

CALIFORNIA STATE DEPARTMENT OF EDUCATION
Bureau of Agricultural Education
Staff Meeting Minutes

February 23, 24, 25, 1966
Sacramento, California

Present

S. L. Barrett	R. E. Matthews
H. H. Burlingham	W. J. Maynard
K. B. Cutler	R. H. Pedersen
E. D. Graf	R. D. Regan
G. A. Hutchings	L. H. Ruth
E. M. Juergenson	J. E. Walker
E. J. LaSalle	D. E. Wilson

The meeting was called to order at 1:00 P.M. by Donald E. Wilson, Chief of the Bureau.

Report on Administrative Staff Retreat

Mr. Wilson and Mr. Graf reported on the Administrative Staff Retreat, which was held in Santa Rosa on February 16, 17, 18, 1966.

1. It was brought out at the meeting that it does not seem appropriate at this time to go into the staff reorganization as outlined last February.
2. Time was devoted to the role and function of the regional coordinator. This will be a full-time assignment. Temporary help will be given to the three regional coordinators after July 1.
3. The Bureaus are responsible for their respective subject matter areas.
4. MDTA at headquarters is a coordinating and service facility, not an operating agency. It will work directly through the Bureaus concerned. In the original MDTA Coordinator specifications, vocational agricultural teacher qualifications were omitted; thus, Vo-ag teachers were not permitted to take examinations for this position. The specifications are being revised to correct this oversight.
5. In the Bureau of Vocational Technical Education-Junior Colleges, there is one agricultural consultant - Ralph Matthews. Mr. Matthews will be included in Bureau activities insofar as possible, and staff members will work with him as closely as possible. The responsibility for all vocational

agriculture programs in the various regions rests with the Regional Supervisor concerned. He is to make use of Mr. Matthews' services wherever possible in connection with junior college programs.

6. A discussion was held on County and District Coordinators. It appears that they are going to be an important and significant part of vocational education. Staff members must get to know them and try to influence their thinking. A list of these people is attached to the latest "Vocational Education News."

Minutes of the Administrative Staff Retreat will be available later, and Mr. Wilson said he would supply copies to Bureau staff members.

Relationship with
Junior College Vo-
cational Technical
Bureau - Contacts
with Mr. Matthews

There was some concern expressed about confusion in the minds of vocational agriculture teachers over Mr. Matthews' title and responsibilities. It was felt if Mr. Matthews is called a consultant rather than an agricultural education supervisor, his position will be clarified for the teachers.

Mr. Walker reported he had a three hour meeting with Mr. Matthews. Mr. Matthews and Mr. Walker visited the College of the Siskiyous and perhaps a vo-ag program will be starting there in the near future.

Mr. Pedersen reported on his meeting with Mr. Matthews. Most of the discussion centered on the Young Farmers and where Mr. Matthews could fit in on the development of stronger programs for them with the junior colleges.

Mr. Cutler suggested a joint meeting of junior college teachers in the Southern and Southwestern regions, Mr. Matthews, and the two regional supervisors involved, to work out a solid outline of what Mr. Matthews could do to aid the junior college programs in these two regions. The junior college people in that area do not attend the regular section meetings, and Mr. Cutler believes a separate meeting for them would be of value.

There were objections from several staff members to this proposal. The junior colleges have a tendency to break away from meetings with the high schools, and staff members questioned the advisability of holding a separate meeting for them even once.

It was mentioned that Mr. Matthews and Mr. Baldwin would like to submit notes for inclusion with the Bureau's

Vo-Ag Service Letter. Mr. Wilson said he would be happy to include such material with the letter.

1966 Sears
Project Status

Mr. Hurford has indicated that this year's budget, as submitted, was approved. However, he wants the Bureau to spend the money in the Small Projects Fund first.

Until Mr. Wilson notifies the regional supervisors to the contrary, teachers will send the requests for Small Projects to the regional supervisors. They, in turn, will send them to Mr. Ruth in the Sacramento office.

When the regional supervisors receive notice from Mr. Wilson, they will send the requests direct to Mr. Hurford, and he will pay them out of new money.

A discussion followed on notification to the teachers and regional supervisors when these have been paid. It was agreed they should be notified by Mr. Ruth or Mr. Hurford when invoices have been paid.

Report from the
Sears Project
Committee

Mr. Cutler submitted the report of the committee's meeting, which was held at the Capitol Vue Motel on the evening of February 22, 1966. A copy of the report is attached to these minutes. See Appendix I.

Mr. Wilson appointed Emile LaSalle to serve as the sixth member of this committee.

Future Direction
of the Sears
Program

It was suggested that in connection with Loan Grants to FFA, the Sears-Roebuck Foundation might like to consider financing descriptive materials or visual aids.

The Sears Project Committee report contained suggestions on ways to improve the program. After staff discussion of this item, Mr. Wilson requested the committee to meet again before Summer Conference. At that time, they are to establish the exact methods by which they will take their proposal to the field. It was suggested that the next meeting be held on the afternoon of May 23 and on May 24, 1966.

Considerable discussion was held on Sears-Roebuck Foundation assistance in CATA activities, particularly the Star Teacher Awards. It was agreed that

1. The Star Teacher Award should not be a tenure award.
2. The Bureau has a responsibility in administering this award.

- a. The matter was referred back to the Sears Project Committee with the request that they set up the guidelines for each region to follow in the selection of the Star Regional Teachers.
3. The committee was also requested to study the feasibility of the FFA livestock grants.

Junior College Consultant for Agricultural Education

Mr. Matthews was introduced to the Bureau members as the Junior College Consultant for Agricultural Education. In the future, he will attend staff meetings and will work with the regional supervisors in their attempts to strengthen and broaden junior college vocational agriculture programs in their regions.

State Plan Revisions

Mr. Wilson gave a brief report on the present revision of the State Plan and stated he had requested Mr. Graf to follow through on any further negotiations or revisions. A discussion followed on whether or not it was planned to submit the final revision to the field for review and whether the plan will contain definite reference to the two teacher training institutions in agricultural education or to the Bureau.

Regional Reports

Southwestern Region: Mr. Cutler reported that agricultural teachers are needed in this region. Four new departments could be started if teachers were available, particularly those with OH backgrounds. Most of the teachers in this area would like graduate courses for credit in ornamental horticulture, turf management, and park management. Morale is good. There are twice as many State Farmer applicants this year as in previous years.

Los Angeles City Schools: Mr. Regan reported that the VEA program is in full swing. However, due to red tape they still have not received all of the equipment and items authorized. The teachers are very enthusiastic. He would like to try a training program for them this summer and is working up a project for it now. The teacher shortage continues to be the big problem.

North Coast Region: Mr. Pedersen reported that the majority of the VEA programs in his region are in the ornamental horticulture field. He questions that the quality of instruction is all the Bureau would like it to be since some of the schools are not meeting their commitments. He would like to have a Forestry and Natural Resources workshop each summer (held during the last week-end in July). The Redwood Region Conservation

Council has been sponsoring this (\$1,000 per year) but they can't continue it, and no program is contemplated this year.

In the discussion that followed, staff members suggested that an enrollment fee be charged or that it be set up as an extension course. It was pointed out that last year 63-64 persons indicated an interest, but only 20-25 could be accommodated. Mr. Wilson will look into this for next summer and investigate the possibility of having two sessions.

South Coast Region: Mr. LaSalle reported that many VEA ornamental horticulture programs had been started, but they will need a lot of help and guidance or they will fail. The teachers need more of a background in OH. The agricultural mechanics programs also need help. Mr. LaSalle hopes the Bureau will do everything possible to get the right specialists for both of these programs. Vo-ag programs may be started at Alan Hancock College in Santa Maria and West Valley College in Campbell. He will talk with Mr. Matthews about this before staff meeting ends. Participation in Parliamentary Procedure and Public Speaking on a sectional basis was poor.

Southern Region: Mr. Maynard reported that three sectional meetings had been held. In two out of the three, junior high school counselors and principals attended and participated. There is an increasing number of girls wanting to become FFA members. In some of the VEA programs, some of the teachers are requesting double periods. There is an increasing interest at the junior college level in new programs. Two or three of the new colleges will offer agricultural courses next year or the following year. More articulation is needed between junior colleges and high schools. In-service training is definitely needed in the areas of OH, ag mechanics, and preventive maintenance.

Central Region: Mr. Barrett reported that he received more VEA projects this year than last, but he cannot understand why there aren't more applications unless it is because the teachers won't take the time to write up the projects. (Mr. Maynard said some of the schools in his region have special writers to take care of this.) There were 107 State Farmer applications this year. The regional coordinating job is being done at the expense of supervision in agricultural education in the region. However, there might be some value to the Bureau in that his contacts with schools on other matters may result in bringing in some new agriculture departments. MDTA

continues to grow and he has more programs going now than ever before. The State Fair this year will be about the same kind of operation that it has in the past. The Fair management has appointed a livestock advisory committee of 20-25 people. Out of these, a working group has been selected which includes Jesse Bell and Jim Anderson. Mr. Barrett suggested that they appoint a junior advisory committee, but it has not been done so far.

Mr. Barrett also reported that he had been asked to present an outline on the footage the Bureau would use at the State Fair.

In the discussion of the Central Region report, Mr. Hutchings stated he had talked with Mr. Bell at a section meeting. Mr. Bell indicated he is concerned about the State Fair activities, and Mr. Hutchings believes he will fight for what the Bureau wants. Mr. Wilson asked Mr. Hutchings to check with Mr. Bell to get the names of the other committee members. Mr. Barrett is to contact Mr. Anderson to present the Bureau's ideas on Fair activities.

Superior Region: Mr. Walker reported on two recent section meetings which proved to be very interesting, particularly the panel presentation which was received enthusiastically. He reported there is a problem with the farm mechanics programs in the smaller schools where the shop is idle half of the time and there is a duplication of equipment. He asked the Bureau to give serious consideration to up-dating the farm mechanics program. The region still has problems with the Farm Account Books. The teachers aren't helping the students with them. There is also concern in the region about the requirement that 75% of the membership must be paid for the chapter to be in good standing. He suggested extension courses and working with teachers to revise curriculums. He believes more Work Experience Projects are needed. The sectional Public Speaking Contest was not satisfactory. There was little participation and the speeches were poorly prepared. He had a larger number of State Farmer applications this year than in previous years.

San Joaquin Region: Mr. Hutchings reported that enrollment has increased substantially. He believes that in some instances at least this has caused the quality of instruction and supervision to be lowered. (Mr. Wilson suggested VEA projects to help cut down on class size.) In the Public Speaking Contests there were no really outstanding individuals, but there were 23 participants. In the Tulare-Kings section the Grange is giving encouragement and local awards. The sum of \$50 was given for first

place, \$30 for second place, and \$20 for third place. About 40-50 people attended. Three successful Administrator-Counselor nights were held. Clyde Hostetter helped with this very impressive program.

FFA Week and Other Publicity: There was no extensive TV coverage of FFA Week this year. Mr. Ruth will make arrangements to see that more is done next year. He will order samples of FFA Week materials as soon as they are available and send them to each regional supervisor's office. The regional supervisors requested that these be distributed about two months in advance, but Mr. Ruth said they would not be available that early.

Mr. Ruth was instructed to write "thank you" letters to the producers of the two TV programs that did mention FFA Week.

Mr. Wilson and Mr. Ruth are both interested in doing more to provide material to TV and Radio Stations and to newspapers, but they believe the regional FFA organizations could also help more. Mr. Ruth said if the news has statewide value, and the regional supervisors provide him with the necessary details, he will prepare news releases in the Sacramento office.

Teacher Training-UC, Davis: Dr. Juergenson reported that thirty student teachers would be credentialed from last fall's and this spring's students. This is a larger number than that available last year. Some have already signed contracts, and some will have to go into the Armed Forces. Seven new ones will start the new semester.

Last year a new teaching process was started. The University has a mobile unit which goes to schools, sets up cameras and tapes, and gets records of what actually happens in the class rooms. The student teachers can see themselves and others in action and can learn from what they see. The tapes, which run one hour, cost about \$70.00. The process is expensive, but a lot of good comes from it. This might also be used in connection with FFA publicity. The tapes would have to be purchased, but the University already has the truck and the cameras.

Dr. Juergenson also reported that they had their first junior college student teacher this year. He worked at Sierra College. He will have a junior college (no secondary) credential.

Dr. Juergenson suggested that each region conduct a one-week workshop for student and new teachers to assist them in the technique of developing a course of study or curriculum for their particular schools.

He feels there is a reservoir of good men in industry who have not thought about teaching. He urged the Bureau to look for these people and get them into vocational agriculture teaching. Out of the 30 students this year, ten came from the ranks of farm-ranch managers, banking or agricultural chemical occupations, car salesmen, etc. In other words, these people have been doing something else, but they decided to go into ag teaching. They have some kind of an agricultural degree, and with it, plus two semesters of additional work, they can get a credential.

Teacher Training-Cal Poly, SLO: Mr. Burlingham believes that additional in-service education, emphasizing specialized types of training, is needed for agricultural teachers. The entire staff should be concerned about this and work with the institutions to solve the problem. A uniform system should be set up to determine what the qualifications of the teachers should be. He believes that funds are available for instructional materials for in-service training if the staff and teacher trainers will look for them.

Staff discussion followed on these reports. Most of it centered on the proposed orientation program for new and student teachers. It was decided that staff would spend a half-day at the June planning session on establishing a program of orientation for these teachers and a plan to guide them in curriculum development for their schools.

Revision of the
FFA Constitution

The tentative Constitution revision proposal was reviewed and the following changes were recommended:

Article I, Section I. - delete the sentence which reads "These programs must in all cases meet the requirements of the Smith-Hughes and George-Barden Acts."

Article I, Section J.- after the word reimbursement, delete "under the Smith-Hughes or George-Barden Acts" and insert "as outlined in the California State Plan."

Article III, Section F. - delete the entire section requiring continuous membership for advanced degrees.

Article VI, Section B. - reword to limit payment to those chapters that would receive at least \$5.00 or more for delegate travel.

Article VII, Section B. (current Constitution) - this section is to be considered at the June Staff Planning Session. Each regional supervisor was requested to bring complete information to this meeting concerning the 75% paid-up membership requirement in his region. Specifically, he is to furnish (1) the total male enrollment in reimbursed vocational agriculture classes in each of his schools and (2) the total paid-up membership in FFA by chapters.

Article VIII, Section F. - add "hats or headgear of any kind shall not be worn with the official show uniform when showing."

Article II, Section B, Item 7 Bylaws - revise the wording of "c" so that it will read "he shall designate a representative to sign checks for the Future Farmers of America as necessary to transact the business of the association."

In-service Training
Program for Super-
vising Teachers

Dr. Juergenson summarized what has been happening in connection with the proposal to hold an in-service training program for supervising teachers. This is to be a tripartite type of program with the Bureau supplying the funds and the two teacher training institutions providing the training. Outside people, such as Bob Taylor and Lloyd Phipps, will be brought in to help with the training. The program will be held at the Del Webb Town House in Fresno. Night sessions are planned to keep the teachers busy full time during the program. Teachers who attend will have their travel expenses paid. Invitations will be issued to:

1. Teachers who have been used as supervising teachers.
2. Those whom staff members think could become good supervising teachers.
 - a. The Bureau is to recommend three people from each region, except that the Southern and Southwestern regions are to recommend five people each, plus one or two general agricultural teachers from the Los Angeles City Schools System.
 - b. The names of these individuals are to be supplied to Mr. Wilson as soon as possible.

Guest

Dr. Thompson introduced Dr. David R. McClay to the group. He is Chairman of the Agricultural Education Department

of Pennsylvania State University. He is on sabbatical and will work at the University of California at Davis with Jim Becket on the Farm Foreman Training Program.

Meeting of Liaison
Committee on
Agriculture

Mr. Wilson gave a brief report on the meeting of this committee which was held in Fresno on February 19th. Much of the discussion at that meeting centered around the raising of the state college entrance requirements to the top 20-30% and the fact that the "flunk out" percentage is just as high or higher than before.

American Dairy
Association
Milk Marketing
Scholarship Contest

Mr. LaSalle distributed copies of a letter he received from John Shea, the association's Industry Relations Director. He said the association is very concerned about the success of the program and the Board of Directors is ready to terminate it. Mr. Shea requested suggestions from the Bureau on ways to improve the program and their manual "From Cow to Consumer."

In the staff discussion that followed, dissatisfaction was expressed by several members. There is a very decided lack of communications between association representatives and the Bureau or the schools involved. The association has put very little money and hardly any time or effort into the program but seems to expect a great deal of publicity. The letter is the first indication the Bureau has had that the association's representatives want to discuss the problem.

Mr. Wilson indicated the Bureau is willing to meet with ADA representatives to find out what is bothering them and attempt to work the problem out.

Statement in Premium
Books Concerning
Farmerettes

Mr. Ruth reported that due to the increasing number of girls being enrolled in agriculture, the Fairs and Exposition Division of the Department of Agriculture has indicated they want a description of Farmerettes to go into the premium books. Mrs. Goula Wait suggested the following:

"This division is open to girls taking vocational agriculture in high schools under the supervision of Vocational Education of the Department of Education but are not eligible to belong to the FFA organization."

Bureau staff members agreed that a statement in the premium books is necessary, but they objected to the wording of Mrs. Wait's proposal. The following was suggested:

"This division is open to girls who are enrolled in vocational agricultural classes in high schools under the supervision of the local vocational agriculture teacher but are not eligible to belong to the FFA organization."

Mr. Ruth was instructed to follow through with the Fairs and Exposition Division on this matter and report back to the Bureau staff at the next meeting.

Fresno Teacher
Training Request

Mr. Walker reported that the Teacher Training Committee met February 23, 1966 to consider the problem of Fresno State College working through the CATA in an effort to obtain recognition and approval as a Teacher Training Institution for vo-ag teachers. A copy of the committee's report is attached to these minutes. See Appendix II.

Dr. Juergenson, Dr. Thompson, and Mr. Burlingham reported that they had been contacted and had written letters to Mr. Dowler giving essentially the same information as that contained in the Teacher Training Committee report.

Report of New Pro-
grams Committee

Mr. Cutler distributed copies of the minutes of the committee's meeting on February 23, 1966. See Appendix III.

He explained that this is the first time there has been such a committee, and that it was formed to develop new approaches to programs as well as to come up with new ideas for programs. He is of the opinion that this could very well be an entire staff committee.

The committee requested staff recommendations on which of the problems listed in the report should be handled first. After a priority has been established, the committee will work on the problems and will present reports to staff as the material is developed. The committee report was accepted, and a check sheet was prepared. See Appendix IV. Staff members individually rated the items in the order of their importance and returned the sheets to Mr. Cutler. The ratings were not tallied prior to the close of the meeting.

Staff members were instructed to bring new ideas for programs to every staff meeting held in the future.

National FFA
Officers' Tour

Mr. Ruth reported briefly on the tour of California which will be made by the National FFA officers. Mr. Ruth and State FFA President Bill Naylor will accompany the group.

National
FFA Dues

Mr. Ruth reported that at the fall convention, the officers voted to raise the National dues to fifty cents. This will go into effect for the coming school year. California will have real problems in getting the money and the membership lists to the National association. The first payment must go to the National office by December 1, and the chapters have been paying dues all through the year.

By June 1, the National office will send information to the states on how they are to collect the money.

Report on the FFA
Executive Committee
Meeting

Mr. Wilson, Mr. Ruth, and Mr. Hutchings attended the meeting which was held in Fresno on January 28 and 29, 1966. Mr. Hutchings reported that attendance was good; the meeting was excellent; the participants were enthusiastic, and the new state officers and regional presidents took a strong part in the meeting. They were not dominated by the past state officers. Mr. Hutchings believes the CATA should be represented at the FFA Executive Committee meetings and the FFA should be represented at the CATA Governing Board meetings.

California Young
Farmers Associa-
tion Convention

Mr. Pedersen reported that the convention, held in Salinas February 3, 4, and 5, 1966 was excellent. Everything ran smoothly. There was a challenging panel with excellent speakers, including one from England. The convention was well attended; the tours were good; the South Coast Region did an excellent job of organizing and carrying things through.

Mr. Wilson reported there are still two problems that must be settled - the banquet and the Sears program.

Mr. LaSalle is of the opinion that the meeting should be called a conference instead of a convention. This might help to make it more of an educational meeting than the social event it seems to have become.

CATA Governing
Board Meeting

Mr. Wilson reported this meeting was held in Fresno on January 14 and 15, 1966. At the request of Lloyd Dowler, the Fresno State College proposal came up and was referred back to the regions. Mr. LaSalle also attended and reported that the meeting was good and was well organized.

Committee on Agri-
cultural Training
Needs

Mr. Wilson reported that this committee was originated by the Department of Employment and the Farm Bureau. Copies of reports and minutes of the committee's meetings have been mailed to staff members as they come out. At the first meeting an attempt had been made to give the Bureau another

advisory committee to work with, but the Bureau was successful in getting two members of its own advisory committee assigned to the group. Tom Richardson, of the Farm Bureau, is Chairman, but he accepted reluctantly. He does not want the committee to be identified directly with the Farm Bureau and the Department of Employment does not want to assume responsibility for it. The last meeting was restricted to tomato industry problems, and this caused confusion and dissension among the members since many other industries are represented.

Mr. Barrett reported that probably as a result of that meeting, the Lodi High School may be forced into an MDTA Training Program for Tomato Sorters, with the tomatoes being imported from Mexico.

Work Study
(P.L. 88-210)
Developments

Mr. Graf distributed to staff members some materials prepared by Mr. Smith's office. These include a "Special Bulletin on Work-Study (P.L. 88-210) Developments", dated February 14, 1966 and a "Guide for the Development of a Project Application for Vocational Education Work-Study Program Under P.L. 88-210", revised February, 1966.

Meeting with
National FFA
Executive
Secretary

Mr. Wilson stated he had received a letter from Mr. William Paul Gray requesting a meeting with the Bureau staff on March 30-31. Mr. Wilson requested staff members to submit any questions or problems they wish to bring up when Mr. Gray is here.

Vo-ag Instructors
with Good OH
Backgrounds

Upon Mr. Wilson's request, staff members submitted the following names of vo-ag teachers who have good ornamental horticulture backgrounds:

Regan:	Ivan Wolfson, Sun Valley Charles King, Sr., Van Nuys Scott Wilson, Eagle Rock
Pedersen:	Albert Wilson, San Mateo College
Matthews:	None
LaSalle:	Melvin Souza, Morro Bay
Cutler:	Martin Koobation, Carpinteria (Asst. Prin.)
Maynard:	Harold Seigworth, Riverside
Barrett:	Dwight Wait, Modesto Junior College
Walker:	Don Angst, Yuba City

Hutchings James Watson, Reedley College
Richard Clawson, Exeter
Willard Downs, Hanford
Richard Dodson, Madera
Harold Johnson, Porterville
Carl Burson, Tehachapi
Dale Scales, Bakersfield

Teacher Placement

Mr. Graf reported he plans to send out placement letters every Monday, starting within another week. He reviewed the cover letter that has been used for the past few years, and asked for staff suggestions or corrections to it. In the discussion that followed, it was brought out that student teachers were not listed on the first few letters because their papers usually are not ready until April 1st.

CATA Summer Conference Plans

Mr. Burlingham reported on the action taken by the Summer Conference Committee at its meeting on the evening of February 24th and on the discussions at the last staff meeting and the CATA Governing Board meeting. The theme of the conference will be, "Proud Past - Bright Future".

1. Staff members agreed there should be a section on New Programs for Vocational Departments and suggested the following:

Equipment, Ag Mechanics,	-
Farm Power	- Gerald Hubbard, Hanford
School Laboratory	- Dino Petrucci, Madera
Forestry and Recreation	- Bill Burrows, Shasta
Agricultural Surveying	- James Coelho, Livermore
Equipment Operation- Preventive Maintenance	- William Thompson, Escondido

2. Staff approved by vote the scheduling of Stary Gange as the speaker on Wednesday from 1:15-1:45 P.M.
3. Mr. Wilson is to invite Dr. Rafferty to speak on Wednesday, Administrators' Day from 1:45-2:15 P.M. If he cannot accept, then Dr. Collins or Mr. Scott are to be contacted.
4. Staff voted approval of Dr. Douglas B. Pearce to speak on vocational counseling on Thursday.

5. Staff approved holding three sessions on instructional materials. They are to be
 - a. New Programs Committee presentation
 - b. IMP - all institutions
 - c. Natural Resource Management

6. A discussion was held on the suggested scheduling for the first day's general session. Staff members objected to spending the first part of the morning on CATA business matters and suggested the following:

Registration until 9:00 A.M.

9:00 A.M. - Opening session - pledge, invocation, brief welcome, Mr. Wilson to introduce keynote speaker.

10:00 A.M. - CATA business, reports, etc.

11:00 A.M. - Regional meetings

7. Mr. Wilson and Mr. Graf are to select members from the State Advisory Committee on Agricultural Education to participate in a panel presentation on Wednesday.

Cow Palace
Assignments

Mr. Wilson reported that he and Mr. Pedersen had worked out the assignments of staff members to assist with the Grand National Junior Livestock Show at the Cow Palace in April. Details will be furnished to the individuals by Mr. Pedersen.

Mr. Pedersen reported that to raise money for the San Francisco Symphony, the Cow Palace management has scheduled a band program at the same time the Future Farmers will be there. The management will get 10% of the net receipts.

Mr. Wilson requested him to find out what arrangements are going to be made for policing and security and find out why this is being held at that particular time.

VEA for 1965-66

Mr. Graf reported that 18 VEA projects were submitted to the Bureau. Sixteen were funded. Out of a total of \$128,000 requested, \$77,736 was allotted to the schools. Agricultural Education got about 8-9% of the VEA money and had about 6-7% of the projects that were submitted to the Department.

VEA for 1966-67
Review

Mr. Graf reported that Mr. Smith is going to appoint a committee to work full-time during July and August to make a study and come up with recommendations on the use of all federal money for reimbursement in vocational

education. The committee will attempt to come up with a standard system to distribute federal funds equitably to school districts throughout the state. The present system for distributing VEA funds would no longer be used.

The dates for the next VEA projects are as follows:

- April 4 Deadline for acceptance of applications in the regional offices.
- April 18 Deadline for regional supervisors to submit applications, together with their recommendations, to the Sacramento office.
- May 16-20 Review Team to go over applications and rate them.
- Afternoon
May 23 and
May 24 Regional Supervisors to go over applications in final review.
- May 31 Target date for notifying districts that projects have been funded.

California was to get thirteen million dollars, but Congress probably will cut this to about eleven million dollars.

New FFA Founda-
tion Awards

Mr. Ruth reported that the FFA Foundation will make two new awards this year and have increased the funds for these by \$300, making a total of \$1,000 available for the ten awards. Now Sears funds will not have to be used for the Soil and Water Management and the Farm and Home Electrification awards.

There are no state forms for the Forestry, Home Improvement, or Ornamental Horticulture awards so the federal forms will have to be used until state forms can be developed. Mr. Maynard and the Reports and Publications Committee were assigned the task of developing forms for these three awards immediately or determining whether ten separate state forms should be used, or whether the federal forms should be used for all of the awards.

Mr. Ruth reported that the FFA Foundation has some extra money it is trying to give away (\$792) and that a program for the use of the funds should be submitted by March 1. Mr. Ruth was instructed to work up a project for the use of such funds. The following morning, he presented his ideas for an "Agriculturalist Award". His plan was approved by the staff, and he was instructed to submit it

to the National Office. He was also requested to find out if the award would be available for the next school year.

Mr. Barrett requested that forms for the National Chapter Award be supplied to the regional supervisors so they could distribute them to interested schools. The other regional supervisors agreed that this procedure would be best. The supply of forms is usually limited and this would prevent the mailing of forms to the schools which have no intention of applying for the award. Mr. Ruth reported that 250 copies were available. One for each school will be sent to the regional supervisors, but they may distribute them as they wish.

June Planning
Session

After considerable discussion, it was agreed that the Planning Session would be held from 1:00 P.M. on June 13 to Noon on June 16, 1966. Mr. Walker is to get information on room reservations and available meeting rooms at Mineral; Mr. Pedersen at Brooktrails; and Mr. Maynard at Arrowhead. This information is to be sent to Mr. Wilson as soon as possible. A Conference Planning Committee will be appointed later by Mr. Wilson.

FFA Convention

Mr. Ruth reported that the Future Farmer State Convention will be held May 4, 5, and 6, 1966 at Cal Poly. The theme will be "Agriculture is More Than Farming." The keynote speaker will be Bert Smith, Vice President, Public Relations, Farm Credit Banks of Berkeley.

Mr. Maynard and Mr. Ruth will get together and decide what has to be ordered for the convention. Discussion groups need leaders and topics. The awards section will be changed and a procedure similar to that followed at the National Convention will be used. Bunk arrangements will be the same. Staff assignments will be about the same as last year.

A discussion followed on allowing the Future Farmers to bring sleeping bags. Several staff members pointed out that this had been ruled out in previous years due to lack of space on buses and too much confusion caused by students moving around and not sleeping in areas assigned to them. The subject came up when some of the convention participants reported they were too cold. Mr. Wilson instructed Mr. Ruth to see that an extra supply of blankets is on hand in case of cold weather this year.

Mr. LaSalle asked for a policy on allowing students to drive to meetings. Mr. Ruth replied he would give him an unofficial answer, but there is nothing in writing on this.

Additions to
Vo-Ag Service
Letter

Mr. Matthews, who was not present when this item was discussed on February 23rd, asked if it would be possible to include junior college notes with the Vo-Ag Service Letter. Mr. Wilson said he would be happy to send such items out with the letter. Mr. Matthews was given the deadline dates for the last two letters to be mailed for this school year.

Adjournment

The meeting adjourned at 11:45 A.M. on February 25th.