burlingham	E. J. LaSalle
B. E. Harrison	W. D. Reed
G. A. Hutchings	

III. Individual Assignments

1. Agriculture Department and teacher records kept up to date on permanent record cards - D. E. Wilson
2. Bureau representative in Los Angeles area on special problems - K. B. Cutler
3. Bureau representative in San Francisco Bay area on special problems - R. H. Pedersen
4. Fairs and Shows representative to Fairs and Exposition Division of the State Department of Agriculture - J. T. Davis
5. Future Farmer activities including State and American Farmer Applications - J. T. Davis
6. Future Farmers of America State Convention - J. T. Davis
7. Grand National Junior Livestock Show FFA activities - R. H. Pedersen
8. Great Western Livestock Show FFA activities - W. J. Maynard
9. Los Angeles County Fair FFA activities - K. B. Cutler
10. Publicity and public relations - J. T. Davis
11. Sears-Roebuck Foundation Program - J. T. Davis
12. State Fair FFA activities - W. D. Reed
13. State Final FFA Judging Contests - E. J. LaSalle
14. Vo-Ag Service Letter to Agriculture Teachers - D. E. Wilson
15. Summarization of State Reports - E. D. Graf

III. Individual Assignments Continued

- 16. Teacher Placement - E. D. Graf
- 17. Young Farmers - R. H. Pedersen/R. E. Matthews
- 18. Preparation of agendas for staff meetings - E. D. Graf

IV. Temporary Committees *

A. Policies Relative to Girls Enrolled in Vocational Agriculture

E. J. LaSalle, Chairman W. D. Reed
K. B. Cutler J. E. Walker
J. T. Davis

B. Developing Incentives for Non-Farm Youth, Including Beautification Program

E. M. Juergenson, Chairman R. H. Pedersen
K. B. Cutler W. D. Reed
J. T. Davis

(* Temporary committees may be appointed by the Chief of the)
(Bureau to deal with special problems as they occur.)