

CALIFORNIA STATE POLYTECHNIC COLLEGE
Bureau of Agricultural Education

Staff Meeting Minutes

March 3-5, 1965
Room 400, State Education Building
Sacramento, California

Present

B. J. McMahon, Chief
E. D. Graf, Assistant
Chief
S. L. Barrett
H. H. Burlingham
G. P. Couper
K. B. Cutler
G. A. Hutchings
W. J. Maynard
R. H. Pedersen
S. S. Sutherland
J. E. Walker
D. E. Wilson

Guests

E. M. Juergenson, Assistant Teacher Trainer
University of California,
Davis

Ronald Regan, Acting Supervisor,
Secondary Agriculture
Los Angeles City Schools

Announcements

Several added items were listed on the agenda as follows: (1) Student teaching program, (2) Report on farm foremen training and vocational education leadership training (UCLA), (3) Cow Palace, and (4) Sears Roebuck Foundation Grants.

Private hearings before the State Legislative Auditor and legislative committee are underway by the State Department of Education. Some reductions recommended by the legislative auditor included some in vocational education.

Mr. McMahon quickly reviewed some of the proposed state and national legislation related to vocational education.

Training Seminar--
Coordination of
Vocational Education

S. S. Sutherland reviewed the reasons for and the purposes of this seminar which has been referred to in previous staff meeting minutes. Attendance at this seminar was by invitation of the State Director of Vocational Education, Wesley P. Smith. Many of those in attendance included persons in new vocational education coordination jobs; approximately sixty in attendance. An outcome of this meeting was evidence of greater need for more information and directions for county coordinators. Mr. Sutherland is preparing a summary report which will be distributed. Sources of information as used in the problem assigned this group were:

1. U. S. Government Census of Population, 1960
2. Local Chamber of Commerce report--"Standard Industrial Survey Reports"
3. Local Department of Employment--"Labor Market Area Survey"
4. California Chamber of Commerce
5. County Agriculture Commissioner publications.
6. Data from local high school and junior college districts
7. State Library

Meeting Called by U.S.
Office of Education
on Vocational Education,
San Francisco, February
22-25

Mr. McMahon and Mr. Graf reported on this regional meeting which was attended by selected representatives from the states comprising the western region. Howard Gunderson, the regional representative of the U. S. Office of Education with headquarters in San Francisco, conducted the meeting.

Leadership training
program in vocational
education--University
of California at Los
Angeles

Several persons commented on the development of this leadership training program which is being undertaken through the leadership of Dr. Mel Barlow of UCLA. The purpose is to provide a one year training program including field internships under which the participants will be provided scholarships or paid salaries to develop persons for leadership positions in the total field of vocational education in California. The program is suppose to start July 1, 1965. It was inaugurated at the request of the Vocational Education Office of the State Department of Education about one year ago. It is supported by state funds.

VEA'63 Projects

The State Board of Education has requested a status report on the programs which have been approved to date including a Statement of Purpose for each project.

Mr. Graf and Regional Supervisors are to prepare short statements--not more than twelve lines typed--at a special session at the close of the current meeting. Mr. Graf to supply duplicated copies of this material to staff members.

It was pointed out that there is evident need for more imagination and creativity in developing projects which will make substantial contributions to supplying trained people for available jobs.

It is expected that there will be a reallocation of funds and these funds will be available for application.

Young Farmers
State Convention

Mr. Pedersen reported on the recently completed State Convention of the California Young Farmers with some 225 in attendance; held at Mission Inn, Riverside; Lieutenant Governor Anderson, key speaker.

Discussion occurred on the publicity of the proposed "Plan to Prosper" program being sponsored by the Bank of America. This to consist of information about and evaluation of proposals for loans; to be handled through direct mailing by Bank of America--a management service.

A state committee is revising the Young Farmers Parliamentary Procedure contest. Joe Gambini, Oakdale State YF reporter, has been selected as outstanding Young Farmer by the state Junior Chamber of Commerce. The 1966 Convention will be held at Salinas.

State Convention--
Future Farmers of
America

George Couper reported on progress of plans for the 1965 Convention calling attention to some changes from past years as reported in the last issue of CALIFORNIA FUTURE FARMER. Several out-of-state national and state FFA officers will attend.

State Final FFA
Judging Contest

Donald Wilson reported that the first announcement letters were out to schools and that a preliminary check indicates perhaps more teams and schools planning to participate.

Grand National
Junior Livestock
Show--Cow Palace

Mr. Pedersen reminded that all entries close as of March 5. Greater number of entries are indicated for this show. Staff assignments were made.

Farm Foreman
Training Program

Mr. Sutherland gave a brief report on the progress of this program in several locations in the state. Two new programs are underway--at Yuba City and Modesto. Reports to date are good. One problem seems to be in getting the right people trained in the several geographic areas.

VEA'63--Applications

Mr. Graf reviewed consideration regarding suggestions on procedures with these applications. Send suggestions to him as a member of the state committee working on revisions. This committee expected to consider means of establishing more continuity.

Functions of Staff
Personnel Relative
to FFA & CATA

J. E. Walker acted as discussion leader for this major topic for the purpose of identifying and evaluating the various functions of staff personnel in these areas. This developed into an active discussion and consideration, the results of which are attached to these minutes in brief form as Addenda No. 1.

Interim State Plan

This discussion, led by Mr. Sutherland, was in relationship to development of the long-time plan which must be prepared and adopted by the State Board previous to December 31, 1965; State Board action at November meeting. Present plans call for representatives from the vocational bureaus to form a task force to be supplemented by "others" forming an advisory committee. Present thinking is that the long-time plan will not be as detailed as "old" plans but more extensive than

the present interim plan. A State Board bulletin for operations is to supplement the state plan.

Target date for the first draft is early summer. Probably will not go into effect until end of the 1965-66 school year--July, 1966.

The following suggestions for revision in the present interim plan were made:

Page 3 -- Emphasis should be placed on special characteristics and functions.

1.22-1 The following statement is suggested: "Vocational education is responsible for many unique functions and methods of operation within the total scope of public education. Therefore, it becomes necessary to design and outline these characteristics in this state plan."

Page 4 -- 1.3 Add a statement relative to those who may be self-employed or who have already entered employment.

Page 5 -- 1.31-3 Note the reference to "1.32-2;" there is no such number, it should be 1.31-2. (It is suggested that a more definitive statement should be incorporated regarding the cooperation between and the responsibilities of Employment and Education; also, there should be a reclassification of job titles.)

Page 6 -- 1.42 It is suggested that there may be
& 7 agencies, such as the Forestry Service, where application could be made here.

1.43 Ditto

Page 9 -- 1.51-2 It is recommended that the specific duties of members of the staff of the Bureau be included in this section.

Page 13 -- 1.51-3 (a) "Professional and Technical Preparation." It is suggested this be re-written to read "Possession of a valid teaching credential issued by the State Board which authorizes the teaching of vocationally reimbursed agriculture subjects and evidence of additional preparation in the areas of supervision and administration."

Under "Experience" change the first sentence to read as follows: "Five years experience as a teacher of reimbursed vocational agriculture, four years of which must have included administrative and supervisory duties as head of a department of vocational agriculture, or equivalent responsibilities."

(b) Make the same changes as suggested under (a) above.

Page 14 -- 1.51-3 (c) Under "Professional and Technical Preparation" insert the word "reimbursed" just before agriculture subjects.

Under "Experience" insert the word "reimbursed" before "Vocational agriculture in a school district."

It is further suggested that attention should be given to adding "Specialists," including a position as "Youth Leader".

Page 20 -- 1.52-3 & 4 These sections need clarification. It is believed directors or coordinators should present both teaching and supervising credentials in a vocational subject; there should be a teaching experience requirement; there should be a differentiation between directors, coordinators, and supervisors. Requirements and qualifications for County Coordinators should be listed at the end of this section and should be the same as for local coordinators.

Page 21 -- 1.53-1 A statement should be prepared which will provide for the application for the credential by the individual through one of the two accredited institutions, California State Polytechnic College at San Luis Obispo and the University of California at Davis. The question was raised where majors in forestry might fit. Inclusion in reference to the two institutions should be tied to provisions made in section 6.31, page 44 and 45.

Page 31 -- 2.41 Suggested this statement be reworded to read "When the activities of youth organizations authorized by federal vocational education acts complement and are a part of the vocational instruction offered, such activities will be supervised by persons who are qualified as vocational education teachers or supervisors within the state."

Page 33 -- 3.23-1 It is suggested this statement should read "The State Board, through its staff, is responsible for the maintenance of adequate programs of vocational teacher training and will enter cooperative agreements with selected collegiate institutions and will provide funds to conduct such teacher training programs. In agricultural education, teachers conducting reimbursed classes in agriculture must apply for and complete credential requirements through one of two institutions approved by the State Board for such training--California State Polytechnic College, San Luis Obispo and University of California at Davis."

Teacher Placement

Procedures were briefly reviewed and it was requested that the first Placement Memorandum prepared by Mr. Graf should include an outline of the agreed upon procedures. Cal Poly and the University of California provided Mr. Graf with lists of beginning teachers; experienced teachers desiring a new location and school openings were listed by Regional Supervisors. Briefs on beginning teachers are to be prepared and distributed by the two teacher training institutions.

Relative to 1965-66 teacher training operations, it was suggested that Cal Poly should negotiate directly with the State Bureau office on student teaching arrangements as recommended by the report of the teacher training committee dated December 18, 1965, and accepted at the January 5-6, 1965, staff meeting.

Credential Status

Mr. Sutherland reported on developments related to the application of the University of California to have their major in agriculture declared equivalent to an academic subject. In February, representatives from all institutions making special applications of this nature met with a subcommittee of the State Board to discuss applications. Some of the applications were PE from UCLA and UC Berkeley; Home Economics, UC Davis; Agriculture, UC Davis.

This subcommittee took no specific action but indicated they would suggest interim approval be granted by the Certifications Committee of the State Board. This committee probably to recommend action at the April meeting of the State Board.

Special Reports--
L.A. System

Ronald Regan -- Los Angeles City does not expect to expend funds this year for projects approved under VEA'63. Reference was made to the retirement dinner for Lester O. Matthews on March 27.

Kenneth Cutler--Reference to tax assessment problems affecting source of funds for schools in southern

California, particularly Orange County. It is indicated that all agriculture lands are to be taxed on the basis of market value. He also referred to increasing problems in relation to Los Angeles City and County regulations on the keeping of animals.

G. A. Hutchings--Reviewed assistance to FFA from local Grange organizations such as sponsorship of sectional contests--prizes and awards. In Tulare and Kings county an annual dinner meeting sponsored by Farm Bureau; also referred to joint meeting between vocational agriculture and extension service.

R. H. Pedersen--Reported on Humboldt County devastation; loss of homes, highways, railroads, buildings, and high quality livestock. Reported that notices had been distributed on the Agriculture Forestry course to be held the week of July 26 at Humboldt State College. County vocational coordinators in San Francisco Bay area holding monthly meetings.

Donald E. Wilson--Reported on nine MDTA programs to be completed by June. Twenty-two applications for projects under VEA'63 submitted from his region with eighteen approvals.

Sam Barrett--Reported on Stockton area extension service and vocational agriculture meetings; supervised practice competition is up; participation also increased by teachers and FFA members at regional meetings. He commented on values of participation in local school accreditation.

James Maynard--Noted that expansion of departments, teachers, and enrollment is anticipated. Referred to "Facility Development Approach" to educational program planning. Had highly successful San Diego County sectional meeting with counselors. Referred to health and accident responsibility in MDTA programs.

J. E. Walker--Mentioned value of sectional meetings with agriculture commissioners with particular reference to discovery of placement opportunities. Values of service on citizens advisory committee by regional supervisor. Regional meeting highlighted by fine dinner speaker and by the educational program provided by Cal Poly.

FFA Activities
after July 1

A review of this topic resulted in request that staff members send specific recommendations to Mr. McMahon relative to the possible creation of a state FFA advisory committee. Suggestions should be not only individuals but types of representatives or categories. It was indicated that there would be further consideration of this matter by Mr. McMahon.

Sears Roebuck Foundation Funds--Projects approved; probably no cuts this year; money not to be sent until definite word sent out from state office. No small project funds until further notice.

Miscellaneous

"Guide to Establishment of Local Advisory Committee"-- duplication now underway; send requests to San Luis Obispo office of Bureau.

Mr. Graf referred to some evidence of lack of leadership by the Bureau in identifying their part in many projects and operations undertaken under its leadership.

Announcement relative to the 1965 Swifts Marketing School should be in the next issue of the Bureau service letter.

Concern on future program--the Bureau staff members expressed a great concern and interest in the processes which will take place in determining the policies and procedures which will pertain in the future on the handling, processing, pro-rating of funds and conducting of the vocational education program in agriculture.

ADDENDA NO. 1

The functions of the Bureau of Agricultural Education include:

1. In-service education of employed teachers.
2. Promotion, development and extension of programs of vocational and technical education in agriculture.
3. Development of improved professional attitude and performance.
4. Coordination of regional agricultural educational programs.
5. Conducting and providing leadership for a strong statewide instructional program including the development of leadership abilities in youth interested in occupational careers in agriculture.

The CATA provides an important channel through which the Bureau of Agricultural Education implements these essential services on State, regional, and sectional levels.