

CALIFORNIA STATE DEPARTMENT OF EDUCATION
Bureau of Agricultural Education
Staff Meeting Minutes

November 3, 4, and 5, 1965
Sacramento, California

Present

S. L. Barrett	W. J. Maynard
H. H. Burlingham	R. H. Pedersen
K. B. Cutler	R. D. Regan
E. D. Graf	J. E. Walker
G. A. Hutchings	D. E. Wilson
E. M. Juergenson	

The meeting was called to order at 8:30 A.M. by Donald E. Wilson, the new Chief, Bureau of Agricultural Education.

Comments by Mr. Wilson

Comments by Mr. Wilson included the following:

1. Areas of concern.
2. Teacher load in the field.
3. Encouragement of VEA proposals to allow for supervisor time and smaller class size. How can overloaded programs be made more effective?
4. Wave of support for vocational education. Make sure we still have a solid base and program that has been built on a strong foundation. Keep operations intact.
5. First responsibilities to regular program are vo-ag departments, FFA, and Young Farmers. Make regular visits to schools; then, take on other responsibilities and meetings as time allows.
6. Areas of strength in agricultural education include
 - a. Experienced, dedicated, competent staff.
 - b. FFA unequalled as a youth group.
 - c. Dedicated, well-organized, effective, active group of professional teachers.
 - d. Farm organizations, business, and industry.
 - e. Good rapport with school administrators.

Regional Reports

The regional supervisors gave brief reports on the various activities in their areas and expressed concern about the following.

1. Increased pressure to allow girls to become FFA members.
2. Critical teacher shortage, particularly in Southern California. New training centers were suggested. The Los Angeles City Schools System has started a nation-wide recruiting program.
3. Increased enrollments, decreased project supervision, single periods. One school was dropped because it does not meet the standards for reimbursed vocational agriculture. Teacher Aides were suggested; however, they must be certificated if they are to be paid.

4. VEA programs were considered good in general, but funds should be made available more quickly. Students are losing interest during the time it is taking to get classes started. VEA students cannot become FFA members since the Constitution states FFA members must be students of Smith-Hughes reimbursed classes. More money is available under VEA than under Smith-Hughes, and administrators are letting this be a deciding factor in some cases. It could be serious, as far as the FFA program is concerned, if it becomes widespread. VEA teachers should be encouraged to attend and participate in regional and sectional meetings. At present, most of them show little or no interest in the meetings.
5. Lack of time available for school visits due to increased pressure from VEA, MDTA, and other programs. Since very little credit goes to the Department of Education, it was questioned whether the regional supervisors should devote so much of their time to the MDTA projects.
6. Increased number of assignments made to regional supervisors by regional coordinators and others on matters not related to vocational agricultural education. A policy or priority statement was requested from the bureau chief.
7. Selection of Regional Star Teachers and the dissatisfaction of some CATA members. It is their feeling that the organization has nothing to do with the award since the voters and the recipients do not have to be CATA members.

National FFA
Convention Trip

Mr. Hutchings reported that things went very well on the trip, and the arrangements made by Mr. Wilson were excellent. Seventy-two Future Farmers and three adult advisers participated. The boys were very cooperative and their conduct was above reproach. The following suggestions were offered for future trips:

1. If the group could arrive in the evening, rather than early in the morning, the hotel would be better equipped to handle their registrations and room assignments.
2. If the group could leave California on a Saturday and return on a Sunday, the boys would not lose an extra day of school. (On some occasions, the leaving time has been determined by the scheduling of side trips. It was felt that the convention trip should receive the most emphasis, with the side trips arranged to fit the main schedule.)
3. The group should attend the Firestone Show.

CCVA Meeting
Fresno

Mr. Maynard reported on the CCVA Meeting held in Fresno on October 15 and 16. There was considerable discussion about a group of junior college teachers (industrial arts) who opposed the Milias Bill and who attended the State Board meeting in San Francisco on October 15th in opposition to some of the proposals made on credentialing. The group calls itself a "vocational association", giving the impression it sneaks for all vocational education. The group is not now a member of CCVA.

Mr. Wesley Smith also attended the meeting and spoke briefly on the proposed reorganization of regions and boundaries.

Statewide Study
of Vocational
Education

Mr. Graf reported that as a result of a direct request from the State Board of Education, a study will be made of vocational education. It has no connection with the Little report and will be financed with vocational funds. Dr. Collins is the Chairman of the sub-committee.

The first phase of the work has been accomplished; that is, a statement of purpose has been prepared and has been approved by the State Board. Copies of the "Progress Report and Statement of Purpose" have been sent to all staff members.

The second phase is a determination of the study method. Mr. Smith is now asking for names of people who are knowledgeable in the area of research, study, and evaluation. He will call these people in and try to get the best ones to serve on a committee to determine the study method.

The third phase will deal with the actual conduct of the study.

Field Reports

Mr. Wilson referred to the study mentioned above and said that field reports will play an extremely important part in reflecting work load. Immediate reports on school and teacher contacts are absolutely necessary. School visits and other face-to-face contacts with teachers and the administrators are to be reported.

Considerable discussion was held on the report form, and the following suggestions were made:

1. Use a monthly school-contacts summary report similar to the regular monthly report now used for all bureau activities.
2. Include a check list on the report form. This would save time in writing and would help to cover items which may have slipped the mind of the reporter.

Mr. Wilson referred the matter to the Reports Committee for study and requested the members to come up with a new form for reporting school and teacher contacts.

Honorary State
Farmer Degree
Candidates

The following people were suggested as possible nominees for the Honorary State Farmer Degree:

Brown, Edmund	Nolan, Jack
Diran, Edward	* Regan, Ronald
* Egan, Gene	* Selkirk, Robert
Halterman, Jerry	* Smith, Robert
LaSalle, Emile	* Stearns, John
* Martin, Gailen	Sullivan, Graham
McClellan, George	Wegund, Phil

Brief biographies are needed for the six proposed for presentation to the 1966 FFA Executive Committee, and the following staff members were requested to obtain the biographies and submit them to Mr. Wilson prior to December 1, 1965.

Mr. Hutchings: Gene Egan, Robert Selkirk, Robert Smith
Mr. Pedersen: Gailen Martin
Mr. Cutler: Ronald Negan
Mr. Maynard: John Stearns

It was decided that no nominees for the FFA Honorary Service Plaque would be presented for 1966.

Leadership Meetings
for Vocational
Coordinators

These meetings are not a required bureau activity. Supervisors may attend as they see fit.

FFA Magazine

For the last two months, Del Shirley and Clyde Hostetter at Cal Poly have cooperated to get the FFA Magazine out. Probably three more issues must be prepared before the Special Supervisor can be appointed and on the job. It appears that financing will be available, and Mr. Wilson will contact Cal Poly to see if Mr. Shirley or someone else can handle the task for that period.

After the Special Supervisor is appointed, he will be located at Sacramento, and thought should be given to the procedure for editorial control from Sacramento with the magazine being published at Cal Poly. Probably the new Regional Supervisor should have some responsibility for the magazine since he will be headquartered at Cal Poly.

Staffing

Dr. Rafferty has approved the appointment of Emile LaSalle as Regional Supervisor, and Mr. LaSalle will be on the job January 1, 1966.

An appointment has been made with Dr. Calvert to interview Leland Ruth for the Special Supervisor position on Tuesday, November 9th.

Young Farmer
State Convention

Mr. Pedersen reported that the Planning Committee has been working on the 1966 Young Farmer Convention. The State Executive Committee, at its last meeting, recommended that the Parliamentary Procedure Contest be open to two teams from each region.

The Bank of America is again providing awards to the winning teams, plus cash awards for each team competing in the state contest. The sum of \$50 was mentioned, but some staff members felt that reimbursement should be on a mileage basis rather than by a flat amount. There was also some discussion

as to whether the money would go to the chapter or to the region. Mr. Pedersen said it was supposed to be paid to the chapter.

Designated Subject
Credential in
Agriculture

It was moved by Mr. Burlingham that immediate steps be taken to determine the status of the Designated Subject Credential in Agriculture and that its adoption be urged. Mr. Wilson and Mr. Regan will contact Carl Larson as to the status of the credential and how it should be implemented.

Instructors
Teaching Under
Permit, MDTA, or
VEA Programs

North Coast Region	17
South Coast Region	8
Superior Region	5
Central Region	8
San Joaquin Region	25
Southern Region	5
Southwestern Region	5
Los Angeles City	<u>12</u>
Total	85

Requests for Infor-
mation on Agriculture
from Elementary
Schools

Mr. Wilson read a letter he received from Mr. Hussong, Information Officer for the Department of Agriculture, on this matter. The following sources of information were mentioned:

Los Angeles City Schools' elementary course on Agriculture

Cal Poly's "Johnnie Visits the Farm."

Mr. Wilson will contact other agencies to discuss this problem and try to arrive at a solution.

Cal Poly
Specialists

Requests for specialists should be made for the spring semester. The regional supervisors are to determine their needs at section meetings. At the January staff meeting consideration will be given to the use of Ornamental Horticulture specialists for 1966-67 and on a long-range basis thereafter. Direct requests for specialists, other than OH, are to go through Mr. Graf.

Each Regional Supervisor is to survey the schools in his area to determine if a need exists for a short course in OH. He is also to determine if the teachers are interested in attending the course for pay and credit. Regional Supervisors are to let Mr. Wilson know the results of their survey before December 1.

New State Fair

Mr. Barrett reported that Mr. Lemmon, new Manager of the State Fair, gave the following answers to questions relative to the new state fair.

1. More space will be available for livestock exhibits.
2. There will be competitive judging.

3. There is no answer available regarding housing.

There was some question as to whether Mr. Lemmon knew the full implication of his answers to the questions posed.

California Seed Association

Mr. Maynard reported that Mr. Gerald Burke, who serves as Youth Committee Chairman for the association, is interested in developing a program to stimulate ornamental horticulture. Mr. Maynard was instructed to follow up with the new Special Supervisor.

Future Farmers Association

Mr. Wilson reported that new, revised American Farmer and National Chapter applications should be received in California in two weeks.

Effective July 1, 1966 there will be an increase in the National FFA dues from ten to fifty cents (the forty cent increase will provide each FFA member with the National Magazine).

Mr. Wilson will review the FFA Parliamentary Procedure Contest in accordance with changes in the Curricular Code.

FFA Sears budget requests, with regional total and priority, should be sent to the Bureau of Agricultural Education office at Cal Poly before December 1.

State Advisory Committee Meeting

Mr. Wilson reported on the meeting of the committee held at Gridley on October 8th. All members were present except two. Arrangements were made by Norman Boeger. Mr. Wesley Smith and Mr. Vaughn, District Superintendent and Principal of Gridley High School, attended and participated.

Within the next year, the bureau staff members are to give thought as to how the committee should function in the future, and how the bureau can make better use of the knowledge and experience of the members.

The next meeting will be held sometime in March at the Modesto Junior College. Mr. Kidd will handle the arrangements.

1965-66 Summer Conference

Mr. Burlingham requested suggestions relative to the kinds of things that should be emphasized at Summer Conference and during Skills Week. The following ideas were presented:

1. The first day of the conference should be changed; there should be more emphasis on inspirational topics and less emphasis on reports.
2. A conference outlining vocational guidance probably will be needed soon. As an expert in vocational counseling and an outstanding speaker, Messrs. Cutler and Regan suggested Mr. Douglas B. Pearce, Supervisor of Advise ment Service, Metropolitan College, 1601 S. Olive Street, Los Angeles - Phone: Richmond 9-9263.

3. A panel of three or four persons should make a presentation on something different which they are doing successfully. Suggested topics were:
 - a. Farm power
 - b. Work Study
 - c. FFA
 - d. Emerging occupations in California agriculture
 - e. California agriculture (with a panel made up from the nine members of the State Advisory Committee on Agricultural Education)
4. Suggestions for Skills Week included:
 - a. Ornamental horticulture (3 levels)
 - b. Safety Chemicals
 - c. Livestock
 - d. Mechanics and welding
5. Professional sections were suggested on
 - a. Up-dating the FFA
 - b. Up-dating instructional materials, techniques, and curricula.
6. The following items were deferred until the January staff meeting:
 - a. Conference theme
 - b. Banquet speaker
 - c. Specialists - how to use them on panels

Mr. Graf was requested to keep this discussion in mind while attending the AVA Convention in Miami. He is to bring back to the staff members any suggestions he may pick up there.

Young Farmer Farm
Improvement Contest

Mr. Pedersen reported that six regions participated in the one-year chapter contest and five Young Farmers were in the five-year contest. Chapter contest participation is falling off. Anderson and Madera are continuing to do good work, and Petaluma is coming along fairly well.

Mr. Wilson suggested that the chapter contest might better be called a community service contest rather than a farm improvement contest. This will be referred to the Young Farmer Executive Committee at its next meeting.

The problem of having only three judges for the entire state was discussed. If the judging trip has to be made by auto, it takes six days. This is too much to expect from the judges who are extremely busy with their own work.

Cancellation of
Pacific Regional
Conference

Due to the fact that the U. S. Office of Education cancelled its sponsorship of the Pacific Regional Conference, the 1965 meeting has been called off. Mr. Wilson said he would write to Mr. Hunsicker, with copies to the State Supervisors in the Pacific Region, protesting the discontinuance and encouraging the region to meet without USOE sponsorship if the USOE planned on discontinuing the leadership previously provided in this area. Mr. Graf is to discuss the matter with Pacific Region representatives during the AVA Convention in December.

February-March
Bureau Staff
Meeting

Because the Pacific Regional Conference previously had been scheduled for March, the Bureau Staff Meeting was moved to February. Now, in view of the above-mentioned cancellation, the Bureau Meeting is rescheduled for March 1, 2, and 3, 1966 in Sacramento, starting at 8:30 A.M. on March 1 and ending at Noon on March 3.

VEA Applications

Another review of applications will be held in January. The deadline for receiving applications is November 15th.

1. Regional Supervisors are to acknowledge to administrators receipt of the applications.
2. Regional Supervisors are to run tapes on all of the arithmetic on the applications and attach the tape to the original application.
3. Regional Supervisors are to send the original and one copy of each application to Sacramento. Each application must bear the recommendation of the regional supervisor.

Since regional supervisors are familiar enough now with the requirements, all applications must be entirely correct and complete before they are transmitted to Sacramento.

Mr. Barrett said that across-the-board applications are being referred to the Regional Coordinators by Mr. Smith, and Mr. Barrett will be calling on the regional supervisors for help with those referred to him.

Proposed Agenda
for January and
March Staff
Meetings

1. Evaluation of bureau functions and activities - JEW
2. Instructional materials - EMJ
3. Planning for Summer Conference (regional supervisors are to come up with suggestions on speakers, program, conference theme).
4. Policy for next year's specialist program.

Supervising Teachers'
Training Program

Dr. Juergenson and Mr. Burlingham have proposed a 3½ day training session for Supervising Teachers to be held during the last week in August (prior to the State Fair) at some central location (Fresno or Bakersfield). It is hoped that through such a program the teachers and the bureau will get more benefits from the cooperating schools. Colorado is holding a similar training session. Mr. Burlingham and Dr. Juergenson plan to attend and will bring back ideas for a program in California.

Mr. Wilson will discuss the financing of the proposed training session with Mr. Smith. It is hoped that those attending could be reimbursed for meals and lodging. Participation in the program would be by invitation only.

Relationship of the Teacher Trainers to the Bureau Staff

Mr. Burlingham and Dr. Juergenson were assured they are considered a part of the Bureau staff as far as agricultural education activities are concerned. They each have a vote during Bureau staff meetings; they are, and shall continue to be, called upon to make reports to the bureau; they are welcome at State Advisory Committee meetings; they are included in the discussions when bureau functions and activities are reviewed and evaluated. They are not considered a part of the Division of Instruction staff, however, and usually are not invited to participate in meetings called by Mr. Sullivan or Dr. Rafferty.

Cow Palace Shows

Considerable discussion was held on the dissatisfaction of the teachers with the Cow Palace Advisory Committee and some of its recent decisions. In the future the following procedure is to be followed:

1. The teachers, through their Governing Board, are to be informed that they must deal with their elected representatives. They must not go direct to the Cow Palace management.
2. The Cow Palace Advisory Committee is to work directly with the CATA representatives, not through the teachers in general.
3. Mr. Pedersen is to meet with the CATA representatives (and if possible with the 4-H representatives) prior to the Advisory Committee meetings.

Mr. Wilson requested Mr. Pedersen to supply him immediately with a copy of the survey sent out by Bates Bowers and a copy of the Advisory Committee meeting minutes.

Fairs and Shows

Mr. Hutchings was requested to contact the Fairs and Exposition Division of the Department of Agriculture and attempt to get floriculture and ornamental horticulture on the Master Premium List under the FFA Junior Division.

The problem of allowing girls to participate in fairs and shows was discussed again.

Adjournment

The meeting adjourned at 11:30 A.M., November 5, 1965.

1.5. Instructional Personnel

1.531 Qualifications, Agriculture Education Instructional Personnel

<u>Credential</u>	Valid California Teaching Credential
<u>Professional Preparation</u>	Shall have completed a minimum of twelve semester hours of professional work in education including courses in vocational education and methods in teaching vocational agriculture and post graduate student teaching. The post graduate student teaching shall have been completed in one of the two institutions approved by the Bureau of Agricultural Education. The institutions are the California Polytechnic College, San Luis Obispo, and the University of California, Davis.
<u>Technical Preparation</u>	Shall have a bachelor's degree in Agriculture from an accredited institution with forty-five semester units in technical agriculture including courses in Plant Science, Animal Science, Agricultural Mechanics and Engineering, and Farm Management and Agricultural Economics.
<u>Occupational Experience</u>	Two years of agricultural experience after the age of fourteen on the farm or in related occupations or the equivalent.
<u>Out-of-State Teachers</u>	Preparation and qualifications shall be evaluated by the teacher trainer at one of the two approved agricultural teacher preparation institutions for recommendation to the Bureau of Agricultural Education as teachers of approved reimbursed classes in vocational agriculture.

1.5311 Any departure from these provisions shall require other or additional evidence of meeting qualifications.

2.51 Agricultural Education

In addition to the provisions in Sections 1.0 to 5.0 of this State Plan, particularly those in 2.0, the following special provisions apply to agricultural education.

2.51-1 OBJECTIVE OF INSTRUCTION

Vocational education in agriculture under this State Plan shall be designed to meet the needs of persons over 14 years of age who have entered upon or are preparing to enter upon: (a) the work of the farm or farm home, or (b) any occupation involving knowledge and skills in agricultural subjects.

2.51-2 OCCUPATIONS TO BE SERVED

An agricultural occupation means an occupation involving knowledge and skills in agriculture subjects, which has the following characteristics:

- 2.51-21 The occupation includes the functions of producing, processing, and distributing agricultural products and includes services related thereto.
- 2.51-22 The occupation requires competencies in one or more of the primary areas of plant science, soil science, animal science, farm management, agricultural mechanization, land use management and agricultural leadership.

2.51-3 SPECIAL STANDARDS AND REQUIREMENTS

2.51-31 Organization and content of instruction

In addition to the general State Plan requirements for vocational instruction, the instruction shall deal with practical agricultural problems and include subject matter and learning experience necessary in the areas listed in 2.51-2.

2.51-32 Supervised practical experience

In addition to the general State Plan requirements for vocational instruction, the instruction shall provide for directed or supervised practice in agriculture: (a) on a farm for those persons who are engaged in or preparing for farming, (b) practical field, laboratory or cooperative work experience for those training for other occupations involving knowledge and skills in agricultural subjects.